

**CROOK COUNTY COURT MINUTES
OF JANUARY 20, 2021 REGULAR MEETING
Open Portion**

Be It Remembered that the Crook County Court met in a Regular Court meeting on January 20, 2021, at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via WebEx: Legal Counsels Eric Blaine and John Eisler; Administration Executive Assistant Amy Albert; Senior Accountant Janet Pritiskutch; Pastor Ron Hemphill; Sheriff John Gautney; Road Master Bob O'Neal; Health Director Muriel DeLaVergne Brown; Community Development Director Ann Beier; Project Manager Lori Furlong; Building Official Randy Davis; Plans Examiner Terry Weitman; Derek Hofbauer and Andrea Breault.

REGULAR SESSION

The meeting was **called to order at 9:00 a.m.**

MOTION to approve the Consent Agenda as presented. Motion seconded. No discussion. Motion carried 3-0.

Appearances / Item #8: Derek Hofbauer and Andrea Breault from Central Oregon Intergovernmental Counsel (COIC) appeared before the Court regarding the Crook County Statewide Transportation Improvement Fund (STIF) and Special Transportation Fund (STF). Mr. Hofbauer gave an overview of public transportation available in Crook County, along with the three types of funding applications that correlate with public transportation projects. A description and projected cost associated with each of the funding applications was presented to the Court. All three public transportation projects are included in the ODOT 2021-2023 grant cycle.

MOTION to approve STIF funds in the amount of \$834,933. Motion seconded. Motion carried 3-0.

MOTION to approve STF and 3510 project summaries as discussed. Motion seconded. Motion carried 3-0.

Discussion item #9: Eric Blaine presented the Court with Order 2020-46, Amendment 1, County Fee Schedule Revisions affecting the Health Department and Community Development. The Health Department had a total of four changes to the fee schedule: the Covid-19 vaccination will be no cost, deletion of a change of ownership on a restaurant license fee, an increase from \$95 to \$100 to the Tourist Facility Inspection Fees and an increase of \$50 to the remodeling fee. Community Development will implement a five percent increase for all permit fees.

MOTION to approve Order 2020-46, Amendment 1. Motion seconded. Motion carried 3-0.

Discussion item #10: John Eisler presented the Court with Order 2021-07, exemption from competitive bidding for Justice Center Construction Manager/General Contractor (CM/GC) procurement from competitive bidding under Oregon's public contracting rules. The CM/GC procurement allows the County to issue a request for proposals ensuring the best contractor will be selected.

MOTION to approve Order 2021-07, exemption from competitive bidding for Justice Center CM/GC procurement. Motion seconded. Motion carried 3-0.

Discussion item #11: Eric Blaine presented the Court with the Crook County Infection Control Plan related to the Covid-19 pandemic. The Crook County Infection Control Plan is in conformance with OSHA guidelines.

MOTION to approve Crook County Infection Control Plan as written. Motion seconded. Motion carried 3-0.

Discussion item #12: Eric Blaine recommended to the Court that Janet Pritiskutch be appointed as Budget Officer for Crook County for fiscal year 2021-2022.

MOTION to appoint Janet Pritiskutch as Budget Office for fiscal year 2021-2022. Motion seconded. Motion carried 3-0.

Discussion item #13: Best Care Treatment Services, Inc. submitted a Crook County Waste Application for a Disposal Fee Credit in the amount of \$750. After review and discussion of the application the Court determined it would be best to revisit this request at a late date.

At 10:37 a.m. the Court convened into Executive Session under the following statute(s): ORS 192.660(2)(e) For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions.

EXECUTIVE SESSION

ORS 192.660(2)(e) For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions.

At the conclusion of the Executive Session, the County Court convened back into Open Session, inviting members of the public into the meeting room.

MOTION to direct staff to correspond with the counter parties as directed. Motion seconded. Motion carried 3-0.

There being no further business before the Court, the meeting was **adjourned at 10:06 a.m.**

Respectfully submitted,

Amy Albert