



# CROOK COUNTY BOARD OF COMMISSIONERS AGENDA

Wednesday, July 3, 2024 at 9:00 am

## Crook County Annex I 320 NE Court St. I Prineville OR

Members of the public and media are welcome to attend in person or via Zoom: Phone: 1-253-215-8782; Meeting ID: 954 2612 6858; Passcode: 178149

### PUBLIC COMMENT

### CONSENT AGENDA

(Consent agenda items are routine matters - e.g. minutes, appropriations orders, contracts, agreements, completion of previously discussed matters and decisions requiring Board ratification which are not expected to generate discussion. Any member of the Board may request removal of an item for separate discussion or vote. All remaining items are approved in a single motion.)

1. **Approve Minutes**
2. **Order 2024-37 In the matter of the appointment to the Crook County Library Board of Trustees**
3. **Extension #3 to Professional Services Contract**
4. **Renewal of USDA APHIS Agreement**
5. **Reproductive Health grant award**
6. **Reproductive Health grant award #2**
7. **Amendment proposal to Crook County Community Health Advisory Council Bylaws**
8. **Order 2024-38 In the matter of appointment to the Community Mental Health Advisory Board**
9. **Promotion of Camille Krueger**
10. **Amendment 4 to community mental health program funding agreement no. 026007**

### DISCUSSION

11. **Proclamation stating that July is recognized as Park and Recreation Month in Crook County, Oregon.**

Requester: Steve Waring

Executive Director Crook County Parks and Recreation District

12. **Review of Crook County Order 2009-67**

Requester: Jerry Hicks

Presenters: Jered Reid and John Morgan

## **INTERIM MANAGER REPORT**

### **COMMISSIONER UPDATES**

#### **PUBLIC COMMENT**

#### **EXECUTIVE SESSION**

The Crook County Board of Commissioners will now meet in executive session under ORS 192.660(2)(h) for the purpose of consulting with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Representative of the news media and designated staff shall be allowed to attend the executive session.\* All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.

- 13. ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.**

#### **NOTICE AND DISCLAIMER**

The Crook County Board of Commissioners is the governing body of Crook County, Oregon, and holds public meetings (generally on the first and third Wednesday of each month) to deliberate upon matters of County concern. As part of its efforts to keep the public apprised of its activities, the Crook County Board of Commissioners has published this PDF file. This files contains the material to be presented before the Board of Commissioners for its next scheduled regular meeting.

Please note that while County staff members make a dedicated effort to keep this file up to date, documents and content may be added, removed, or changed between when this file is posted online and when the Board of Commissioner meeting is held. The material contained herein may be changed at any time, with or without notice.

CROOK COUNTY MAKES NO WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY, ACCURACY, FITNESS FOR A PARTICULAR PURPOSE, OR FOR ANY OTHER MATTER. THE COUNTY IS NOT RESPONSIBLE FOR POSSIBLE ERRORS, OMISSIONS, MISUSE, OR MISINTERPRETATION.

Please also note that this file does not contain any material scheduled to be discussed at an executive session, or material the access to which may be restricted under the terms of Oregon law.

If you are interested in obtaining additional copies of any of the documents contained herein, they may be obtained by completing a Crook County Public Records Request form. Request forms are available on the County's website or at the County Administration office at 203 NE Court Street, in Prineville.

### **Additional Items**

Additional items may be discussed that arise too late to be included as a part of this notice. For information about adding agenda items, please contact the County Administration office at 447-6555. Assistance to handicapped individuals is provided with advance notice.

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Contact: Seth Crawford (seth.crawford@co.crook.or.us (541) 447-6555) | Agenda published on 07/02/2024 at 8:30 AM

**CROOK COUNTY COURT MINUTES  
OF OCTOBER 25, 2023, WORK SESSION  
Open Portion**

**Be It Remembered** that the Crook County Court met in a regularly scheduled Work Session on October 25, 2023, at 9:00 a.m. in the Administration Conference room located at 203 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via Zoom: Legal Counsels Eric Blaine and John Eisler; Administrative Executive Assistant Sarah Puerner; Human Resources Director Kim Barber; Clerk Cheryl Seely; Undersheriff Bill Elliott; Lieutenant Aaron Boyce; Chief Administrative Deputy Stephanie Wilson; Office Manager Alex Solterbeck; Airport Manager Kelly Coffelt; Assessor Jon Soliz; Karen; Contract County Administrator Andy Parks; District Attorney Kari Hathorn; Assessment Technician Linda Pepper; Finance Director Christina Haron; Community Development Director Will Van Vactor; Building Official Randy Davis; Levi Roberts; Budget Analyst Jamie Berger; Appraiser Shannon Alleman; Library Director Sarah Beeler; Assessment Technician Stephanie West; Mike Ervin and members of the public.

**WORK SESSION**

The meeting was **called to order at 9:00 a.m.**

**Public Comment:** None

**Discussion Item #1: Public Records Fee Waiver Request:**

**Requester:** John Eisler

**Details:** Legal Counsel John Eisler attended the work session to discuss a public records fee waiver request. The County received a request in July for communications from and by various public agencies regarding the Lemon Gulch project from 2019 to the present. Initially, staff estimated the cost at \$122.50, covering one hour of administrative staff time and half an hour of legal review and redactions. The fee waiver request is based on the reasoning outlined in Mr. Winder's email. A public body may waive or reduce its fee if a particular request "is in the public interest because making the record available primarily benefits the general public." Waiving the fees is entirely optional. Commissioner Barney does not believe waiving the fees is in the public interest, as the decision was made by the Forest Service. No motion was made, and the request was not approved.

**Discussion Item #2: Acceptance of FY 2023 Law Enforcement Mental Health and Wellness Act Implementation Project Grants:**

**Requester:** Christina Haron

**Details:** Aaron Boyce attended the work session to discuss the Court's acceptance of a 2023 Law Enforcement Mental Health and Wellness Act Implementation Project grant. The Crook County Sheriff's Office (CCSO) will use these funds to establish a Peer

Support Program. The program aims to offer public safety employees emotional support during personal or professional crises and to help anticipate and address potential challenges. With this program, the Crook County Sheriff's Office will have between 10 and 15 Peer Support Team Advisors. This grant does not require any matching funds from the County and covers the entire budget for the program. This item will be placed on the consent agenda for November 1st.

**Discussion Item #3: New hangar building infrastructure/Approve construction bid:**

**Requester:** Kelly Coffelt

**Details:** Airport Manager Kelly Coffelt attended the work session to discuss new hangar building infrastructure and the approval of a construction bid. The airport is developing infrastructure to accommodate new aircraft hangars, potentially locating up to three buildings. Site #1 has already been leased for a 100x80 building, and Site #2 has an interested party for an 80x80 building who wants to enter into a lease. This item will be placed on the consent agenda for November 1st.

**Discussion Item #4: Airport Policy Updates:**

**Requester:** Kelly Coffelt

**Details:** Airport Manager Kelly Coffelt attended the work session to discuss updates to airport policies. In June 2023, the County Court approved a new land lease policy for non-commercial aeronautical activity at the Prineville/Crook County airport. After further review and circulation of the document, slight modifications in terms and structure were deemed necessary. These changes are intended to benefit both the public and Crook County. This item will be placed on the agenda for November 1st.

**Discussion Item #5: Community Development Monthly Update:**

**Requester:** Will Van Vactor

**Details:** Community Development Director Will Van Vactor and Building Official Randy Davis attended the work session to provide the Court with the department's monthly update. The building department reported 22 new houses, though these numbers are lower compared to 2019. Commercial activity has also slowed down. The team will begin holding monthly meetings with Apple to coordinate their new projects. The planning department remains steady, receiving 28 applications in September, slightly behind the same period last year. The onsite department experienced a very slow September with only two site evaluations. Code compliance remains steady, with the team currently handling some tougher cases. A few code compliance hearings are anticipated in November.

**Discussion Item #6: Approval of 2023-2025 State CAMI grant:**

**Requester:** Kari Hathorn

**Details:** District Attorney Kari Hathorn attended the work session to discuss the 2023-2025 State Child Abuse Multidisciplinary Intervention (CAMI) grant, which requires signing before submission to the State. The CAMI grant provides \$114,385.02 in funding for the specified period. A significant portion of this funding will be allocated for training new law enforcement officers, ensuring they are well-equipped to handle child abuse cases effectively. This training is crucial for improving response times and the

overall handling of such sensitive cases. The grant will also support other essential multidisciplinary interventions aimed at protecting children and supporting affected families. This item will be placed on the consent agenda for November 1st for formal approval and signature.

**Discussion Item #7: New project – fire prevention/noxious vegetation control program:**

**Requester:** Kev Alexanian

**Details:** Andy Parks presented this item on behalf of Kev Alexanian. The proposal outlines a new project to be funded through Title III, requesting \$30,000 per year over four years, totaling \$120,000. The project will involve the Crook County Weed Department and the Crooked River Cooperative Weed Management Area, with each organization contributing \$15,000 annually. This funding will support initiatives aimed at managing and controlling invasive weed species, promoting healthier ecosystems, and improving land use for agriculture and recreation. The collaborative effort between these two entities will enhance the effectiveness of weed management strategies and provide educational resources to the community about invasive species. This item will be placed on the consent agenda for November 1st for approval.

**Discussion Item #8: Human Resources Policy Updates:**

**Requester:** Kim Barber

**Details:** Human Resources Director Kim Barber attended the work session to discuss updates to Human Resources policies. She introduced a newly condensed employee policy handbook, now streamlined to 25 pages, covering essential information such as policies, pay schedules, holiday schedules, and Paid Time Off. Additionally, she proposed creating a second, more detailed handbook specifically for Managers and Directors to provide further guidance and clarity. Ms. Barber also addressed the critical issues of employee retention and recruitment. She noted that retention rates hover around 20%, highlighting the high cost associated with losing employees. To address this, she introduced a new concept: a non-standard work scheduling program designed to accommodate employees' varying schedules and day-to-day lives. The proposed program includes five different categories: onsite, flexible, compressed, remote, and hybrid schedules, offering greater flexibility and work-life balance. Furthermore, there was a discussion about the Lateral Employee Accrual Rate, which would allow specific employees with lateral experience to earn more Paid Time Off when joining the County. This initiative aims to protect current employees while also attracting new talent by recognizing and valuing their prior experience. These updates and proposals are designed to enhance employee satisfaction, improve retention rates, and make the County a more attractive employer. This item will be placed on the consent agenda for November 1st for further consideration and approval.

**Discussion Item #9: Communication ideas and improvements for increased transparency:**

**Requester:** Sarah Puerner

**Details:** Administrative Executive Assistant and Communications Officer Sarah

Puerner attended the work session to discuss communication ideas and improvements to enhance transparency. She presented a draft communications plan aligned with Goal 7 of the Strategic Planning, which is to "Plan, develop, and implement an organization-wide communication plan and protocols." Creating a comprehensive communications plan for Crook County involves several key components: defining clear goals, identifying the target audience, establishing consistent branding, and developing specific communication strategies. Ms. Puerner emphasized the importance of coordinating efforts to ensure effective communication through various channels. These include social media, website updates, monthly email newsletters, and other strategies designed to engage the community and establish a positive image for the County. Ms. Puerner outlined several objectives, such as maintaining consistent branding, reaching the target market and demographics, and improving transparency. She also discussed the need for regular evaluation and adjustment of the plan based on evolving community needs and feedback. By implementing these strategies, Crook County aims to enhance transparency, improve communication efforts, and effectively engage the community. This item will be further developed and refined to ensure it meets the County's communication goals and fosters a more connected and informed community.

#### Administrator Report:

Andy Parks announced that the Chief Information Officer candidate has withdrawn from the process. Consequently, the position was offered to the second candidate, who has accepted the offer. This item will be on the agenda for November 1st. Additionally, there is a new operator position being added at the Road Department. Airport Manager Kelly Coffelt has received communications regarding state grants, which are currently in the application phase.

#### Court Member Updates:

Judge Crawford is actively working with the residents of Paulina to address recent communication challenges. The phone lines in the area near the Bureau of Land Management (BLM) territory have been cut, causing significant disruptions. In response, Judge Crawford is coordinating efforts to establish a reliable alternative communication system by setting up satellite phones.

At 10:01 a.m. the Court read into Executive Session under the following statute(s): ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

### **EXECUTIVE SESSION**

At the conclusion of the Executive Session, the County Court convened back into Open Session, inviting members of the public into the meeting room.

**MOTION** for staff to correspond with counter parties as discussed in the Executive Session. Motion seconded. No discussion. Motion carried 2-0.

