



COMMERCIAL FIRE ALARM APPLICATION

Crook County Community Development
300 NE 3RD ST. Room 12, Prineville OR 97754
Phone: (541) 447-3211 Email: bld@crookcountyor.gov

Date Received:

Initials:

Valuation: \$ _____

Building Permit # _____

Building Name: _____ Occupancy Type: _____ Construction Type: _____

JOBSITE INFORMATION AND LOCATION

Job site address:	Property Owner:
City/State/ZIP:	Phone:
Suite/bldg./apt. no.:	E-mail:

INSTALLATION		COVERAGE	ALARM TYPE
<input type="checkbox"/> New	<input type="checkbox"/> Repair	<input type="checkbox"/> Total	<input type="checkbox"/> Central Sation
<input type="checkbox"/> Addition	<input type="checkbox"/> Remove	<input type="checkbox"/> Partial	<input type="checkbox"/> Sprinkler Monitoring
<input type="checkbox"/> Alteration		<input type="checkbox"/> Exit way	<input type="checkbox"/> Other:
This fire alarm system is:		In existing Building <input type="checkbox"/>	New Construction <input type="checkbox"/>

Description of Work: _____

Installing Company Information

Company Name: _____ Phone #: _____

Address: _____ City: _____, OR Zip: _____

Email: _____

CCB License #: _____ Signing Supervisor Name: _____ License #: _____

Low Voltage Electrician Information

Company Name: _____ Phone #: _____

Address: _____ City: _____, OR Zip: _____

Email: _____

CCB License #: _____ BCD License #: _____

Signing Supervisor Name: _____ License #: _____

Applicant: _____ Signature: _____

Date: _____

Alarm Permit Submittal Criteria

To better serve you and to expedite the permit application and review process, please provide a *complete permit package* at the time of submittal.

Permits without the following will be returned:

- All areas need to be filled in, including the “**Description of Work**” field.
- **Include a copy of your bid sheet provided to your customer.**
- **A minimum of two sets of floor or reflective ceiling plans, showing the location of all alarm system components, are to be supplied with the permit application.** Plans shall show intended use of all rooms. Name of project, job address, and the engineers/architect’s name who is designing the system must be on all sheets.
- **Locations of alarm-initiating devices.**
- **Locations of alarm notification appliances, including candela ratings for visible alarm notification appliances.**
- Location of fire alarm control unit, transponders, and notification power supplies.
- Annunciators.
- Power connection.
- Battery calculations that are necessary to verify design details need to be included with all alarm system applications.
- Conductor type and sizes.
- Voltage drop calculations.
- Manufacturers’ data sheets indicating model numbers and listing information for equipment, devices, and materials.
- Details of ceiling height and construction.
- The interface of fire safety control functions.
- Classification of the supervising station.
- Specification sheets of equipment in the system may need to be included.
- Wiring Diagrams.

When additions or addendums replace original plans, an additional plan review fee will be charged. Additions or addendums that increase the valuation of the job will also require additional permit fees.

Permits shall be applied for prior to any work starting on the project. If the work begins before a permit is issued, an investigation fee may be charged.

If you have any questions, please call the Crook County Building Department at 541-447-3211.

Submit plans to: Crook County Building Department
300 NE 3rd St, Room 12
Prineville, OR 97754