

**CROOK COUNTY COURT MINUTES
OF APRIL 18, 2023 WORK SESSION
Open Portion**

Be It Remembered that the Crook County Court met in a regularly scheduled Work Session on April 18, 2023, at 9:00 a.m. in the Administration Conference room located at 203 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via WebEx: Legal Counsels Eric Blaine and John Eisler; Administration Executive Assistant Sarah Puerner; Legal Assistant Lindsay Azevedo; Assistant Finance Director Christina Haron; Director Kim Barber; Assessor Jon Soliz; HR Generalist Amy Albert; Health and Human Resources Director Katie Plumb; Manager Kim Herber; Sheriff John Gautney; Tim Deboodt; Andy Parks; Monty Kruz; Aaron Landau and Rylee Campbell.

WORK SESSION

The meeting was **called to order at 9:00 a.m.**

Agenda Item #1, Public Comment: None

Agenda Item #2, 14th Amendment to OHA 2021-2023 IGA for Financing of Public Health Services:

Requester: Katie Plumb

Details: Health and Human Services Director Katie Plumb attended the work session to discuss Amendment 14 to OHA 2021-2023 IGA for Financing of Public Health Services. These are periodic adjustments to program budgets and there are three items within the Amendment; cleaning up WIC spending; received an additional \$20,000 in the Overdose Prevention Funding; Mental health expansion dollars for school-based health center, rolled over \$90,000 from last year that was underspent because that position has been vacant for 18 months.

Agenda Item #3, Staff member promotion:

Requester: Katie Plumb

Details: Health and Human Services Director Katie Plumb attended the work session to discuss a staff member promotion. The Health Department has been providing growth pathways within the department and Aly Weiss was promoted out of her HSI position. Shelby Fisher has been cross training to move into a HIS position but has been waiting until her current position is filled.

Agenda Item #4, Discuss County Court Meeting Schedule:

Requester: Andy Parks

Details: Andy Parks attended the work session to discuss the County Court meeting schedule. Previously there have been some issues with public notices and meeting

deadlines. The County Court meetings have in the past been noticed with a template that allowed noticing without specifics as to agenda items. Upon review of public meeting notice requirements, we have updated the published notice format. This change will require some adjustments to meeting agenda item deadlines. Recommendation of moving work sessions from Tuesday to Wednesday alternating court sessions. The Space Needs Assessment will help determine the location for future meetings.

Agenda Item #5, Consider amendment to personal services agreement with GEL Oregon, Inc. for County Administrator related services:

Requester: Andy Parks

Details: Andy Parks attended the work session to discuss consideration of an amendment to personal services agreement with GEL Oregon, Inc. to provide County Administrator services. Specifically, to implement and perform the responsibilities of a County Administrator position and work with the County Court and organization to review operations, policies, procedures, roles, and responsibilities to prepare the organization for hiring this position should it choose to do so. Mr. Landau is going to review the contract as a precaution for the County.

At 9:23 a.m. the Court read into Executive Session under the following statute(s): ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection; ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed; ORS 192.660(2)(e) For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions.

EXECUTIVE SESSION

At the conclusion of the Executive Session, the County Court convened back into Open Session, inviting members of the public into the meeting room.

MOTION to direct staff to proceed as directed in the Executive Session. Motion seconded. No further discussion. Motion carried 3-0.

There being no further business before the Court, the meeting was **adjourned at 9:46 a.m.**

Respectfully submitted,

Sarah Puerner