There being no further business before the Court, the meeting was **adjourned at 10:36 a.m.**

Respectfully submitted,

**Sarah Puerner**



**CROOK COUNTY COURT MINUTES  
OF NOVEMBER 1, 2023, REGULAR MEETING  
Open Portion**

**Be It Remembered** that the Crook County Court met in a Regular Court meeting on November 1, 2023, at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via Zoom: Legal Counsels Eric Blaine and John Eisler; Administrative Executive Assistant Sarah Puerner; Office Manager Alex Solterbeck; Library Director Sarah Beeler; Interim Director Sean Briscoe; Airport Manager Kelly Coffelt; Community Development Director Will Van Vactor; Contract County Administrator Andy Parks; Health and Human Services Director Katie Plumb; Levi Roberts; Appraiser Karen Bushnell; Collections Specialist Deanna Smith; Assessment Technician Linda Pepper; Budget Analyst Jamie Berger; Assessor Jon Soliz; Assessment Technician Stephanie West; Systems Administrator Chelsea Watson; Chief Information Officer Stephen Chellis; Natural Resources Policy Coordinator Tim Deboodt; Monty Kurtz; Annette Kolodzie; Bryan Iverson; James Michael Dunn; and members of the public.

**REGULAR SESSION**

The meeting was **called to order at 9:00 a.m.**

**Public Comment:** None

**Consent Agenda:**

1. Approve Minutes
2. Acceptance of FY 2023 Law Enforcement Mental Health and Wellness Act Implementation Project Grants
3. Approval of new project - fire prevention/noxious vegetation control program
4. Approve Construction Bid/New Hangar Building Infrastructure
5. Consider ratification of the appointment of Stephen Chellis to Chief Information Officer (CIO) position
6. Consider authorizing an additional equipment operator/driver full-time equivalent position to the Road Department budget
7. Human Resources Policy Updates - Approve Order 2023-46 in the matter of adopting a new employee handbook and continue the effectiveness of other policies
8. Approval of Crook County Community Corrections IGA's for Grant and Aid Funding and Specialty Court IGA

**MOTION** to pass the Consent Agenda as presented. Motion seconded. No discussion. Motion carried 2-0.

**Discussion item #9: New Staff Member Introduction:**

**Requester:** Sean Briscoe

**Details:** Interim Executive Director Sean Briscoe attended the Regular Session to introduce a new staff member to the Court. Deanna Smith is the newest member on behalf of the Bowman Museum. The team is happy to welcome her to the Museum and to Crook County. Deanna brings a wealth of experience and enthusiasm to her new role, having previously worked at several esteemed cultural institutions. Her background in museum curation and community engagement will be invaluable as the Bowman Museum continues to expand its programs and outreach efforts. The addition of Deanna to the team underscores the Museum's commitment to preserving and sharing the rich history of Crook County with both residents and visitors alike. The Court expressed their support and excitement for the Museum's continued growth and the positive impact it has on the community.

**Discussion item #10: Library Strategic Planning Contract:**

**Requester:** Sarah Beeler

**Details:** Library Director Sarah Beeler attended the Regular Session to discuss a library strategic planning contract with the Court. It is time to update the existing strategic plan, and this contract would involve Ruth Metz working with Erin McCusker. The Library Board of Trustees supports awarding the contract to Ruth Metz, who, alongside Erin McCusker, will develop a new five-year strategic plan for the Crook County Library. The cost for this strategic planning process is \$30,000. So far, \$11,500 has been pledged or collected through grants and donations from the Crook County Library Friends, the Roundhouse Foundation, and The Ford Family Foundation. The remaining amount is available in the current budget, although additional grant funds may still be sought.

**MOTION** to approve the \$30,000 for strategic planning for Ruth Metz Associates. Motion seconded. No discussion. Motion carried 2-0.

**Discussion item #11: Notice of Award – Infrastructure Support for Reproductive Health Services:**

**Requester:** Katie Plumb

**Details:** Health and Human Services Director Katie Plumb attended the Regular Session to present a notice of award for infrastructure support for reproductive health services to the Court. This award provides additional funds via the Oregon Health Authority contract for Program Element 46. The funds will support the implementation of a lab interface between the Health Department and the Oregon State Pathology Histology Lab through the EPIC electronic health record system. Integrating lab ordering and result delivery will enhance the quality and safety of care for Health Department clients by reducing the chance of human error. This integration will also allow clinical staff to devote more time to direct patient care. The integration plan is

currently under review by the Technology Committee and County Legal Counsel. The total award is \$31,450, covering start-up costs for building the interface and the first year of maintenance. Subsequent annual maintenance costs will be covered by billing revenue, Medicaid Match, Central Oregon Health Council/PacificSource grant funds, and/or Quality Incentive Metric funds.

**MOTION** to authorize staff members to accept the RHCare Infrastructure Grant on behalf of Crook County. Motion seconded. No discussion. Motion carried 2-0.

**Discussion item #12: Regence Contract Renewal:**

**Requester:** Katie Plumb

**Details:** Health and Human Services Director Katie Plumb attended the Regular Session to discuss a contract renewal with Regence with the Court. The County has had a longstanding contract with Regence, the largest private payer billed by the Health Department. This partnership enables the County to serve employees of several local businesses. The request is for the Health & Human Services Director to accept the renewal via DocuSign upon the Court's approval. Each year, the Crook County Health Department provides thousands of dollars' worth of services to individuals insured by Regence.

**MOTION** to approve the Regence BlueCross BlueShield of Oregon Participating Professional Services Agreement. Motion seconded. No discussion. Motion carried 2-0.

**Discussion item #13: "CORE3" intergovernmental agreement for the development and construction of a regional emergency services training and coordination center in Redmond, Oregon:**

**Requester:** Eric Blaine

**Details:** Legal Counsel Eric Blaine attended the Regular Session to discuss an intergovernmental agreement with the Court for developing and constructing a regional emergency services training and coordination center in Redmond, Oregon. Various Central Oregon public bodies, including Deschutes County and the Central Oregon Intergovernmental Council, have been collaborating on this project to enhance emergency service training. In the event of a major disaster, such as a "Cascadia" earthquake, the facility would serve as a coordination center for emergency services. The intergovernmental agreement aims to advance this effort by creating a management body called the Executive Council to oversee the facility's construction. The agreement outlines two levels of participation: "Core Partners," entities contributing funds to the project, and "Associate Members," entities cooperating without financial contributions. Crook County is currently expected to participate as an Associate Member.

**MOTION** to authorize Commissioner Barney to sign the CORE3 intergovernmental agreement provided there are no changes to the contract. Motion seconded. No discussion. Motion carried 2-0.

**Discussion item #14: Order 2023-45 In the matter of adopting a comprehensive policy for airport activities:**

**Requester:** John Eisler

**Details:** Assistant Legal Counsel John Eisler attended the Regular Session to discuss Order 2023-45 with the Court. This Order amends the County's Airport Leasing Policy and implements new rules, regulations, and minimum standards to govern non-tenant Airport users. The revised policy aims to ensure a fair and consistent approach to airport leasing, enhancing operational efficiency and safety. By establishing clear guidelines for non-tenant users, the Order seeks to maintain a high standard of airport operations and services. The new rules are designed to accommodate future growth and development at the airport, aligning with the County's long-term strategic goals.

**MOTION** to approve Order 2023-45 in the matter of adopting a comprehensive policy for airport activities. Motion seconded. No discussion. Motion carried 2-0.

**Discussion item #15: PUBLIC HEARING: Ordinance 342 – An Ordinance amending Title 8 of the Crook County Code, adopting a new chapter to regulate the Airport:**

**Requester:** John Eisler

**Details:** Assistant Legal Counsel John Eisler attended the Regular Session to discuss Ordinance 342 with the Court. This Ordinance incorporates the newly implemented Airport policies into the County Code. The first reading of Ordinance 342 took place during this session, with the second reading scheduled for the December 6th meeting. The incorporation of these policies into the County Code marks a significant step in formalizing the updated rules, regulations, and minimum standards for airport operations.

**MOTION** to read by title only. Motion seconded. No discussion. Motion carried 2-0.

Judge Crawford read by title only.

The public hearing was opened. With no comments received, the public hearing was closed.

**Discussion item #16: PUBLIC HEARING: Second Reading of Ordinance 337 – Destination Resort Overlay Map Amendment:**

**Requester:** Will Van Vactor

**Details:** Community Development Director Will Van Vactor attended the Regular Session for the second reading of Ordinance 337. This Ordinance is regarding the Destination Resort Overlay Map amendment.

Judge Crawford read the script provided by Community Development Director Will Van Vactor. This is the second of two hearings. The record is open and will remain open until the close of the second hearing.

A role call was conducted online to determine if individuals intend to testify and if so, whether they are in favor or in opposition of the recommendation. Annette, who joined the meeting remotely, was interested in testifying in favor.

Michael Dunn attended the meeting in person to testify in favor of the recommendation.

**MOTION** to read by title only. Motion seconded. No discussion. Motion carried 2-0.

Judge Crawford read by title only.

Community Development Director Will Van Vactor noted that this is the second of two readings on this matter and provided a brief staff presentation.

The public hearing was opened.

Michael Dunn mentioned he provided his opinion during the first reading on this matter. Mr. Dunn's opinion has not changed, and he is in favor of the recommendation.

Annette Kolodzie testified remotely. Ms. Kolodzie is disappointed that she cannot attend this meeting in person and wanted to express the professionalism of John Eisler and Will Van Vactor. With relief and joy, Ms. Kolodzie can go on the record supporting the adoption of Ordinance 337 and asks the Court to adopt this Ordinance as it's necessary, appropriate, and right for this County to adopt to put this matter to rest.

No one testified in opposition.

The public hearing was closed.

**MOTION** to approve Ordinance 337, an Ordinance amending the Crook County zoning map and comprehensive plan to amend the destination resort overlay zone map and declaring an emergency. Motion seconded. No discussion. Motion carried 2-0.

**Administrator Report:** None

**Court Member Updates:**

Judge Crawford has been working with folks out in the Post/Paulina area regarding the BLM phone line issues. That should now be replaced sooner than expected.

At 9:33 a.m. the Court convened into Executive Session under the following statute(s): ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

### **EXECUTIVE SESSION**

At the conclusion of the Executive Session, the County Court convened back into Open Session, inviting members of the public into the meeting room.

**MOTION** to direct staff to proceed as directed in the Executive Session. Motion seconded. No discussion. Motion carried 2-0.

There being no further business before the Court, the meeting was **adjourned at 9:54 a.m.**

Respectfully submitted,

**Sarah Puerner**

**CROOK COUNTY COURT MINUTES  
OF NOVEMBER 8, 2023, WORK SESSION  
Open Portion**

**Be It Remembered** that the Crook County Court met in a regularly scheduled Work Session on November 8, 2023, at 9:00 a.m. in the Administration Conference room located at 203 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via Zoom: Legal Counsels Eric Blaine and John Eisler; Administrative Executive Assistant Sarah Puerner; Clerk Cheryl Seely; Office Manager Alex Solterbeck; Assessor Jon Soliz; Contract County Administrator Andy Parks; Finance Director Christina Haron; Library Director Sarah Beeler; Accounts Payable Accountant Laura Fladung; Appraiser Karen Bushnell; Extension Manager Kim Herber; Health and Human Services Director Katie Plumb; Sheriff John Gautney; Shannon Alleman; and Assessment Technician Stephanie West.

**WORK SESSION**

The meeting was **called to order at 9:00 a.m.**

**Public Comment:** None

**Discussion Item #1: 2023-2025 IGA for the Financing of Local Public Health Services in Crook County Agreement #180007-3:**

**Requester:** Katie Plumb

**Details:** Health and Human Services Director Katie Plumb attended the Work Session to discuss an Intergovernmental Agreement (IGA) for the financing of local public health services in Crook County with the Court. This IGA is one of many periodic contract amendments that update program-level funding. The specific amendment discussed reallocates ARPA Workforce funds (PE51-03) rolled over from FY23, with an awarded amount of \$10,656 for fiscal year 2024. This item is scheduled to be placed on the consent agenda for the December 6th meeting.

**Discussion Item #2: Justice Center Workstation Purchase Orders:**

**Requester:** John Eisler

**Details:** Assistant County Counsel John Eisler attended the Work Session to discuss purchase orders for Justice Center workstations with the Court. The County previously issued an RFP and has decided to move forward with two vendors. The purchase orders include workstation furniture for both County and State offices in the new Justice Center, with a total cost of \$280,576. Action is needed today to proceed due to upcoming deadlines.



**MOTION** to approve the Justice Center workstation purchase orders as they are presented in today's agenda packet. Motion seconded. No discussion. Motion carried 2-0.

**Discussion Item #3: Airport Hangar Transfer Documents from Cooper to Buddy's Hangars:**

**Requester:** John Eisler

**Details:** Assistant County Counsel John Eisler attended the Work Session to discuss airport hangar transfer documents with the Court. This transfer is part of the numerous hangar leases managed by the County at the Airport. In this instance, Cooper is selling the hangar to Buddy's Hangars. The new lease rate for Buddy's Hangars will be \$10,697.48 per year. Immediate action is required to proceed due to approaching deadlines.

**MOTION** to approve the lease transfer documents as presented in today's agenda packet. Motion seconded. No discussion. Motion carried 2-0.

**Administrator Report:**

Andy Parks has a meeting tomorrow with the City and the Parks and Recreation District about camping. The EDCO board meeting is tomorrow. Steve Forester will provide a presentation on the Airport as Kelly is not available for the meeting. The next two work sessions will have Department presentations and quarterly reviews of the fiscal year.

