

**CROOK COUNTY COURT MINUTES  
OF JULY 5, 2023, REGULAR MEETING  
Open Portion**

**Be It Remembered** that the Crook County Court met in a Regular Court meeting on July 5, 2023, at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Commissioner Jerry Brummer and Commissioner Brian Barney

Absentees: Judge Seth Crawford

Others Present in Person or Via Zoom: Legal Counsels Eric Blaine and John Eisler; Administration Executive Assistant Sarah Puerner; Tim Deboodt; Assistant Finance Director Christina Haron; HR Director Kim Barber; Kelly Coffelt; Mike Ervin; Steve Waring; Clerk Cheryl Seely; Jeff Hurd; Director Will Van Vactor; Andy Parks; Matt Smith; Assessor Jon Soliz; Sheriff Gautney; Sarah Beeler; Health and Human Services Director Katie Plumb; Jerry Jones; Darlene Henderson; Julie Rohaly; Andrea Weaver; Mike Tracy; David Call and members of the public.

**REGULAR SESSION**

The meeting was **called to order at 9:00 a.m.**

**Public Comment:** None

**Additions/Removals:** None

**Consent Agenda:**

1. Approve Minutes.
2. Approve Agreement Between COIC and Crook, Deschutes and Jefferson Counties re Emergency Transportation Services.
3. Approve Extension #2 to Agreement for On-Call Consulting Services with Ann Beier.
4. Renew/Update/Sign cartography contract with Department of Revenue for mapping services for Assessor's Office.
5. Mental Health Promotion Grant Amendment.
6. Contract Renewal with Oregon Department of Human Services 180151-0.
7. OHSU Grant Award Offer – Supporting Cancer Fighters, Survivors, and Grievors Through Art.

8. 2023-2025 IGA for the Financing of Local Public Health Services in Crook County Agreement.
9. Preventative Maintenance Agreement for Public Safety Facility.
10. Update on Title III Fund expenditure request after public comment period.
11. Fiscal Year 2023 Audit Engagement Letter from Pauly Rogers and Co.
12. Airport hangar transaction: termination of one lease and execution of another.
13. New lease for Vector District storage on Fairgrounds.
14. Amendment #8 to Professional Services Agreement for GIS and Other IT Services w/ City.

**MOTION** to approve the Consent Agenda as presented. Motion seconded. No discussion. Motion carried 2-0.

**Discussion item #15: Proclamation recognizing July as Parks and Recreation Month in Crook County, Oregon:**

**Requester:** Steve Waring, Crook County Parks & Recreation Executive Director

**Details:** Commissioner Brummer read the proclamation recognizing July as Parks and Recreation Month in Crook County, Oregon.

**MOTION** to approve the designation of July as the Parks and Recreation Month in Crook County, Oregon. Motion seconded. No further discussion. Motion carried 2-0.

**Discussion item #16: Update the Court on how immediate response will be requested for structurally unprotected lands in Crook County:**

**Requester:** Matt Smith, Fire Chief, Crook County Fire and Rescue.

**Details:** The court signed a delegation of authority in 2022 to allow for the Fire Chief of CCFR to request resources through the State Fire Marshal Office on behalf of Crook County. This was to streamline the requests to set up resources as quickly as possible if ever needed.

**Discussion item #17: Cooperative Service Agreement and Work Service Plan between Crook County and APHIS-WS (United States Department of Agriculture Animal and Plant Health Inspection Services Wildlife Services):**

**Requester:** Jeff Hurd

**Details:** Crook County Landfill has the requirement in accordance with their operating permit to control wildlife at the landfill, more specifically control of birds. APHIS-WS can provide the service needed for the landfill at a price not to exceed \$10,000 in the upcoming fiscal year.

**MOTION** to approve the agreement with the United States Department of Agriculture APHIS Program. Motion seconded. No discussion. Motion carried 2-0.

**Discussion item #18: Approval of Airport land lease to Mark Stafford:**

**Requester:** Kelly Coffelt, Airport Manager

**Details:** Mark Stafford has requested to lease airport land to build a 100 x 80 aircraft storage building. Mr. Stafford has paid \$30,000 to the airport for infrastructure improvements and will pay the airport an annual lease fee for the land equaling \$5,250. The lease will escalate based on CPI.

**MOTION** to approve the airport hangar lease with Mark Stafford. Motion seconded. No discussion. Motion carried 2-0.

**Discussion item #19: PUBLIC HEARING: RMG Destinations Comp Plan & Text Amendment Hearing:**

**Requester:** Will Van Vactor, Community Development Director

**Details:** Community Development Director Will Van Vactor provided the Court a script and read the script into the record. These are required statements to make before opening the public hearing.

There was no one in-person or online to testify for the public hearing.

**MOTION** to read Ordinance 340 by title only. Motion seconded. No discussion. Motion carried 2-0.

Commissioner Brummer read Ordinance 340 by title only, an ordinance amending section 18.116.040 of the Crook County Code, and the Crook County Comprehensive Plan, both regarding destination resort overnight lodging units, and declaring an emergency.

Public hearing opened.

Jerry Jones, representing RMG, testified in favor via Zoom. Mr. Jones stated that he appreciates the staff's work on this matter and recognizes the commission as being very helpful and updating the county law to be consistent with state law.

No one in opposition, no one neutral.

Public hearing closed.

**MOTION** to approve Ordinance 340. Motion seconded. No discussion. Motion carried 2-0.

**Administrator Report:** None

**Court Member Updates:**

Commissioner Brummer reported that he's been working with the Fairgrounds on a few

projects. Last week, Commissioner Brummer went down to Salem for an Oregon Transportation Commission meeting. Parties involved were all in agreement that counties need to get the ecard figured out, charging stations, funding, tax structure, etc.

At 9:35 a.m. the Court convened into Executive Session under the following statute(s): ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection; ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

### **EXECUTIVE SESSION**

At the conclusion of the Executive Session, the County Court convened back into Open Session, inviting members of the public into the meeting room.

**MOTION** to direct staff to correspond with the counter party as discussed in the Executive Session. Motion seconded. No discussion. Motion carried 2-0.

There being no further business before the Court, the meeting was **adjourned at 10:35 a.m.**

Respectfully submitted,

**Sarah Puerner**