

**CROOK COUNTY COURT MINUTES
OF JANUARY 5, 2021 WORK SESSION
Open Portion**

Be It Remembered that the Crook County Court met in a regularly scheduled Work Session on January 5, 2021, at 9:00 a.m. in the Administration Conference room located at 203 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via WebEx: Legal Counsels Eric Blaine and John Eisler; Administration Executive Assistant Amy Albert; Paralegal Regina Paul; Health Director Muriel DeLaVergne-Brown; Community Development Director Ann Beier; IT Director Troy Poncin; Sheriff John Gautney; Clerk Cheryl Seely; Tim Deboodt, Natural Resources; Extension Office Manager Kim Herber; Sheriff's Chief Administrative Deputy Stephanie Wilson; Community Development Project Manager Lori Furlong; and Senior Accountant Janet Pritiskutch.

WORK SESSION

The meeting was **called to order at 9:00 a.m.**

Agenda Item #1, Covid-19 Update: Health Director Muriel DeLaVergne-Brown updated the Court on Crook County's current Covid-19 status. The County's Covid-19 cases are down from previous weeks. It is expected that the County will receive 100 doses of the Covid-19 vaccine per week. Currently 55 people in the County have been vaccinated for Covid-19.

Agenda Item #2, Community Development – Budgets and Actuals Presentation: Community Development Director Ann Beier spoke on Community Development's budget. The budget for Community Development is separated into three separate categories: building, electrical and community development (land use and on-site). Revenue for the 2020-2021 fiscal year is in excess of the budgeted amount for electrical permits and plan review, building permit and plan review and reserve funds. In part, the excess of the budget is due to a permanent set-up at Facebook. Community Development has purchased a vehicle that is expected to be delivered in February. Thirty thousand dollars from the capital budget will go towards the purchase of a new vehicle this year with 25 percent coming from the electrical budget and 75 percent coming from the building budget. Community Development spent \$9,654.18 in vehicle repairs in 2020. By budgeting for a new vehicle on a yearly basis Community Development is hoping the cost of vehicle repairs can be minimized. Mrs. Beier stated there would be a future discussion with the Court regarding increasing the fees for Community Development by five percent.

Agenda Item #3, Cell Phone Reimbursements Processing Change: Senior Accountant Janet Pritiskutch informed the Court that cell phone reimbursements for County

employees will now be processed on a monthly basis through payroll as opposed to a check being sent to employees on a quarterly basis.

Agenda Item #4, Filling of NRAC Recent Vacancy: Tim Deboodt informed the Court that Teresa Rumble resigned from the Natural Resources Committee over the holidays. The committee now has three open positions on the board. While all three positions do not need to be filled, it is an option. Mr. Deboodt asked for the Court's input on selecting a new committee member. The Court recommended filling the vacant position with a city employee and/or an individual who is knowledgeable about forestry and grazing permits. It was determined that Mr. Deboodt Ms. Rumble's resignation with the Committee and ask the Committee for input as to what areas of expertise are needed to fill the vacant positions. Mr. Deboodt will also speak with the City to determine if any employees would be interested in serving on the Committee.

At 9:48 a.m. the Court read into Executive Session under the following statute(s): ORS 192.660(2)(e) For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions.

EXECUTIVE SESSION

ORS 192.660(2)(e) For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions.

At the conclusion of the Executive Session, the County Court convened back into Open Session, inviting members of the public into the meeting room.

MOTION to direct staff to confer with counter party as directed in executive session. Motion seconded. Motion carried 3-0. There being no further business before the Court, the meeting was **adjourned at 10:02 a.m.**

Respectfully submitted,

Amy Albert