**Court Member Updates:**

Judge Crawford will be out of the country for three weeks. Question on if the County needs to delegate authority to an individual while he is away. Sheriff Gautney mentioned that this situation is spoken about in the emergency operation plan that the County has adopted. Sheriff Gautney will provide that information to the Court members.

At 9:15 a.m. the Court read into Executive Session under the following statute(s): ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

**EXECUTIVE SESSION**

At the conclusion of the Executive Session, the County Court convened back into Open Session, inviting members of the public into the meeting room.

There being no further business before the Court, the meeting was **adjourned at 9:34 a.m.**

Respectfully submitted,

**Sarah Puerner**



**CROOK COUNTY COURT MINUTES  
OF DECEMBER 6, 2023, REGULAR MEETING  
Open Portion**

**Be It Remembered** that the Crook County Court met in a Regular Court meeting on December 6, 2023, at 9:00 a.m. in the County meeting room located at 320 NE Court Street, Prineville, Oregon 97754.

Court Members Present: Judge Seth Crawford, and Commissioner Brian Barney

Absentees: None

Others Present in Person or Via Zoom: Legal Counsels Eric Blaine and John Eisler; Administrative Executive Assistant Sarah Puerner; Office Manager Alex Solterbeck; Interim Director Sean Briscoe; Airport Manager Kelly Coffelt; Community Development Director Will Van Vactor; Contract County Administrator Andy Parks; Health and Human Services Director Katie Plumb; Levi Roberts; Appraiser Karen Bushnell; Assessment Technician Linda Pepper; Budget Analyst Jamie Berger; Assessor Jon Soliz; Assessment Technician Stephanie West; Systems Administrator Chelsea Watson; Natural Resources Policy Coordinator Tim Deboodt; Human Resources Director Kim Barber; Fairgrounds Manager Casey Daly; Juvenile Director Erika Frickey; Library Director Sarah Beeler; Clerk Cheryl Seely; Landfill Manager Jacquie Davis; Rebecca Keegan; James Staniford; Extension Manager Kim Herber; Facilities Director Nick Lilly; Finance Director Christina Haron; Treasurer Galan Carter; Kim Bales; Cindy York; Stephanie O’Neal; Shelby Fisher; Micheala Edwards; Jennifer Coffman; Will Elder; Heather Hastings; Monty Kurtz; Wayne Looney; Greg Barker; Jeramey Mattern; Shane Howard; Amber Blachard; Bonnie Dressler; Bryan Iverson; Brian Samp; Jack Colpitt; Susan Hermreck; Garth Finley; Jack Rabenberg; Dusty Flegel; Thomas Laird; and members of the public.

**REGULAR SESSION**

The meeting was **called to order at 9:00 a.m.**

**Public Comment:** None

**Consent Agenda:**

1. 2023-2025 IGA for the Financing of Local Public Health Services in Crook County Agreement #180007-3
2. 4th Quarter Fiscal Year 2023 Budget to Actual Report
3. Consider approval of Central Oregon Community College affiliation agreements, for Sheriff’s Office and Health Department
4. Hangar Ground Lease to Shotgun Ranch Aviation, LLC
5. Hangar Ground Lease to Buddy’s Hangars LLC from Cannon Braatz
6. Hangar Ground Lease to Buddy’s Hangars LLC from Robbins Family Trust
7. Airport – Execution of CORE grant Runway, design/engineering and bidding
8. Approval of VBM Scan Solution purchase contract and budget
9. Library Services and Technology Act grant application

**MOTION** to approve the Consent Agenda as presented. Motion seconded. No discussion. Motion carried 2-0.

**ADDITIONS:**

Applicant introductions for the vacancy Commissioner position.

Judge Crawford requested that the candidates for the Commissioner vacancy position come to the microphone to briefly introduce themselves. Each candidate was given a few moments to share their background, their vision for the role, and how they plan to contribute to the community if selected. This opportunity allowed the candidates to highlight their qualifications and commitment to addressing the county's needs, ensuring a transparent and informed selection process.

**Greg Barker**, a long-time resident who loves Prineville, is eager to contribute to the community. With an extensive background in facilities maintenance and construction, Greg brings valuable expertise that can benefit local projects and initiatives. He has been married for 53 years and has three children, highlighting his strong family values and commitment to the area. Greg's dedication and experience make him a valuable asset to the community, and he is enthusiastic about finding ways to support and enhance Prineville.

**Bryan Iverson** recognizes that the county is at a crossroads, where effective leadership is essential. He has been instrumental in various community organizations and has dedicated significant time to volunteering. With a deep understanding of the challenges facing the community, Bryan feels well-qualified to step into a leadership role. His experience and commitment make him a crucial asset during this pivotal time, as he aims to guide the county toward a prosperous future.

**Susan Hermreck**, a resident of Paulina, operates a cattle and hay ranch and actively serves on both the planning commission and the fair board. She believes the county is at a crossroads and is motivated to serve to help preserve the western way of life and its rich history. Known for her hard work and dedication, Susan emphasizes that she is not a politician, but a practical individual focused on the effective use of resources. Her commitment to the community and her hands-on experience makes her a valuable advocate for maintaining the area's traditions and ensuring sustainable development.

**Brian Samp** has been living in Prineville for the past eight years and brings a diverse background to the table. As an electrician by trade and a former teacher, he possesses a unique blend of technical skills and educational experience. Brian is eager to serve and be an active part of the community, believing he has much to contribute. Known for being a great listener, he values the effective use of resources and is committed to making a positive impact in Prineville. His dedication and varied expertise position him as an asset to the community.

**Monty Kurtz**, a resident of Powell Butte, is a dedicated local business owner who is actively involved in the community. Regularly attending court sessions, Monty brings a high level of professionalism that he believes can significantly contribute to the team. He is focused on helping the community navigate growth and tax challenges, aiming to ensure sustainable development. Additionally, Monty has a talent for team building, which he believes can strengthen the organization and enhance its overall effectiveness. His commitment to progress and his proactive approach make him a valuable asset to the community.

**David Condron**, born and raised in Crook County, brings a wealth of diverse experience from working in the oil industry, forest service, and on farms and ranches. Having been involved in a variety of jobs, David has a broad understanding of the local economy and the challenges it faces. Recognizing the numerous issues coming to Crook County, he is motivated to be an active part of addressing and resolving these challenges. His deep-rooted connection to the area and extensive background equip him with the insight and dedication needed to contribute effectively to the community's future.

**Shane Howard** is currently serving on the Prineville City Council and brings valuable experience from his tenure. Additionally, his background as a wrestling coach has honed his skills in leadership, strategic thinking, and mentoring. Shane believes he can contribute thoughtful discussion and problem-solving abilities to the commission. His diverse experience and dedication position him as a valuable asset, capable of offering substantial contributions to the commission's work and the community's progress.

**Jerry Dean Flegel**, born and raised in Crook County, has a deep appreciation for the area and shares the sentiment of many residents that it is the best place to live. He is committed to finding win-win solutions that address the needs of departments, employees, and citizens alike, ensuring that everyone benefits together. Jerry is prepared to tackle future challenges and firmly believes in the potential for continuous improvement. He considers it a privilege to serve his community and is dedicated to contributing positively to its future.

**Discussion item #10: Presentation on expected terms of Community Mental Health Program funding agreement:**

**Requester:** Rick Treleaven

**Details:** Rick Treleaven from BestCare attended the Regular Session to present to the Court the expected terms of the upcoming Community Mental Health Program (CMHP) funding agreement. The CMHP is a statewide system providing behavioral health services, including mental health treatment, problem gambling services, and chemical dependency treatment. The State appropriates funds to the Oregon Health Authority (OHA), which then requires counties to deliver these services, either directly or through subcontractors like BestCare in Crook County. The current funding agreement, expiring

on December 31, mandates that the County pass 100% of the allocated funds to its subcontractor, resulting in several hundred thousand dollars in payments from the State. Rick Treleven outlined the expected terms of the new agreement and highlighted key points for the Court's consideration.

**Discussion item #11: Consider request to waive compilation fees for public records request, code compliance case no. 21-06:**

**Requester:** Eric Blaine

**Details:** Legal Counsel Eric Blaine attended the Regular Session to discuss the consideration of waiving compilation fees for a public records request submitted by local resident Debbie Palmer. Ms. Palmer requested documents related to Code Compliance Case No. 21-06, specifically excluding the initial six complaints but including case notes, agreements, and compliance hearing minutes. The Code Enforcement office estimated that compiling these documents would take five hours, with a fee deposit amount of \$375.00. The County Counsel's office has already agreed to waive its compilation fee, and Ms. Palmer has requested a full fee waiver. Under ORS 192.324(5), the County can waive or reduce fees if it determines that doing so is in the public interest and primarily benefits the general public. The County Court must decide if the waiver is reasonable and not arbitrary, and if it meets the public interest criteria, it may waive all or part of the compilation fee.

**MOTION** to waive the compilation fee of \$375. Motion seconded. No discussion. Motion carried 2-0.

**Discussion item #12: Approve Order 2023-47 - Reinstating Check Signing Authority:**

**Requester:** Eric Blaine

**Details:** Legal Counsel Eric Blaine attended the Regular Session to discuss Order 2023-47 with the Court. In 2016, Order No. 2016-72 delegated check signing authority to County Clerk Cheryl Seely in the absence of the County Judge and County Commissioners to ensure administrative efficiency. This authority was revoked in 2020 by Order No. 2020-10. Blaine was asked to prepare an order to ratify the approval of checks signed by Seely from February 2022 to the present, despite the revocation.

**MOTION** to approve Order 2023-47 ratifying check signing authority. Motion seconded. No discussion. Motion carried 2-0.

**Discussion item #13: Landfill Solid Waste Management Plan Update RFP:**

**Requester:** John Eisler / Jacquie Davis

**Details:** Landfill Manager Jacquie Davis attended the Regular Session to update the Court on the Solid Waste Management Plan. This plan provides guidance for developing and operating the landfill over the next 10 years, including capital improvement projects based on population growth and required recycling percentages mandated by the State. The last Solid Waste Management Plan was completed in 2009. The scope of work in the RFP includes an overview of the County's existing solid waste system, future needs

projections, evaluation of alternatives, suggested capital improvement projects, a rate analysis, and funding strategies. The proposed budget for this project is not to exceed \$119,617, and three proposals were received in response to the RFP.

**MOTION** to award the contract for the Crook County Solid Waste Management Plan Update RFP dated September 20, 2023, to JR Miller & Associates. Motion seconded. No discussion. Motion carried 2-0.

**Discussion item #14: Request to approve a quitclaim deed for Tax Lot 1515 000 00 2300:**

**Requester:** Eric Blaine

**Details:** Legal Counsel Eric Blaine attended the Regular Session to discuss a request from the Chicago Title Company of Oregon for the County to approve a quitclaim deed for a tax lot. The deed concerns a 159-acre parcel, Tax Lot 1515 000 00 2300, zoned Light Industrial and located within Prineville city limits, owned by the Department of State Lands, which is considering a sale. This request is likely to remove title exceptions for the potential purchaser. A similar quitclaim deed was approved last year for Millican LLC for an adjacent tax lot. The quitclaim deed would confirm that the County has no right to purchase the property based on a 1992 resolution and that the property was not selected for a public safety academy per a 2000 resolution. The 1992 resolution allowed the County to purchase the property if a price was agreed upon, but no purchase occurred in the past 30 years. The 2000 resolution was related to a regional public safety training facility, which was eventually located near the Redmond Airport.

**MOTION** to approve the quitclaim deed to the State of Oregon acting by and through the Department of State lands as presented in the agenda packet today. Motion seconded. No discussion. Motion carried 2-0.

**Discussion item #15: Recommendation of award and tie-breaking process for Rickman Pit rock crushing request for proposal:**

**Requester:** Eric Blaine

**Details:** Legal Counsel Eric Blaine attended the Regular Session to recommend awarding the contract for the Rickman Pit rock crushing project. The County had issued a request for proposals to crush 30,000 tons of three-quarter-inch-minus rock at the Rickman Pit and received three bids. The lowest two bids, both at \$8.30 per ton, were tied. The two firms, Taylor Northwest and 4R Equipment, are both Responsible Bidders and Resident Oregon bidders. According to County Code section 3.12.270, tied bids are resolved by drawing lots. On November 17, Taylor Northwest communicated their willingness to allow 4R Equipment to be awarded the contract. Mr. Blaine invited all three bidders to comment on this proposed withdrawal by December 5. If no objections are raised, Blaine believes awarding the contract to 4R Equipment would not violate Oregon public procurement laws. The bids received were \$249,000.00 (Taylor Northwest and 4R Equipment) and \$259,500.00.

**MOTION** to award the contract for the Rickman Pit Rock Crushing Project to 4R Equipment and to authorize the signing of the contract outside of the County Court.

Motion seconded. During the discussion Commissioner Barney noted that 4R Equipment has completed work for the County before and has done a decent job. Motion carried 2-0.

