

**CROOK COUNTY COURT MINUTES  
OF JANUARY 10, 2023 WORK SESSION  
Open Portion**

**Be It Remembered** that the Crook County Court met in a regularly scheduled Work Session on January 10, 2023, at 9:00 a.m. in the Administration Conference room located at 203 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via WebEx: Legal Counsels Eric Blaine and John Eisler; Administration Executive Assistant Sarah Puerner; Legal Assistant Lindsay Azevedo; Director Will VanVactor; Assistant Finance Director Christina Haron; Budget Analyst Jamie Berger; Chief Administrative Deputy Stephanie Wilson; Extension Manager Kim Herber; Library Co-Manager Cindy York; Building Official Randy Davis; Health and Human Services Director Katie Plumb; Andy Parks and In-House Counsel Max Yoklic.

**WORK SESSION**

The meeting was **called to order at 9:00 a.m.**

Agenda Item #1, Public Comment: None

Agenda Item #2, Ag Extension Service District Advisory Board Recommendation:

Requester: Kim Herber

Details: Extension Manager Kim Herber presented that the Ag Extension Service District Advisory Board has a few positions available to fill and the board recommends Susan Hermreck for re-appointment for one of these positions. Ms. Hermreck was previously on the board and is willing to serve another term. The board highly recommends Ms. Hermreck as she is a strong representative on behalf of the Post-Paulina area. An Order will be drafted and presented at the January 18<sup>th</sup> County Court Meeting.

Agenda Item #3, TSR North Request for Continuance:

Requester: John Eisler

Details: Legal Counsel John Eisler presented that TSR North is requesting a six-week continuance for the January 18, 2023, hearing. ODFW does not object to the continuance. This will be the last extension request to finish final details. A new hearing date of March 1, 2023, has been requested.

**MOTION** to continue the TSR North vs ODFW Appeal Hearing Case #217-21-000321-PLNG to time and date certain of Wednesday, March 1, 2023, at 9:00 a.m. at the County Court Annex Building. Motion seconded. No further discussion. Motion carried 3-0.

Agenda Item #4, Budget Calendar and Process:

Requester: Andy Parks

Details: Andy Parks presented the draft Budget calendar and process to the Court. Key items discussed included the mid-year meeting with the Budget Committee, overview of the fiscal year, addressing any upcoming challenges, goal setting within the Departments, and overview of the 2016-2018 Strategic Plan. The intention of the Strategic Plan would be to have the document has a general resource while goal setting is being evaluated. Future direction would be to incorporate five-year projections sooner within the budget.

Agenda Item #5, Community Development Updates:

Requester: Will VanVactor/Randy Davis

Details: Community Development Director Will VanVactor and Building Official Randy Davis provided an update on the types of projects and number of permits the building and planning department are receiving, as well as the number of complaints filed and number of code compliance cases the County has received. The second hearing for the Title 18 Text Amendments will be January 18, 2023. The department will start to work on Title 17 regarding potential amendments and to make it more user-friendly for the public.

Agenda Item #6, High Desert Food & Farm Alliance Subcontract Extension:

Requester: Katie Plumb

Details: Health and Human Services Director Katie Plumb attended today's meeting to discuss a subcontract extension for High Desert Food & Farm Alliance. High Desert Food & Farm Alliance is actively involved with community engagement, have identified rural communities in Central Oregon (Prineville and surrounding areas) that have high instances of food insecurity, and have created community groups in each area for assessment and planning to increase food access. This subcontract extension is connected to the CDC grant and will provide implementation of the CDC grant efforts, which was mainly community engagement and the initial planning phase to increase food access.

**MOTION** to approve the High Desert Food & Farm Alliance Subcontract Extension for grant administrative duties. Motion seconded. No further discussion. Motion carried 3-0.

At 9:40 a.m. the Court read into Executive Session under the following statute(s): ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection and ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

### **EXECUTIVE SESSION**

At the conclusion of the Executive Session, the County Court convened back into Open Session, inviting members of the public into the meeting room.

**MOTION** to direct staff to pursue as directed in the Executive Session. Motion seconded. No further discussion. Motion carried 3-0.

**MOTION** to direct staff to correspond with the counterparty as directed in the Executive Session. Motion seconded. No further discussion. Motion carried 3-0.

**MOTION** to correspond with Counsel as discussed in the Executive Session. Motion seconded. No further discussion. Motion carried 3-0.

There being no further business before the Court, the meeting was **adjourned at 10:54 a.m.**

Respectfully submitted,

**Sarah Puerner**