

**CROOK COUNTY BOARD OF COMMISSIONERS
MINUTES OF MAY 17, 2024 HISTORICAL SOCIETY
BUDGET COMMITTEE MEETING**

Be It Remembered that the Crook County Board of Commissioners met in a Budget Committee meeting for the Crook County Historical Society on May 17, 2024, at 2:00 p.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754.

Board Members Present: Commissioner Seth Crawford, Commissioner Brian Barney, and Commissioner Susan Hermreck

Absentees: None

Budget Committee Members: Cindy Larson, John Breese, Lynn Breese

Others Present in Person or Via Zoom: Administrative Executive Assistant Sarah Puerner; Budget Analyst Jamie Berger; Museum Director Sean Briscoe; and Phil Burgess.

HISTORICAL MUSEUM BUDGET COMMITTEE MEETING

The meeting was **called to order May 17, 2024, at 2:00 p.m.**

Budget Committee member Lynn Breese nominated John Breese as the budget committee chair and Cindy Larson as the budget committee vice chair. Motion seconded. No discussion. Motion carried 6-0.

Museum Director Sean Briscoe read the Budget message for the Crook County Historical Society. The budget is based on projected revenues and expenditures for the 2025 fiscal year. Major projected revenues include property taxes (general fund), a transient room (luxury) tax, and property taxes for the local option levy which was approved by voters through fiscal year 2028. The Bowman Museum has a projected beginning fund balance (based on unspent funds) of \$217,000. Major expenditures in this budget include Facilities, IT Support, and Personnel for four positions. A contingency fund has also been established totaling \$202,000.

Museum Director Sean Briscoe addressed the challenges for the upcoming year. These challenges are addressing operational deficit through grants and donations; exploring new revenue sources through donations, grants, and fundraising; and providing more services and events with limited staffing. In addition, Mr. Briscoe addressed highlights for the upcoming year. These highlights are redesigning the Bookstore; completing Phase 1 of the Rancher Memorial renovation; renovation of the 1st floor of the museum exhibit; and expanding outreach and community engagement to include more programs and school events through community partnerships.

John Breese opened the public hearing. With no public comments received, the public hearing was closed.

MOTION to move that the Budget Committee of Crook County Historical Fund for the operation of the Bowman Museum in Crook County, Oregon, approve the budget as proposed for the 2024-25 fiscal year in the amount of **\$734,000**. Motion seconded. No further discussion. Motion passed 6-0.

MOTION to move that the Budget Committee of Crook County Historical Fund for the operation of the Bowman Museum in Crook County, Oregon, approve the property taxes for the 2024-25 fiscal year in the amount of **\$0.0600 (six cents) per \$1,000 of assessed value** for the local option tax levy. Motion seconded. No further discussion. Motion passed 6-0.

There being no further business before the budget committee, the meeting was **adjourned at 2:14 p.m.**

Respectfully submitted,

Sarah Puerner