**Discussion item #16: Appointment of Executive Director to oversee the Bowman Museum:**

**Requester:** Andy Parks

**Details:** Contract County Administrator Andy Parks attended the Regular Session to discuss the appointment of an Executive Director for the Bowman Museum with the Court. Sean Briscoe, who was appointed as Interim Executive Director in June 2023 on a part-time basis while also working with the Library, has been actively involved with the Historical Society Board over the past several months. During this time, he has evaluated the museum's operations, collaborated with the board and staff, and recruited a new collections manager. Mr. Briscoe recently expressed interest in assuming the Executive Director role full-time. After thorough internal discussions, the Historical Society Board unanimously voted to recommend Mr. Briscoe for the position at their November 16, 2023, meeting.

**MOTION** to appoint Sean Briscoe as the full-time director of the Bowman Museum effective back to December 1, 2023. Motion seconded. No discussion. Motion carried 2-0.

**Discussion item #17: PUBLIC HEARING: Ordinance 342 - An Ordinance amending Title 8 of the Crook County Code, adopting a new chapter to regulate the Airport:**

**Requester:** John Eisler

**Details:** Assistant County Counsel John Eisler attended the Regular Session to discuss Ordinance 342, an Ordinance amending Title 8 of the Crook County Code, adopting a new chapter to regulate the Airport. This Ordinance incorporates the newly implemented Airport policies into the County Code. This is the second reading of this Ordinance.

**MOTION** to read by title only. Motion seconded. No discussion. Motion carried 2-0.

Judge Crawford read by title only.

Assistant County Counsel John Eisler provided a brief description of the Ordinance.

The public hearing was opened. With no comments received, the public hearing was closed.

**MOTION** to pass Ordinance 342, an Ordinance amending Title 8 of the Crook County Code, adopting a new chapter to regulate the Airport and declaring an emergency. Motion seconded. No discussion. Motion carried 2-0.



**Discussion item #18: Secure Rural Schools (Title III) Spending Approval Request:**

**Requester:** Christina Haron

**Details:** Finance Director Christina Haron attended the Regular Session to discuss a request for approval to spend up to \$65,000 in Title III funds from the Secure Rural Schools program. The funds will be used to update the Crook County Community Wildfire Protection Plan (CWPP). An up-to-date CWPP is essential for eligibility and readiness to benefit from mitigation projects and funding opportunities aimed at reducing wildfire risk. The CWPP rewrite will allow communities to assess wildfire risk, identify local priorities and actions, and reduce the risk of property loss and human health impacts from severe wildfires. Additionally, it aims to improve the ecological health of federally managed lands in Crook County and support the development of defensible space to enhance firefighter safety and home resistance to ignition.

**MOTION** to approve expending \$65,000 in Title III funds. Motion seconded. No discussion. Motion carried 2-0.

**Discussion item #19: Department Presentations - Quarter 1 Fiscal Year 2024:**

**Requester:** Andy Parks

**Details:** Contract County Administrator Andy Parks attended the Regular Session to introduce department presentations for Quarter 1 of fiscal year 2024. The fiscal year 2024 budget aimed to add the Administrator position and transition the County Court to a policy role. A key responsibility of the Administrator is to ensure regular reporting of departmental activities to the Court. This initiative began with a quarterly financial report highlighting the County's financial operations and departmental activities. The next phase involves department heads presenting their activities to the Court to enhance understanding of County operations, departmental challenges, and potential solutions. Presentations were provided by the Bowman Museum, Ag Extension District, Sheriff's Office, Road Department, Weed Control, Landfill, Library, Fairgrounds, Airport, Community Development, Health and Human Services, Clerk's Office, Assessor's Office, District Attorney, Juvenile Department, Facilities, Counsel, Finance, Human Resources, IT, and Administration.

**Discussion item #20: Receive results of employee straw poll:**

**Requester:** Andy Parks

**Details:** Contract County Administrator Andy Parks attended the Regular Session to discuss with the Court the results of the employee straw poll. In September, the County Court held three public meetings to gather comments on transitioning from a County Court to a County Board of Commissioners and related issues. Transparency emerged as a key concern during these meetings. Following the public meetings, the County Administrator engaged in discussions with employees, who expressed a desire for their voices to be heard. They suggested an internal straw poll to communicate their collective opinions to the Court and community. To promote transparency, the Administrator informed the Court that he would conduct several countywide employee meetings at the end of October to review administration activities from the past year and discuss the governance change, providing employees an opportunity to voice their opinions and ask questions. At the end of each key meeting, Crook County Clerk Cheryl Seely facilitated confidential voting on five key questions:

1. Do you support a change in governance from County Court to Board of Commissioners?
2. Should the Board Chair be elected by voters or Commissioners?
3. Should the Board Chair position be identical to other commissioner positions, except for managing public meetings?
4. Should the commissioner positions, including the Chair, be full- or part-time?
5. Should the County have a County Administrator position?

The poll saw high participation, with 200 employees, 191 ballots distributed, and 160 timely returns (80% participation). The results showed strong support among County employees for the following:

- Changing to a Board of Commissioners: 88.5% in favor.
- Having a County Administrator: 82% in favor.
- The Board Chair position being identical to other commissioner positions, except for managing public meetings: 85% in favor.
- The Board Chair being elected by voters: 70% in favor.
- Commissioner positions, including the Chair, being part-time: 61% in favor.

**Administrator Report:** None

**Court Member Updates:** None

At 12:53 p.m. the Court convened into Executive Session under the following statute(s): ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed; ORS 192.660(2)(e) For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions.

### **EXECUTIVE SESSION**

At the conclusion of the Executive Session, the County Court convened back into Open Session, inviting members of the public into the meeting room.

**MOTION** to direct the County's relator of record to correspond with the counter parties as discussed in the Executive Session. Motion seconded. No discussion. Motion carried 2-0.

**MOTION** to direct staff to conduct the research and thereafter schedule a future Executive Session. Motion seconded. No discussion. Motion carried 2-0.

**MOTION** to authorize the execution of the stipulation as discussed in the Executive Session. Motion seconded. No discussion. Motion carried 2-0.

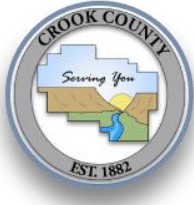


There being no further business before the Court, the meeting was **adjourned at 2:25 p.m.**

Respectfully submitted,

**Sarah Puerner**

## AGENDA ITEM REQUEST



**Date:**

**Meeting date desired:**

**Subject:**

**Background and policy implications:**

**Budget/fiscal impacts:**

**Requested by:**

**Presenters:**

**Legal review (only if requested):**

**Elected official sponsor (if applicable):**

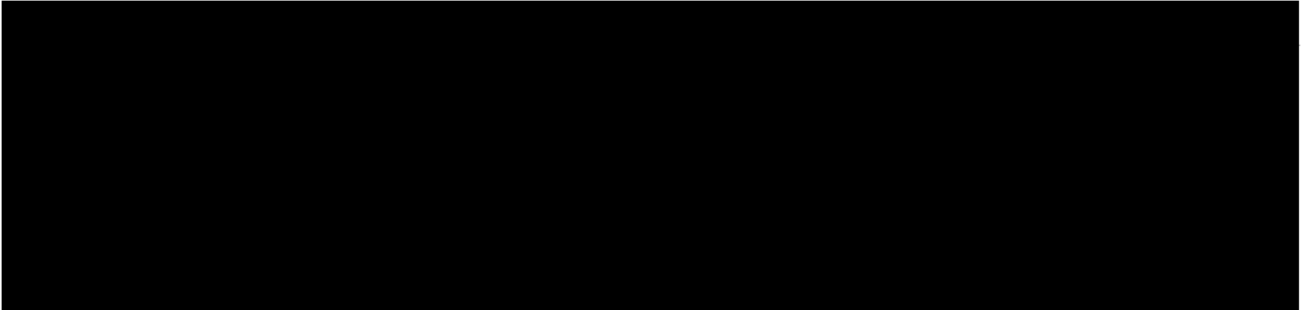
# Crook County Library Board of Trustees Application



## Applicant Information

Full Name: Stremme Michael J Date: 5/6/2024  
Last First M.I.

Address:



Phone:

How long have you lived in Crook County? 2yrs 7mo Do you have a library card? YES  NO

## Questions

Why are you interested in serving as a Library Trustee? As a highschool & college student I worked for the San Mateo County library system as a Page & library Asst. for 4 1/2 years. I have always valued what libraries mean and do for the communities they serve and I would like to better serve the community by serving on the library Board.

Describe past positions or experiences that would assist you as a board member.

I worked 41 years in the credit union (banking) world, the last 29 as an executive (CFO, Executive VP & CEO). During this time I served multiple Boards, including preparation of budgets, creating minutes of meetings and providing training for those I served.

In your opinion, what is the most important role of a library board member?

Serving the community of Crook County and the core values this community represents.

Have you read the full position description of a library trustee? Do you have any questions about the expectations of a trustee to support and advocate for the library?

yes I read the position description as well as the By Laws. I have no questions regarding either the position description or the By Laws.

I would like to point out that my experience in Finance would be a value to the Board.

Being an effective board member requires attendance at the scheduled monthly meetings on the second Thursday of each month at 5:15. Attending library events throughout the year is also preferred. Is this a commitment you can make? **yes**

Add comments as needed.

As I have indicated I have a love and passion for the library system and feel my experience serving with multiple boards lends itself to being a viable candidate for a trustee position.

#### Disclaimer and Signature

I certify that I am applying for consideration for a Library Board of Trustees position, and I have read the position description to gain knowledge of what is expected of this role.

Signature:



Date:

5/6/2024

**IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON**  
**FOR THE COUNTY OF CROOK**

**IN THE MATTER OF THE  
APPOINTMENT TO THE CROOK  
COUNTY LIBRARY BOARD  
OF TRUSTEES**

**ORDER 2024-37**

**WHEREAS**, volunteers are essential to the operation of the county government; and

**WHEREAS**, the Board of Commissioners has carefully considered the skills and talents of the applicants and the needs of the boards which has a vacancy requiring appointments, and based upon recommendation of Boards and Committees:

**NOW, THEREFORE**, it is hereby **ORDERED** that the Crook County Board of Commissioners makes the following appointment to the Crook County Library Board of Trustees:

<b>Board</b>	<b>Appointee</b>	<b>Term</b>	<b>Oath required</b>
Library Board of Trustees Position #5	Michael Stremme	4 Year Term Expiring: 06/30/2028	Yes

DATED this 3<sup>rd</sup> day of July 2024.

\_\_\_\_\_  
Seth Crawford  
County Commissioner

\_\_\_\_\_  
Brian Barney  
County Commissioner

\_\_\_\_\_  
Susan Hermreck  
County Commissioner

## AGENDA ITEM REQUEST



**Date:**

**Meeting date desired:**

**Subject:**

**Background and policy implications:**

**Budget/fiscal impacts:**

**Requested by:**

**Presenters:**

**Legal review (only if requested):**

**Elected official sponsor (if applicable):**

**EXTENSION #3 TO PROFESSIONAL SERVICES CONTRACT**

This Extension#3 to Professional Services Contract ("Extension") is entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2024 and effective July 1, 2024, by and between Crook County, a political subdivision of the State of Oregon (hereinafter "County"), and Christina Deller-Storo, an independent contractor (hereinafter "Contractor").

**RECITALS**

**WHEREAS**, on February 17, 2022, County and Contractor entered into a Professional Services Contract (hereinafter "Contract") for pharmacy inspections and consulting services; and

**WHEREAS**, on May 3, 2023, the Contract was extended and is set to expire by its own terms on June 30, 2024; and

**WHEREAS**, County and Contractor desire to extend the duration of the Contract.

**AGREEMENT**

NOW, THEREFORE, in consideration of the promises set forth herein, the parties to this Extension agree as follows:

1. **Term.** The Contract will continue in full force and effect, until terminated according to its terms. In addition to the termination provision(s) contained in the Contract, either Party can terminate without cause by providing the other Party 120 days prior written notice.
2. **Reaffirmation of Professional Services Contract.** Except as modified by this Extension, all terms and conditions of the Contract are reaffirmed and remain unmodified and in full force and effect.
3. **Counterparts.** This Extension may be executed in one or more counterparts, including electronically transmitted counterparts, which when taken together shall constitute one in the same instrument. Facsimiles and electronic transmittals of the signed document shall be binding as though they were an original of such signed document.

In witness whereof, the parties have hereunto affixed their hands and seals the date first hereinabove written.

