

**CROOK COUNTY BOARD OF COMMISSIONERS  
MINUTES OF MAY 13, 2024  
BUDGET COMMITTEE MEETING**

**Be It Remembered** that the Crook County Board of Commissioners met in a Budget Committee meeting on May 13, 2024, at 9:30 a.m. in the COCC Crook County Open Campus, located at 510 SE Lynn Blvd, Prineville, OR, 97754.

Board Members Present: Commissioner Seth Crawford, Commissioner Brian Barney, and Commissioner Susan Hermreck

Absentees: None

Budget Committee Members: Scott Tibbs, William Anderson, and Stephen Brown

Others Present in Person or Via Zoom: Administrative Executive Assistant Sarah Puerner; Budget Analyst Jamie Berger; Finance Director Christina Haron; Accounting Manager Lisa Neuberger; Legal Counsels Eric Blaine and John Eisler; Landfill Manager Jacquie Davis; Community Development Director Will Van Vactor; Assessor Jon Soliz; Road Superintendent Brad Haynes; Chief Information Officer Stephen Chellis; Office Manager Alex Solterbeck; Natural Resources Policy Coordinator Tim Deboodt; Juvenile Director Erika Frickey; Undersheriff Bill Elliott; Sheriff Gautney; Clerk Cheryl Seely; Chief Administrative Deputy Stephanie Wilson; Contract County Administrator Andy Parks; Monty Kurtz and members of the public.

**BUDGET COMMITTEE MEETING**

The meeting was **called to order May 13, 2024, at 9:30 a.m.**

The meeting commenced with the formal introduction of the members of the Budget Committee and the Board of Commissioners.

Commissioner Crawford nominated William Anderson to act as budget committee chair. Commissioner Barney seconded the motion. No discussion. Motion carried 5-0. Mr. Anderson abstained from the vote.

Commissioner Crawford nominated Scott Tibbs as budget committee vice chair. William Anderson seconded the motion. No discussion. Motion carried 6-0.

Finance Director Christina Haron provided a highlight of key information to the Budget Committee regarding the budget message and goals and strategies.

**Goals and Strategies:**

Goal 1: Deliver the best level of service within available and allocated resources

Goal 2: Add County Administrator position to Crook County organization

Goal 3: Provide adequate staffing and implement employee retention & recruitment program within available resources

Goal 4: Plan, develop and implement an organization wide Facilities Plan

Goal 5: Implement Information Technology Road Map

- Goal 6: Plan, develop and implement an organization wide Asset Management Program  
Goal 7: Plan, develop and implement an organization wide Communication Plan and protocols  
Goal 8: Develop and implement an organization wide Strategic Financial Plan  
Goal 9: Prioritize public safety

Finance Director Christina Haron and Budget Analyst Jamie Berger provided the Budget Committee with a PowerPoint presentation regarding the proposed budget for fiscal year 2025.

Items discussed were: County-wide Requirements; Personnel – Changes in FTE; Capital Outlay; County-wide Resources; Property Taxes; Revenue: User Fee Increases; Revenue: One-Time Federal Funds; General Fund; Non-Departmental; Natural Resources; budget overviews for Internal Service Departments (Administration/Board of Commissioners, Legal Counsel, Human Resources, Finance, Information Technology, Facilities); and budget overviews for the Assessor’s Office, Clerk’s Office, Juvenile Department, District Attorney’s Office, and the Sheriff’s Office.

William Anderson opened the public hearing for public comment. With no public comments received, the public hearing was closed.

There being no further business before the Budget Committee, the meeting was **adjourned at 11:42 a.m.**

Respectfully submitted,

**Sarah Puerner**