

**CROOK COUNTY COURT MINUTES  
OF JANUARY 18, 2023 REGULAR MEETING  
Open Portion**

**Be It Remembered** that the Crook County Court met in a Regular Court meeting on January 18, 2023, at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via WebEx: Legal Counsels Eric Blaine and John Eisler; Administration Executive Assistant Sarah Puerner; Legal Assistant Lindsay Azevedo; Chief Administrative Deputy Stephanie Wilson; Assistant Finance Director Christina Haron; Library Co-Manager Cindy York; Manager Brent Bybee; Director Kim Barber; Budget Analyst Jamie Berger; Andy Parks; Commander Bill Elliott; Director Will VanVactor; Sheriff John Gautney; Manager Kim Herber; Manager Tim Deboodt; Manager Casey Daly and Health and Human Services Director Katie Plumb.

**REGULAR SESSION**

The meeting was **called to order at 9:00 a.m.**

**MOTION** to approve the Consent Agenda as presented. Motion seconded. No discussion. Motion carried 3-0.

Discussion item #12: Swearing in of Patrol Deputy Zachary Berger and Corrections Deputy Antonio Carnelio.

Requester: Stephanie Wilson

Details: Members from the Sheriff's Office attended the regular session to witness Sheriff John Gautney swear in Deputy Zachary Berger and Deputy Antonio Carnelio to the Crook County Sheriff's Office. Sheriff Gautney called Zachary Berger forward to receive his oath of office and swearing in as the newest County Patrol Deputy. Sheriff Gautney called Antonio Carnelio forward to receive his oath of office and swearing in as the newest County Corrections Deputy. Sheriff Gautney explained the challenge coin with the words of honor, service and justice and above all integrity, that is issued, not given, to the Deputy at the time of swearing in, and explained that the coin will go with the Deputy if he leaves the Sheriff's Office in good standing, but not otherwise.

Discussion item #13: Approval of Order for Road Renaming within Phase 14 of Brasada Ranch

Requester: Brent Bybee

Details: Manager Brent Bybee attended the regular session to present information regarding renaming the road of SW Goldfield Court to SW Treehouse Court. This request to rename the road is within Phase 14 of Brasada Ranch. Property owners that are affected by the road name change are all owned by Brasada as they have not sold any of the lots yet. The Planning Department has seen no current issues with the proposal.

**MOTION** to approve Order 2023-07 in the matter of renaming the private road located in Crook County in Brasada Ranch from SW Goldfield Court to SW Treehouse Court. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #14: Request Approval of Budget Calendar and Process

Requester: Andy Parks

Details: Andy Parks attended the regular session and requested approval for the Budget calendar and process. Key items discussed included the mid-year meeting with the Budget Committee, county-wide goal-setting meetings in February, overview of the fiscal year, goal setting within the Departments, and overview of the 2016-2018 Strategic Plan. The intention of the Strategic Plan would be to have the document as a general resource while goal setting is being evaluated. Future direction would be to incorporate five-year projections sooner within the budget.

**MOTION** to approve the budget calendar and process for the upcoming year. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #15: Presentation of Government Portfolio Advisors

Requester: Christina Haron/Galan Carter

Details: Rashad Masri attended the regular session on behalf of Government Portfolio Advisors and provided a PowerPoint presentation to the Court. Government Portfolio Advisors specialize in managing investment portfolios and a contract was implemented on behalf of the County back in July. Since then, the Finance Department has revised the investment policy and this presentation was to deliver a general update of where we are, what we are doing, and providing quarterly reports to the Court.

Discussion item #16: PUBLIC HEARING: Ordinance 335, an ordinance ratifying the creation of an ORS Chapter 190 intergovernmental entity entitled the "Crook County Road Agency," and declaring an emergency - First and second reading. Becomes effective immediately upon approval and Intergovernmental agreement with City of Prineville creating the Crook County Road Agency.

A public hearing was opened.

**MOTION** to read by title only for the first and second readings. Motion seconded. No further discussion. Motion carried 3-0.

This matter was read by title only for the first and second time. A public hearing was opened on this matter, with no comment from the public the hearing was closed.

**MOTION** to approve Ordinance 335, an ordinance ratifying the creation of an ORS Chapter 190 intergovernmental entity entitled the "Crook County Road Agency," and declaring an emergency. Motion seconded. No further discussion. Motion carried 3-0.

Ordinance 335 will go into effect once it is recorded by the Clerk's Office.

**MOTION** to approve the intergovernmental agreement creating a Crook County Road Agency. Motion seconded. No further discussion. Motion carried 3-0.

Discussion item #17: PUBLIC HEARING: Application 217-22-002171-PLNG - First and second readings of the proposed text amendments to Title 18 of the Crook County Code recommended by the Planning Commission.

This was the second reading.

Staff didn't have any updates or revisions from the last hearing and have not received any public comments regarding this matter.

**MOTION** to read by title only for the second reading. Motion seconded. No further discussion. Motion carried 3-0.

This matter was read by title only for the second time. A public hearing was opened on this matter, with no comment from the public the hearing was closed.

**MOTION** to approve Ordinance 336, an ordinance amending the Title 18 of the Crook County code adopting additional procedural clarity, streamlining application processes and expanding options for local residents and declaring an emergency. Motion seconded. No further discussion. Motion carried 3-0.

There being no further business before the Court, the meeting was **adjourned at 9:50 a.m.**

Respectfully submitted,

**Sarah Puerner**