**For Contractor:**

  
Christina Deller-Storo

Date: 6/13/24

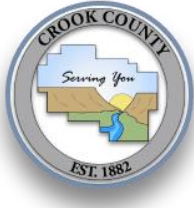
**For County:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name and Title

Date: \_\_\_\_\_

## AGENDA ITEM REQUEST



**Date:**

**Meeting date desired:**

**Subject:**

**Background and policy implications:**

**Budget/fiscal impacts:**

**Requested by:**

**Presenters:**

**Legal review (only if requested):**

**Elected official sponsor (if applicable):**

/



## USDA APHIS WILDLIFE SERVICES WORK AND FINANCIAL PLAN

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<b>COOPERATOR:</b>	<b>CROOK COUNTY LANDFILL</b>
<b>COOPERATIVE AGREEMENT NO.:</b>	<b>24-7341-7393-RA</b>
<b>ACCOUNT WBS:</b>	<b>AP.RA.RX41.73.0293</b>
<b>AGREEMENT DATES:</b>	<b>July 1, 2024 – June 30, 2025</b>
<b>AGREEMENT AMOUNT:</b>	<b>\$15,000.00</b>

---

Pursuant to Cooperative Service Agreement No. 23-7341-7393-RA between Crook County Landfill and the United States Department of Agriculture, Animal and Plant Health Inspection Service, Wildlife Services (APHIS-WS), this Work and Financial Plan defines the objectives, plan of action, resources, and budget for cooperative wildlife services program.

### OBJECTIVES/GOALS

APHIS-WS objective is to provide professional wildlife management assistance to reduce or manage damage caused by ravens, starlings, and other nuisance wildlife to protect property and human health and safety.

Specific goals are:

1. To provide direct assistance for Crook County Landfill from wildlife conflicts or damage.
2. To provide direct assistance in the form of educational information.

### PLAN OF ACTION

The objectives of the wildlife damage management program will be accomplished in the following manner:

1. APHIS-WS will provide technical assistance and or direct management at times and locations for where it is determined there is a need to resolve problems caused by wildlife. Management efforts will be directed towards specific offending individuals or local groups of animals. Method selection will be based on an evaluation of selectivity, humaneness, human safety, effectiveness, legality, and practicality.

Technical Assistance: Wildlife Services' personnel may provide verbal or written advice, recommendations, information, demonstrations, or training to use in managing wildlife damage problems. Generally, implementation of technical assistance recommendations is the responsibility of the resource/property owner.

Direct Management: Direct management is usually provided when the resource/property owner's efforts have proven ineffective and or technical assistance alone is inadequate. Direct management methods/techniques may include trap equipment, shooting, and other methods as mutually agreed upon.

2. APHIS-WS District Supervisor, Shane Koyle, in La Grande, Oregon, will supervise this project, (541) 963-7947. This project will be monitored by Kevin Christensen, State Director, in Portland, Oregon, (503) 326-2346.
3. APHIS-WS will invoice Crook County Landfill monthly for actual costs incurred in providing service, not to exceed \$15,000.00, provided there are billable expenses posted at the time of billing for the month of service. In some cases, the work is done during the period of performance, but expenses post outside of the agreement end date, resulting in a final invoice one month after the period of performance has ended.
4. In accordance with the Debt Collection Improvement Act (DCIA) of 1996, bills issued by APHIS-WS are due and payable within 30 days of the invoice date. The DCIA requires that all debts older than 120 days be forwarded to debt collection centers or commercial collection agencies for more aggressive action. Debtors have the option to verify, challenge and compromise claims, and have access to administrative appeals procedures which are both reasonable and protect the interests of the United States.

### PROCUREMENT

Crook County Landfill understands that additional supplies and equipment may need to be purchased under this agreement to replace consumed, damaged, or lost supplies/equipment. Any items remaining at the end of the agreement will remain in the possession of APHIS-WS.

**STIPULATIONS AND RESTRICTIONS:**

1. All operations shall have the joint concurrence of APHIS-WS and Crook County Landfill and shall be under the direct supervision of APHIS-WS. APHIS-WS will conduct the program in accordance with its established operating policies and all applicable state and federal laws and regulations.
2. APHIS-WS will cooperate with the Oregon Department of Fish and Wildlife, the U.S. Fish and Wildlife Service, Oregon Department of Transportation, Oregon Fire marshal's Office, county and local city governments, and other entities to ensure compliance with Federal, State, and local laws and regulations.
3. Wildlife Damage Management: A Work Initiation Document for Wildlife Damage Management (WS Form 12A), a Work Initiation Document for Wildlife Damage Management – Multiple Resource Owners (WS Form 12B) or a Work Initiation Document for Management of Wildlife Damage on Urban Properties (WS Form 12C) will be executed between APHIS-WS and the landowner, lessee, or administrator before any APHIS-WS work is conducted.

**COST ESTIMATE FOR SERVICES:**

Salary, including possible overtime, benefits, vehicle, supplies, and material costs are charged at actual cost. The distribution of the budget for this work plan may vary as necessary to accomplish the purpose of this Agreement.

**AUTHORIZATION:**

CROOK COUNTY LANDFILL  
300 NE 3<sup>rd</sup> St  
Prineville, OR 97754  
TIN# 93-6002290

\_\_\_\_\_  
Judge Seth Crawford, Crook County

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner Susan Hermreck, Crook County

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner Brian Barney, Crook County

\_\_\_\_\_  
Date

UNITED STATES DEPARTMENT OF AGRICULTURE  
ANIMAL AND PLANT HEALTH INSPECTION SERVICE  
WILDLIFE SERVICES

\_\_\_\_\_  
Kevin Christensen, State Director, Oregon

\_\_\_\_\_  
Date

\_\_\_\_\_  
Wendy Anderson, Western Regional Director

\_\_\_\_\_  
Date

FINANCIAL PLAN  
 For the disbursement of funds from  
 CROOK COUNTY LANDFILL -  
 to  
 USDA APHIS Wildlife Services  
 for  
 Bird Management at Landfill  
 from  
 July 1, 2024  
 to  
 June 30, 2025

Cost Element		Full Cost
Personnel Compensation	\$	9,214.38
Travel	\$	-
Vehicles	\$	1,027.00
Other Services	\$	552.62
Supplies and Materials	\$	603.08
Equipment	\$	400.00

Subtotal (Direct Charges)	\$		11,797.09
Pooled Job Costs	11.00%	\$	1,297.68
Indirect Costs	16.15%	\$	1,905.23
Aviation Flat Rate Collection		\$	-
Agreement Total	\$		15,000.00

The distribution of the budget from this Financial Plan may vary as necessary to accomplish the purpose of this agreement, but may not exceed: \$15,000.00

## AGENDA ITEM REQUEST



**Date:**

6/11/2024

**Meeting date desired:**

6/26/2024 &/or 7/3/2024

**Subject:**

Reproductive Health grant award

**Background and policy implications:**

As a RHCare and CCare service provider, Crook County Health Department qualified for and has been offered an award of \$125,000 to support improved access to services through our clinic.

**Budget/fiscal impacts:**

This additional funding offsets FTE, outreach supplies & services, and Electronic Health Record (EHR) software expenses in FY25, allowing us to spend less out of billing revenue. This will support sustainability of clinical services going into FY26.

**Requested by:**

Katie Plumb, Health & Human Services Director  
kplumb@crookpublichealthor.gov 541-447-5165

**Presenters:**

Katie Plumb, Health & Human Services Director  
Dr. Joanna (Jo) McCabe, DNP, FNP-C, BSN, BS

**Legal review (only if requested):**

**Elected official sponsor (if applicable):**

## Oregon Reproductive Health Program Modernization RFGA 5921 Budget

Agency Name: Crook County Health Department

<b>Budget</b>	
<b>Categories</b>	<b>Estimate</b>
Salaries/Wages	\$ 100,700.00
Facilities	\$ 2,000.00
Professional Services/Contracts	\$ 10,000.00
Training	\$ -
Clinic Equipment	\$ -
Technology (e.g. EHR systems)	\$ 5,560.00
Clinical Services (e.g. STI services, labs, supplies, etc.)	\$ -
Other: (describe)     totes, banners, signs for outreach clinics, swag for patient referral rewards program,	\$ 6,740.00
<b>Total</b>	<b>\$ 125,000.00</b>

**OHA-RFGA-#5921**

**Modernization Funding for Reproductive Health Services in RHCare, CCare,  
and AbortionCare Agencies Agreement**

**NOTICE OF AWARD**

This is a notice of award (the "NOA") issued by the Oregon Health Authority to Crook County Health Department (the "Recipient") under Request for Grant Applications Modernization Funding for Reproductive Health Services in RHCare, CCare, and AbortionCare Agencies (the "RFGA"). This notifies the Recipient that the Recipient has been awarded \$125,000 under the RFGA, based on the application submitted by the Recipient.

## AGENDA ITEM REQUEST



**Date:**

6/11/2024

**Meeting date desired:**

6/26/2024 &/or 7/3/2024

**Subject:**

Reproductive Health grant award

**Background and policy implications:**

As a RHCare and CCare service provider, Crook County Health Department qualified for and has been offered an award of **\$56,500** to support improved access to services through our clinic.

**Budget/fiscal impacts:**

This additional funding offsets FTE, training, medical supplies & equipment, and Electronic Health Record (EHR) software expenses in FY25, allowing us to spend less out of billing revenue. This will support sustainability of clinical services going into FY26.

**Requested by:**

Katie Plumb, Health & Human Services Director  
kplumb@crookpublichealthor.gov 541-447-5165

**Presenters:**

Katie Plumb, Health & Human Services Director  
Dr. Joanna (Jo) McCabe, DNP, FNP-C, BSN, BS

**Legal review (only if requested):**

**Elected official sponsor (if applicable):**



## Oregon Reproductive Health Program Infrastructure RFGA 5922 Budget

Agency Name: Crook County Health Department

<b>Budget</b>	
<b>Categories</b>	<b>Estimate</b>
Salaries/Wages	\$ 12,800.00
Facilities	\$ -
Professional Services/Contracts	\$ 10,000.00
Training	\$ 5,000.00
Clinic Equipment	\$ 14,900.00
Technology (e.g. EHR systems)	\$ 11,500.00
Clinical Services (e.g. STI services, labs, supplies, etc.)	\$ 2,300.00
Other: (describe)	\$ -
<b>Total</b>	<b>\$ 56,500.00</b>

**OHA-RGFA-#5922**

**Infrastructure Support Reproductive Health Services in RHCare Agencies**

**NOTICE OF AWARD**

This is a notice of award (the "NOA") issued by the Oregon Health Authority to Crook County Health Department (the "Recipient") under Request for Grant Applications Infrastructure Support for Reproductive Health Services in RHCare Agencies (the "RGFA"). This notifies the Recipient that the Recipient has been awarded \$56,500 under the RFGA, based on the application submitted by the Recipient.

## AGENDA ITEM REQUEST



**Date:**

6/11/2024

**Meeting date desired:**

6/26/2024 &/or 7/3/2024

**Subject:**

Amendment proposal to Crook County Community Health Advisory Council Bylaws

**Background and policy implications:**

Current Crook County Community Health Advisory Council (CHAC) Bylaws were adopted in 2020. Recently, the Council has experienced a loss of membership without notification as described in the bylaws. This is challenging for recruitment because those positions cannot be appointed to someone else until that member has officially vacated their role. The proposed amendment would allow for written notification to either the Chairperson OR Board of Commissioners and does not specify how that notification is delivered other than it must be in writing.

Council members approved these proposed amendments in the April 2024 CHAC meeting and adoption of the amendment Bylaws would be slated for the July 2024 meeting, pending Board of Commissioner approval.

Additional bylaws language has also been updated to reflect the change from a County Court to Board of Commissioners.

**Budget/fiscal impacts:**

None

**Requested by:**

Katie Plumb, Health & Human Services Director  
kplumb@crookpublichealthor.gov 541-447-5165

**Presenters:**

Katie Plumb, Health & Human Services Director

**Legal review (only if requested):**

**Elected official sponsor (if applicable):**

**BYLAWS OF THE  
CROOK COUNTY  
COMMUNITY HEALTH ADVISORY COUNCIL**

**ARTICLE I – NAME AND DEFINITION**

The Crook County Community Health Advisory Council (the “Council”) is an advisory body to the Crook County Board of Commissioners, a political subdivision of the State of Oregon (the “Board of Commissioners”) regarding Mental Health and Public Health issues.

**ARTICLE II – PURPOSE**

The purpose of the council is as follows:

- a. Advocate and build consensus for local policies to protect and promote the health (mental and physical health) of all people in Crook County;
- b. Promote and facilitate population health initiatives as well as accessible, affordable, and quality safety net health services including behavioral health, development disabilities, and public health;
- c. Advise the broad community health system on coordination, collaboration and integration of mental health and public health services;
- d. Provide appropriate and timely information to the County Board of Commissioners on mental health, alcohol and drug policy, public health issues, and developmental disability matters;
- e. Review statewide mental health and public health issues and make recommendations;
- f. Monitor health status indicators that will help identify and solve community health problems;
- g. Receive input from community members at regularly scheduled meetings or special meeting as determined by the Council;
- h. Assist the county in broad community health assessment and planning;

- i. Advise and make recommendations to the Crook County Board of Commissioners on issues related to the needs of the citizens of Crook County;
- j. Annually determine the Council's focus, projects, priorities, and progress based on community health issues;
- k. The council will develop plans and practices to follow up on recommendations and their implementation;
- l. Participate in public health policy development;
- m. Advocate for the resources necessary to assure the provision of essential mental and public health functions.
- n. Provide summary assessments to the Crook County Board of Commissioners on the work of the council in providing oversight for the mental health and public health systems;
- o. Inform the Board of County Commissioners about emerging public health threats, legislation, and health issues in need of attention.

