

**CROOK COUNTY COURT MINUTES
OF JANUARY 6, 2021 REGULAR MEETING
Open Portion**

Be It Remembered that the Crook County Court met in a Regular Court meeting on January 6, 2021, at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford (arrived at approximately 9:05), Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via WebEx: Legal Counsels Eric Blaine and John Eisler; Administration Executive Assistants Jennifer Orozco and Amy Albert; Deputy Abigail Curtis; Deputy Crystal Bonotto; Brandi Ebner, CC Foundation; Surveyor Greg Kelso; Museum Director Sandor Cohen; Jan Anderson; Adam Stephen; City Planner Casey Kaiser; Accounting Manager Janet Pritiskutch; Pastor Ron Hemphill; Adam Stephen; Marlise Jay; Phil Burgess; Sheriff John Gautney; Under Sheriff James Savage; Deputy Javier Sanchez; Deputy Brian Bottoms; Deputy Steven Hatcher; Deputy Jerry Stone; Deputy Al Maich; Jail Commander Bill Elliott; Deputy Eric King; Chief Administrative Deputy Stephanie Wilson; Hannah Haney; Extension Manager Kim Herber; and IT Director Troy Poncin.

REGULAR SESSION

The meeting was **called to order at 9:00 a.m.**

ADDITIONS: None

MOTION to approve the Consent agenda, except #16, and to move item 16 from the Consent Agenda to Discussion. Motion seconded. No discussion. Motion carried 2-0.

Appearances / Item #16: Naming Rights Agreement, Crook County Fairgrounds. Eric Blaine outlined the changes made in the Facility Naming and Sponsorship Agreement between Crook County and the Pape Group, Inc. regarding the Susie Yancey Pape Arena at the Crook County Fairgrounds. There are some modest changes to the final version compared to what is in the Commissioner's meeting packets. Changes were made concerning signage for the arena along with minor grammatical and spelling corrections.

MOTION to approve the facility naming and sponsorship agreement. Motion seconded. No discussion. Motion carried 3-0.

Appearances / Item #17: Swearing in of Abigail Curtis as Patrol Deputy and Crystal Bonotto as Parole and Probation Deputy. Sheriff John Gautney swore in Deputy Abigail Curtis and Deputy Crystal Bonotto to the Crook County Sheriff's Department.

Appearances / Item #18: Crook County Foundation Annual Contribution Request. Brandi Ebner updated the Court regarding the success of the Holiday Partnership for 2020. The Holiday Partnership provided 300 food boxes and approximately 1,000 gifts during the holiday season. The Holiday Partnership also provided \$1,400,000 toward scholarships in Crook County. Ms. Ebner requested Crook County donate \$5,000 to the Holiday Partnership in support of administrative duties. The Court agreed to contribute \$5,000 out of the 2020-2021 fiscal year budget, and requested that Ms. Ebner submit a formal request for the Court's consideration for donation requests in the future.

Appearances / Item #19: Partition Plat Map Dedicating a Right-of-Way for SE Davis Road. Surveyor Greg Kelso presented the Court with a plat map dedicating the right-of-way for SE Davis Road. When SE Davis Road was paved, after being surveyed in the 1970s, it did not follow the surveyed map. The partition plat map presented by Mr. Kelso reflects the current course of the road.

MOTION to approve partition plat map dedicating a right of way for SE Davis Road. Motion seconded. Motion carried 3-0.

Appearances / Item #20: Historical Society/County Presentation on Exhibit Center. Museum Director Sandor Cohen presented the Court with an update on an exhibit center proposed to be built at 136 NE Third Street, Prineville, Oregon. This location was formerly known as Hans' Pharmacy. Jan Anderson presented the history of the site location which was where Dr. Horace Belknap once lived. Adam Stephen from Steele Associates Architecture presented the architectural plan for the façade of the location to replicate Dr. Belknap's home. Casey Kaiser discussed how the architectural plans for the exterior of the site will help in revitalizing downtown by creating a focal point and making that particular section of town more pedestrian friendly. Mr. Cohen concluded the presentation by informing the Court that the museum will be forming a fund-raising committee to help raise funds for the Exhibit Center.

Discussion item #21: Review of FY21/22 Budget Calendar. Accounting Manager Janet Pritiskutch discussed the County's upcoming budget, and that the percentage of any COLA change that is to be attributed to the Sheriff's Department and Road Department is unknown at this time. The Court stated that they would like the insurance responsibilities for County employees to remain as is (90/10), along with a one step increase in pay for County employees and a COLA increase, depending on budget forecasts.

Discussion item #22: Discussion of COVID Relief Funds. Accounting Manager Janet Pritiskutch informed that Court that the use of Covid relief funds the County has received has been extended to December 31, 2021. Ms. Pritiskutch stated there is currently \$206,000 of the Covid relief funds left. The Court discussed that as of December 31, 2020, there were changes to the CARES Act which no longer pays for Covid related sick leave for County employees.

Discussion item #23: Discussion of Helibase CM/GC Post Evaluation Report. Commissioner Brian Barney and John Eisler discussed an exemption that was made,

pursuant to Order 2018-70, regarding the public improvement contract for Construction Management/General Contractor for the development and construction of the US Forest Service Central Oregon Helibase. The final contract amount to the County was \$4,753,184.

EXECUTIVE SESSION

None Scheduled

There being no further business before the Court, the meeting was **adjourned at 10:46 a.m.**

Respectfully submitted,

Amy Albert