### **ARTICLE III – MEMBERSHIP**

- A. The Council shall consist of 10-15 members.
- B. Membership will be broadly represented of the community by age, gender, and ethnicity.
- C. Membership will consist of advocates, consumers, professionals, and interested citizens of all ages.
- D. Members shall be appointed by the Crook County Board of Commissioners with the assistance and recommendations from the council whenever an opening is available.
- E. Appointment to the Council is for a two-year term.
- F. A member wishing to resign from the Council shall notify the Chairperson or County Board of Commissioners in writing with the effective date of resignation.
- G. Members are expected to attend all meetings of the Council.

- H. By the affirmative vote of at least a majority of its members, the Council may recommend to the County Board of Commissioners that a member be removed from the Council for continued neglect of duties required by law, for failure to attend Council meetings without just cause, for incompetence, or for unprofessional or dishonorable conduct. Such a recommendation shall be made only after a proposed recommendation to the Council by the Chair and Vice-Chair, or by any three members and after the member being considered for removal has been given the opportunity to appear before the Council regarding that proposed recommendation.
- I. Vacancies on the Council shall be filled by appointment by the Crook County Board of Commissioners. The Chairperson will notify the Crook County Board of Commissioners of any Council vacancies.

#### **ARTICLES IV – OFFICERS**

- A. The officers shall consist of the Chair – Health & Human Services Director appointed by the Crook County Board of Commissioners and Vice Chair, elected by the Council to serve a two-year term.
- B. Nominations for the Vice-Chair will be made by one or more Council members.
- C. Election of officers shall occur at the final regular Council meeting of every even numbered year.
- D. The Vice-Chair shall be a non-county employee.
- E. Duties:
  - 1. The Chair shall preside at meetings of the Council, appoint committees, and perform all additional duties prescribed by these Bylaws.
  - 2. The Vice-Chair shall serve as Chair in the absence or incapacity of the Chair, assist the Chair, see that the Bylaws are followed, and perform additional duties as prescribed by these Bylaws.
  - 3. The Chair or Vice Chair shall provide an annual report/summary of the Board’s activities to the Crook County Board of Commissioners. The Chair or Vice Chair may report to the Crook County Board of Commissioners any time an issue arises necessitating the Board’s attention.

#### **ARTICLE V – MEETINGS**

- A. Regular meetings of the Board shall be every other month.

- B. Meetings shall be conducted in accordance with Oregon’s public meeting law (ORS 192.610 – 192.710) and Oregon’s public records law (ORS 192.001 – 192.505).
- C. Regular meetings shall require at least seven (7) days advance written notice to all members. The notice shall include an agenda of all major topics for discussion and all topics for action.
- D. Special meetings may be called as determined by the Chair. Special meetings shall require at least seventy-two (72) hours advance written notice to all members. The notice shall include an agenda of all major topics for discussion and all topics for action.
- E. A quorum of any regular or special meetings shall consist of not less than a majority of the Council members. Action shall be taken by at least a majority of the Board members present at any regular or special meeting.
- F. Public notice will be provided to the public and media at least seven (7) days in advance of each regular meeting, and at least seventy-two (72) hours in advance of any special meeting. Meeting notice shall include the agenda for the meeting. The discussion of subjects not on the agenda is allowed at any Council meeting.
- G. Written minutes will be taken at all regular and special meetings. Minutes will include: member present, all motions, proposals, resolutions, orders, ordinances, and measures proposed and the disposition of each; the substance of discussion on any matter; and a reference to any document discussed or distributed at the meeting.

**ARTICLE VI – COMMITTEES**

- A. The Council may appoint standing or temporary committees.
- B. The Council shall have the power to create additional committees in number and responsibilities believed by the Council to be necessary to aid in the development and implementation of mental health and public health requirements.
- C. Committee shall be designated ad hoc or standing. Ad hoc committees shall terminate upon completion of the committee aim and are therefore limited in duration. Standing committees shall remain in existence until such time as specifically terminated by the Council.
- D. Each committee shall select it’s lead. All committee members will be entitled to vote on matters being considered by the committee, whether member of the Council or not.

**ARTICLE VII – AMENDMENTS**

The council may recommend to the County Board of Commissioners amendments(s) of these bylaws by a vote of a majority of the Council present at the duly notice meeting. Any proposed amendment will be made available to the Council at least seven (7) days prior to the Council meeting at which the proposed amendment will be reviewed and a recommendation acted upon. Final approval of any bylaw change rests solely with the Board of County Commissioners.

**ARTICLE VIII – PARLIMENTARY AUTHORITY**

Roberts Rules of Order govern Council meetings except in instances of conflict between the Rules of Order and the Bylaws of the Council, or provision of law.

Approved by the Crook County Board of Commissioners on \_\_\_\_\_(MM/DD/YYYY)

\_\_\_\_\_ Brian Barney, Commissioner

\_\_\_\_\_ Seth Crawford, Commissioner

\_\_\_\_\_ Susan Hermreck, Commissioner

These bylaws were adopted by the Council on \_\_\_\_\_ (MM/DD/YYYY)

\_\_\_\_\_ Katie Plumb, Chairperson

\_\_\_\_\_ Shannon Edgar, Vice Chair



## AGENDA ITEM REQUEST



**Date:**

6/11/2024

**Meeting date desired:**

6/26/2024 &/or 7/3/2024

**Subject:**

Community Health Advisory Council Appointment Nomination

**Background and policy implications:**

See attached application for appointment from LaDele Harris.

Appointment would be to Position #9, currently vacant

**Budget/fiscal impacts:**

None

**Requested by:**

Katie Plumb, Health & Human Services Director  
kplumb@crookpublichealthor.gov 541-447-5165

**Presenters:**

Katie Plumb, Health & Human Services Director

**Legal review (only if requested):**

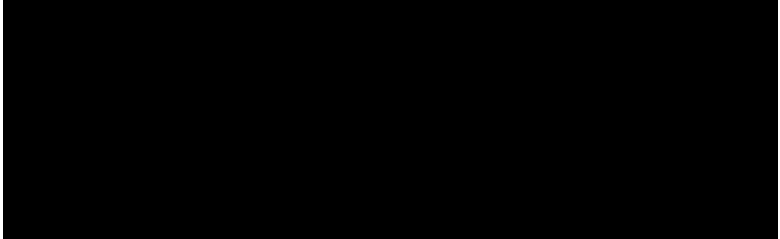
**Elected official sponsor (if applicable):**

# GENERAL APPLICATION TO SERVE ON A CROOK COUNTY COURT-APPOINTED BOARD OR COMMITTEE

Position applied for:

Name:

Address:  
Phone Number:  
Email:



Please list any relevant experience you may have that would make you effective in the position:

Mom and Advocate to a son with Autism and ID.  
Worked for 6+ years in the Crook County School District Special Education department.

Why do you wish to serve in this position?

Bringing together all stake holders in a positive way.

**IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON**  
**FOR THE COUNTY OF CROOK**

**IN THE MATTER OF THE  
APPOINTMENT TO THE COMMUNITY  
MENTAL HEALTH ADVISORY BOARD**

**ORDER 2024-38**

**WHEREAS**, volunteers are essential to the operation of the county government; and

**WHEREAS**, the Board of Commissioners has carefully considered the skills and talents of the applicants and the needs of the boards which has a vacancy requiring appointments, and based upon recommendation of Boards and Committees:

**NOW, THEREFORE**, it is hereby **ORDERED** that the Crook County Board of Commissioners makes the following appointment to the Community Mental Health Advisory Board:

<b>Board</b>	<b>Appointee</b>	<b>Term</b>	<b>Oath required</b>
Community Mental Health Advisory Board Position #7	LaDele Harris	2 Year Term Expiring: 12/31/2026	No

DATED this 3<sup>rd</sup> day of July 2024.

\_\_\_\_\_  
Seth Crawford  
County Commissioner

\_\_\_\_\_  
Brian Barney  
County Commissioner

\_\_\_\_\_  
Susan Hermreck  
County Commissioner

## AGENDA ITEM REQUEST



**Date:**

**Meeting date desired:**

**Subject:**

**Background and policy implications:**

**Budget/fiscal impacts:**

**Requested by:**

**Presenters:**

**Legal review (only if requested):**

**Elected official sponsor (if applicable):**



**PERSONNEL ACTION FORM**

EMPLOYEE INFORMATION				
<b>Employee Name:</b> (Last, First Name MI):	<b>Employment Type:</b> Full Time (30+ Hrs.) <input type="checkbox"/> Part Time (<30 Hrs.) <input type="checkbox"/> On-Call <input type="checkbox"/>	<b>Employment Status:</b> Probationary <input type="checkbox"/> Temporary <input type="checkbox"/> Regular <input type="checkbox"/> Elected Official <input type="checkbox"/>	<b>Employment Action:</b> New Hire <input type="checkbox"/> Transfer <input type="checkbox"/> Promotion <input type="checkbox"/> Annual Increase <input type="checkbox"/> Increase Outside of Annual <input type="checkbox"/> Probationary Review <input type="checkbox"/> Termination <input type="checkbox"/> Refill: <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>Employment Classification:</b> Exempt <input type="checkbox"/> Non-Exempt <input type="checkbox"/>
<b>Effective Date:</b>	New Position <input type="checkbox"/> Budgeted/Vacant Position <input type="checkbox"/>		Replacement Position <input type="checkbox"/> Replaces:	
<b>Position #:</b>	<b>Reason:</b>			
<b>DETAIL</b>	<b>FROM (present status)</b>	<b>TO (new status)</b>		
FTE: (e.g. 1.0, .80)				
Hours Per Day/Scheduled Days:				
Dept./Office:				
Position - Job Title:				
Salary Grade/Step:				
Monthly & Annual Salary (Exempt): <b>OR</b> Hourly Rate (Non-Exempt):				
Certification Pay/Per Pay Period:				
License Required: <input type="checkbox"/> YES <input type="checkbox"/> NO		Union Member: <input type="checkbox"/> YES <input type="checkbox"/> NO		
<b>Comments/Notes:</b>				
Human Resources Signature _____		Finance Signature _____		Date _____
Department Head Signature _____		Employee Signature (if applicable) _____		Date _____
<b>County Board Signatures Required For:</b>				
Department Head <input type="checkbox"/> New Position <input type="checkbox"/> Termination/Demotion <input type="checkbox"/> Increase (2 steps or greater) <input type="checkbox"/>				
County Commissioner _____		County Commissioner _____		Date _____
County Commissioner _____		Date _____		

## AGENDA ITEM REQUEST



**Date:**

*June 26, 2024*

**Meeting date desired:**

*July 17, 2024*

**Subject:**

*Amendment 4 to community mental health program funding agreement no. 026007.*

**Background and policy implications:**

*IGA No. 026007 is the current iteration of the state funding agreement for locally provided mental health, addiction treatment, and problem gambling treatment services. The IGA includes a number of "service elements," which are separate healthcare programs for which funding is individually provided. Funds allocated to one service element are meant to be spent on providing services for those specific programs.*

*One such service element is SE #09, Jail Diversion Services.*

**Budget/fiscal impacts:**

*The original IGA made over \$2.2 million available for services to treat behavioral health, addictions, and problem gambling. This amendment awards Crook County and additional \$107,010.35 for SE #09. The amendment does not require that any new or different services need be rendered.*

**Requested by:**

*Eric Blaine; County Counsel  
Eric.Blaine@CrookCountyOR.gov  
541-416-3919*

**Presenters:**

*Eric Blaine, County Counsel*

**Legal review (only if requested):**

*Legal has reviewed.*

**Elected official sponsor (if applicable):** *N/A*



In compliance with the Americans with Disabilities Act, this document is available in alternate formats such as Braille, large print, audio recordings, Web-based communications, and other electronic formats. To request an alternate format, please send an e-mail to [dhs-oha.publicationrequest@odhsoha.oregon.gov](mailto:dhs-oha.publicationrequest@odhsoha.oregon.gov) or call 503-378-3486 (voice) or 503-378-3523 (TTY) to arrange for the alternative format.

**AGREEMENT # PO-44300-00026007**

**FOURTH AMENDMENT TO  
OREGON HEALTH AUTHORITY  
2024-2025 INTERGOVERNMENTAL AGREEMENT  
FOR THE FINANCING OF COMMUNITY MENTAL HEALTH, ADDICTION TREATMENT,  
RECOVERY, & PREVENTION, AND PROBLEM GAMBLING SERVICES**

This Fourth Amendment to Oregon Health Authority 2024-2025 Intergovernmental Agreement for the Financing of Community Mental Health, Addiction Treatment, Recovery, & Prevention, and Problem Gambling Services effective as of January 1, 2024 (as amended, the “Agreement”), is entered into, as of the date of the last signature hereto, by and between the State of Oregon acting by and through its Oregon Health Authority (“OHA”) and **Crook County** (“County”).

**RECITALS**

WHEREAS, OHA and County wish to modify the Financial Assistance Award set forth in Exhibit C of the Agreement.

NOW, THEREFORE, in consideration of the premises, covenants and agreements contained herein and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

**AGREEMENT**

1. The financial and service information in the Financial Assistance Award is hereby amended as described in Attachment 1 attached hereto and incorporated herein by this reference. Attachment 1 must be read in conjunction with the portion of Exhibit C of the Agreement that describes the effect of an amendment of the financial and service information.
2. Capitalized words and phrases used but not defined herein shall have the meanings ascribed thereto in the Agreement.
3. County represents and warrants to OHA that the representations and warranties of County set forth in section 4 of Exhibit F of the Agreement are true and correct on the date hereof with the same effect as if made on the date hereof.
4. Except as amended hereby, all terms and conditions of the Agreement remain in full force and effect.
5. This Amendment may be executed in any number of counterparts, all of which when taken together shall constitute one agreement binding on all parties, notwithstanding that all parties are not signatories to the same counterpart. Each copy of this Amendment so executed shall constitute an original. **Page 55**

IN WITNESS WHEREOF, the parties hereto have executed this amendment as of the dates set forth below their respective signatures.

**6. Signatures.**

**Crook County**

**By:**

_____	_____	_____	_____
Authorized Signature	Printed Name	Title	Date

**State of Oregon, acting by and through its Oregon Health Authority**

**By:**

_____	_____	_____	_____
Authorized Signature	Printed Name	Title	Date

**Approved by: Director, OHA Health Systems Division**

**By:**

_____	_____	_____	_____
Authorized Signature	Printed Name	Title	Date

Approved for Legal Sufficiency:

Approved by Joseph M. Callahan, Assistant Attorney General on March 19, 2024; email in Agreement file.



# ATTACHMENT 1

## EXHIBIT C Financial Pages

### MODIFICATION INPUT REVIEW REPORT

MOD#: M0862

CONTRACT#: 026007

CONTRACTOR: CROOK COUNTY

INPUT CHECKED BY: \_\_\_\_\_

DATE CHECKED: \_\_\_\_\_

SE#	FUND	CODE	CPMS PROVIDER	EFFECTIVE DATES	SLOT CHANGE/TYPE	RATE	OPERATING DOLLARS	STARTUP PART DOLLARS ABC	PART IV	PAAF CD	BASE	CLIENT CODE	SP#
-----	------	------	---------------	-----------------	------------------	------	-------------------	--------------------------	---------	---------	------	-------------	-----

FISCAL YEAR: 2024-2025

BASE	NI JAIL DIVERSION												
9	806	NIJAIL	7/1/2024 - 6/30/2025	0 /NA	\$0.00	\$107,010.35	\$0.00	C	1	N			1
TOTAL FOR SE# 9						\$107,010.35	\$0.00						
TOTAL FOR 2024-2025						\$107,010.35	\$0.00						
TOTAL FOR M0862 026007						\$107,010.35	\$0.00						

OREGON HEALTH AUTHORITY  
Financial Assistance Award Amendment (FAAA)

CONTRACTOR: CROOK COUNTY  
DATE: 06/12/2024

Contract#: 026007  
REF#: 006

REASON FOR FAAA (for information only):

Jail Diversion Services (MHS 09) funds have been awarded per HB 5204 Section 11 from the 2024 Legislative Session.

The following special condition(s) apply to funds as indicated by the special condition number in column 9. Each special condition set forth below may be qualified by a full description in the Financial Assistance Award.

M0862 1 The financial assistance subject to this special condition will be disbursed to County in one lump sum within 30 calendar days after the date this Agreement become executed.

**Confidential**  
**CONTRACTOR TAX IDENTIFICATION INFORMATION**  
**For Accounting Purposes Only**

The State of Oregon requires contractors to provide their Federal Employer Identification Number (FEIN) or Social Security Number (SSN). This information is requested pursuant to ORS 305.385 and OAR 125-246-0330(2). Social Security numbers provided pursuant to this section will be used for the administration of state, federal and local tax laws. The State of Oregon may report this information to the Internal Revenue Service (IRS). Contractors must keep this information current at all times. Contractors are required to notify the State of Oregon contract administrator within 10 business days if this information changes. The State of Oregon reserves the right to ask contractors to update this information at any time during the document term.

**Document number:** PO-44300-00026007-4-4 \_\_\_\_\_

Legal name *(tax filing)*: \_\_\_\_\_

DBA name *(if applicable)*: \_\_\_\_\_

Billing address: \_\_\_\_\_

City: \_\_\_\_\_

Phone: \_\_\_\_\_

FEIN: \_\_\_\_\_

**- OR -**

SSN: \_\_\_\_\_

## AGENDA ITEM REQUEST



**Date:**

**Meeting date desired:**

**Subject:**

**Background and policy implications:**

**Budget/fiscal impacts:**

**Requested by:**

**Presenters:**

**Legal review (only if requested):**

**Elected official sponsor (if applicable):**



# Crook County Parks and Recreation District

## Designation of July as Park and Recreation Month

WHEREAS parks and recreation programs are an integral part of communities throughout this country, including **Crook County, Oregon**; and

WHEREAS our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and

WHEREAS parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS parks and recreation areas are fundamental to the environmental well-being of our community; and

WHEREAS parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

WHEREAS our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS **Crook County, Oregon** recognizes the benefits derived from parks and recreation resources

NOW THEREFORE, BE IT RESOLVED BY the **Crook County Commissioners' Office** that July is recognized as Park and Recreation Month in the city of Prineville.

Given under my hand on this \_\_\_\_ day of \_\_\_\_\_, 2024.

X

Seth Crawford  
County Commissioner

X

Brian Barney  
County Commissioner

X

Susan Hermreck  
County Commissioner

## AGENDA ITEM REQUEST



**Date:**

6/27/2024

**Meeting date desired:**

7/3/2024

**Subject:**

Review of Crook County Order 2009-67 to correct error in legal description and the repercussion of this error.

**Background and policy implications:**

this error in description technically blocks access to what was the Foley Butte timber tract for Ochoco Lumber co. Property has been sold twice since this order and now is owned by Nuveen Capitol Partner one of the largest timberland owners worldwide.

**Budget/fiscal impacts:**

none to the county

**Requested by:**

Jerry Hicks Real estate broker with Fay Ranches. 541-420-0679  
jhicks@fayranches.com

**Presenters:**

Jered Reid attorney  
John Morgan retired forrester manager for Ochoco Lumber co,

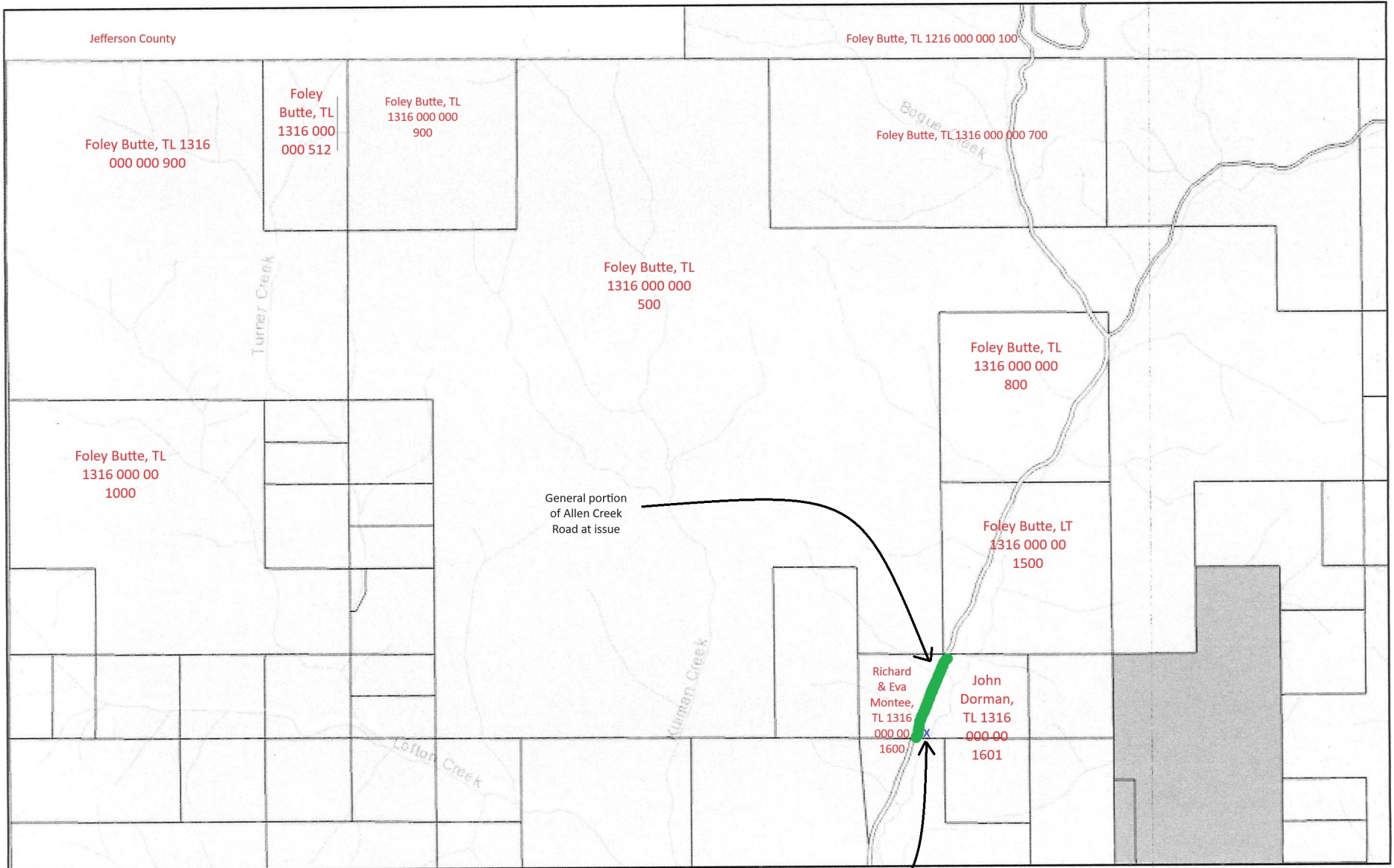
**Legal review (only if requested):**

this has been reviewed by Eric Blaine

**Elected official sponsor (if applicable):**

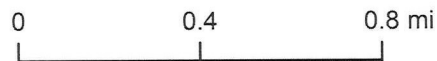
N/A

# Crook County, Oregon



Disclaimer: CROOK COUNTY MAKES NO WARRANTY OF ANY KIND, EXPRESSED OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR ANY OTHER MATTER. THE COUNTY IS NOT RESPONSIBLE FOR POSSIBLE ERRORS, OMISSIONS, MISUSE, OR MISINTERPRETATION. COUNTY DIGITAL INFORMATION IS PREPARED FOR REFERENCE PURPOSES ONLY AND SHOULD NOT BE USED, AND IS NOT INTENDED FOR SURVEY OR ENGINEERING PURPOSES OR THE AUTHORITATIVE AND/OR PRECISE LOCATION OF BOUNDARIES, FIXED HUMAN WORKS, AND/OR THE SHAPE AND CONTOUR OF THE EARTH. NO REPRESENTATION IS MADE CONCERNING THE LEGAL STATUS OF ANY APPARENT ROUTE OF ACCESS IDENTIFIED IN DIGITAL OR HARD COPY MAPPING OF GEOGRAPHIC INFORMATION OR DATA. DATA FROM THE CROOK COUNTY ASSESSOR'S OFFICE MAY NOT BE CURRENT. DATA IS UPDATED AS SCHEDULES AND RESOURCES PERMIT. PLEASE NOTIFY CROOK COUNTY GIS OF ANY ERRORS (541) 416-3930.

**Approximate location of sign stating the road beyond this point is private**



**Crook County GIS**  
GEOGRAPHIC INFORMATION SYSTEMS

**RECORDING COVER SHEET** (Please print or type)

This cover sheet was prepared by the person presenting the instrument for recording. The information on this sheet is a reflection of the attached instrument and was added for the purpose of meeting first page recording requirements in the State of Oregon, and does NOT affect the instrument. ORS 205.234

Crook County Official Records  
DEED-VACATE  
Pgs=15  
This is a no fee document

**2016-273284**  
**03/25/16 02:50 PM**  
**NO FEE**



01103752201602732840150157

I, Cheryl Seely, County Clerk for Crook County, Oregon, certify that the instrument identified herein was recorded in the Clerk records.

Cheryl Seely - County Clerk



**After recording return to:** ORS 205.234(1)(c)

Crook County  
300 NE Third Street  
Prineville, OR 97754

ENTERED MAR 26 2016

**1. Title(s) of the transaction(s)**

ORS 205.234(1)(a)

Order No. 2009-67  
In the matter of vacating a portion of CC Maling Road

**2. Direct party(ies) / grantor(s)**

Name(s)

ORS 205.234(1)(b)

Crook County, a political subdivision of the State of Oregon

**3. Indirect party(ies) / grantee(s)**

Name(s)

ORS 205.234(1)(b)

Ochoco Lumber Company, an Oregon Limited Partnership

**4. True and actual consideration:**

ORS 205.234(1) Amount in dollars or other

\$ -0-

Other: For valuable consideration

**5. Send tax statements to:**

ORS 205.234(1)(e)

No Change

**6. Satisfaction of lien, order, or warrant:**

ORS 205.234(1)(f)

FULL

PARTIAL

**7. The amount of the monetary obligation imposed by the lien, order, or warrant:**

ORS 205.234(1)(f)

\$ -0-

**8. Previously recorded document reference:** n/a

**9. If this instrument is an original and being re-recorded, complete a Re-Recording Coversheet in place of this Basic Coversheet and attach it to this instrument:**

ORS 205.244(2)



IN THE COUNTY COURT OF THE STATE OF OREGON  
FOR THE COUNTY OF CROOK

IN THE MATTER OF VACATING  
A PORTION OF CC MALING ROAD  
(WITHOUT A HEARING)

ORDER 2009-67

WHEREAS, a petition to vacate a portion of CC Maling Road has been submitted and signed by owners of 100 percent of property abutting public property to be vacated (a copy of which petition is attached hereto and by reference made a part hereof); and

WHEREAS, pursuant to the terms of ORS 368.351 the County Court is authorized to vacate public land without a public hearing if the petition receives the acknowledged signatures of those petitioners identified above; and

WHEREAS, it is the intent of the County Court to vacate the below described portion of CC Maling road as it actually exists or as legally described.

NOW, THEREFORE, it is hereby ORDERED that the portion of CC Maling Road described as follows and as depicted in the attached Exhibit B is hereby vacated with no costs being established nor any person being made liable for such costs:

SEE ATTACHED EXHIBIT "A"

It is further ORDERED that this Order be filed in the Crook County Clerk's Office and that it be effective when so filed.

DATED this 21<sup>st</sup> day of October, 2009.

STATE OF OREGON }  
COUNTY OF CROOK } ss 2009087  
I CERTIFY THAT THE WITHIN INSTRUMENT WAS  
RECEIVED FOR RECORD ON THE 22nd DAY OF  
Oct, 2009 AT 9:20 A.M.  
AND RECORDED IN CJRNL  
RECORDS OF SAID COUNTY MF NO. 2009-087  
DEANNA E. BERMAN, CROOK COUNTY CLERK  
BY [Signature] DEPUTY  
N/c

[Signature]  
Judge Mike McCabe  
[Signature]  
Commissioner Lynn Lundquist  
[Signature]  
Commissioner Ken Fahlgren



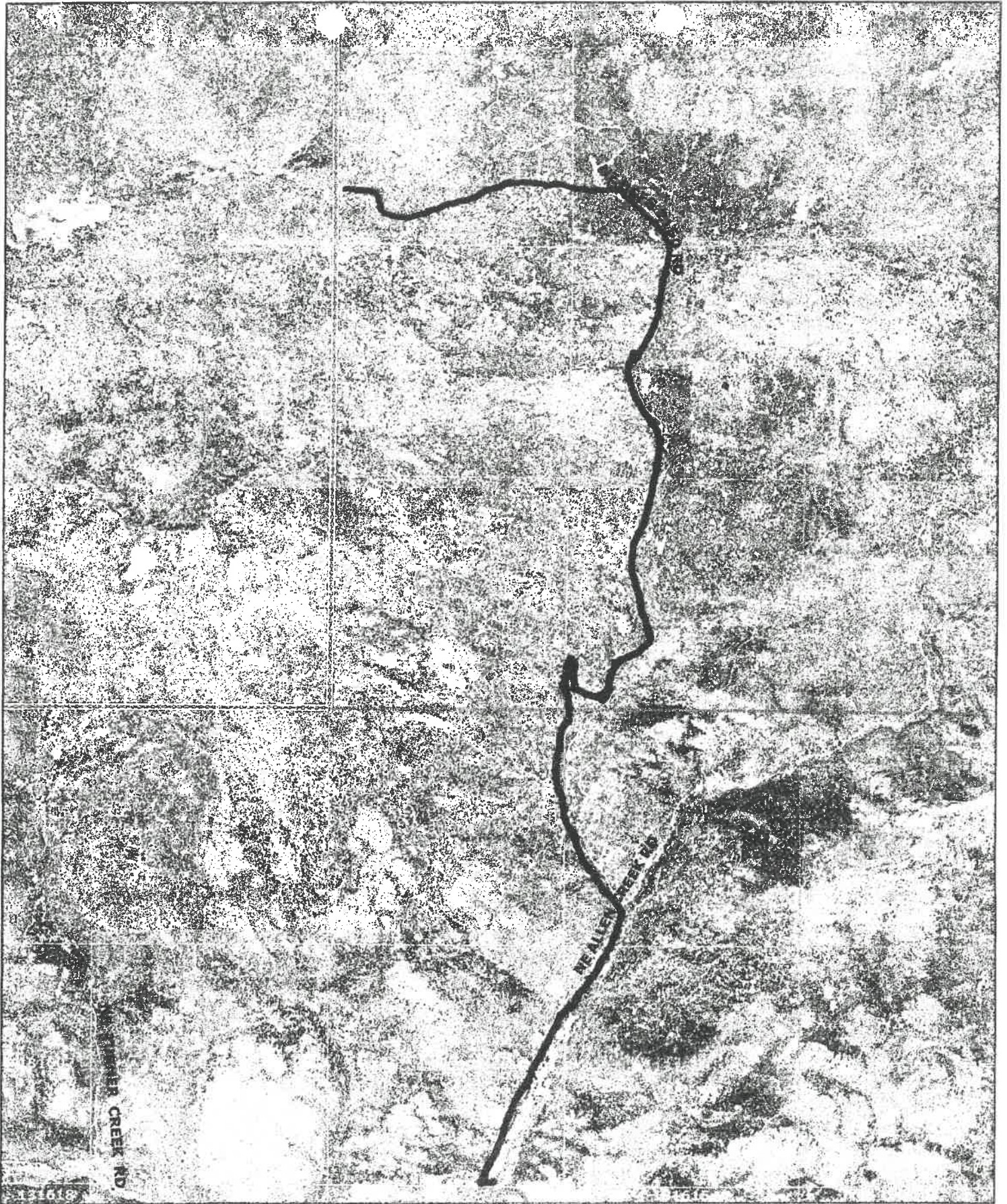
ENTERED OCT 22 2009

EXHIBIT A

**Legal Description of Portion of CC Maling to be Vacated:**

**That portion of CC Maling Road starting at the south boundary of Township 13, Range 16E, WM, Section 9 and continuing northerly along the route of said road to the point where the road meets the west boundary of Township 12, Range 16E, WM, Sections 21 and/or 28.**





Disclaimer: CROOK COUNTY MAKES NO WARRANTY OF ANY KIND, EXPRESSED OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR ANY OTHER MATTER. THE COUNTY IS NOT RESPONSIBLE FOR POSSIBLE ERRORS, OMISSIONS, MISUSE, OR MISINTERPRETATION. COUNTY DIGITAL INFORMATION IS PREPARED FOR REFERENCE PURPOSES ONLY AND SHOULD NOT BE USED, AND IS NOT INTENDED FOR, SURVEY OR ENGINEERING PURPOSES OR THE AUTHORITY AND/OR PRECISE LOCATION OF BOUNDARIES, FIXED HUMAN WORKS, AND/OR THE SHAPE AND CONTOUR OF THE EARTH. NO REPRESENTATION IS MADE CONCERNING THE LEGAL STATUS OF ANY APPARENT ROUTE OF ACCESS IDENTIFIED IN DIGITAL OR HARD COPY MAPPING OF GEOSPATIAL INFORMATION OR DATA. DATA FROM THE CROOK COUNTY ASSESSOR'S OFFICE MAY NOT BE CURRENT. DATA IS UPDATED AS SCHEDULES AND RESOURCES PERMIT. PLEASE NOTIFY CROOK COUNTY GIS OF ANY ERRORS (541) 416-3930.

2005 Aerial Photo

Page 67



Ex B 4



JUL 17 2009  
RECEIVED

**PETITION FOR VACATION OF PUBLIC PROPERTY  
WHERE NO PUBLIC HEARING IS REQUIRED  
(ORS 368.351)**

The following public property may be vacated under Oregon law: a subdivision, a public road, a trail, a public easement, public square or any other public property or public interest in property under the jurisdiction of the County. ORS 368.326.

After reviewing the petition below the County Planning Director has determined that this petition is sufficient for consideration of the proposed vacation by the Crook County Court.

\_\_\_\_\_  
Crook County Planning Director

Date: \_\_\_\_\_

The Petition Must Include:

- Completed Petition form, signed by all Petitioners. All signatures must be acknowledged by a notary public.
- This Petition must contain acknowledged signatures of owners of 100% of private property proposed to be vacated and acknowledged signatures of owners of 100% of property abutting public property proposed to be vacated and either:
  - (1) The County road official files with the County governing body a written report that contains the County road official's assessment that any vacation of public property is in the public interest; or
  - (2) The planning director of the County files a written report with the County governing body in which the planning director, upon review, finds that an interior lot line vacation affecting private property complies with applicable land use regulations and facilities development of the property subject to interior lot line vacation.

ORS 368.351.

- All required attachments (title report / map-diagram).
- If information required will not fit in the relevant space, please attach additional pages as needed

**Petitioner(s):**

OCHOCO LUMBER COMPANY, an Oregon limited partnership

**Abutting Property Owners:**

OCHOCO LUMBER COMPANY, an Oregon limited partnership

**Description of the property to be vacated:** The area to be vacated is located in Crook County, Oregon, and more particularly shown on Exhibit A attached to this petition, and includes both the road that was once known as the "CC Mailing Road," which road was dedicated on May 2, 1884, the same road currently known in various sections as the Willow Creek Road, the AY Road, and the Allen Creek Road, the course of which has diverged from the original CC Maling Road, and all area either dedicated to the public or which the public could claim the right to use because of express or implied modifications to such dedicated area (all of the foregoing, including both the Current Road and Dedicated Road as defined below, are hereinafter referred to as the "Road").

The location of the Road as it currently exists is shown by the heavy solid black line between the point labeled "Jefferson County gate," and "Crook County gate" on the attached Exhibit A ("Current Road"). The location of the Road as originally dedicated is shown on the attached Exhibit A by the same heavy solid black line, but diverging from such line as shown by the heavy broken line that leaves and then rejoins the current location of the Road ("Original Road").

**Reasons for requesting the vacation:** SEE ATTACHED EXHIBIT C.

PETITION: the Petitioner or Petitioners identified above (referred to as "Petitioner(s)") hereby petition the Crook County Court to vacate a certain public property described above. We hereby represent as follows:

**The names and addresses of all persons holding any recorded interest in the property proposed to be vacated (attach title report showing such interest):**

Ochoco Lumber Company  
P.O. Box 668  
Prineville, OR 97754

**ORS 368.341(3)(d): The names and addresses of all persons owning any improvements constructed on public property to be vacated:**

Ochoco Lumber Company  
P.O. Box 668  
Prineville, OR 97754

**ORS 368.341(3)(e): The names and addresses of all persons owning any real property abutting public property proposed to be vacated:**

Ochoco Lumber Company  
P.O. Box 668  
Prineville, OR 97754

The vacation of the property is to be redivided in a manner as shown on the attached Exhibit A (map/diagram required).

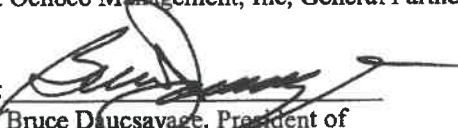
The proposed vacation must not deprive an owner of a recorded property right access necessary for the exercise of that property right. The owner of such a property right may consent to such deprivation if the consent is in writing, notarized, and attached to this Petition.

Petitioner(s) request this Petition be considered under ORS 368.326 to 368.366.

Signatures of all Petitioner(s) and Abutting Property Owners:

OCHOCO LUMBER COMPANY

By: Ochoco Management, Inc, General Partner

By:   
Bruce Daucsavage, President of  
Ochoco Management, Inc.

[Notary on Next Page]

CONTACT INFORMATION:

Ochoco Lumber Company  
P. O, Box 668  
Prineville, OR 97754  
(800) 840-2822  
Attention: Donna Barnes  
Attention: Bruce Daucsavage  
Donna email: donna.barnes@ochocolumber.com  
Bruce email: bruce.daucsavage@ochocolumber.com

Cosgrave Vergeer Kester LLP (Attorney)  
805 SW Broadway, 8<sup>th</sup> Floor  
Portland, OR 97205  
(503) 323-9000  
Attention: Charles J. Huber  
Attention: Richard W. Miller  
Charles email: chuber@cvk-law.com  
Richard email: rmiller@cvk-law.com

STATE OF OREGON.        )  
  ) ss.  
County of CROOK        )

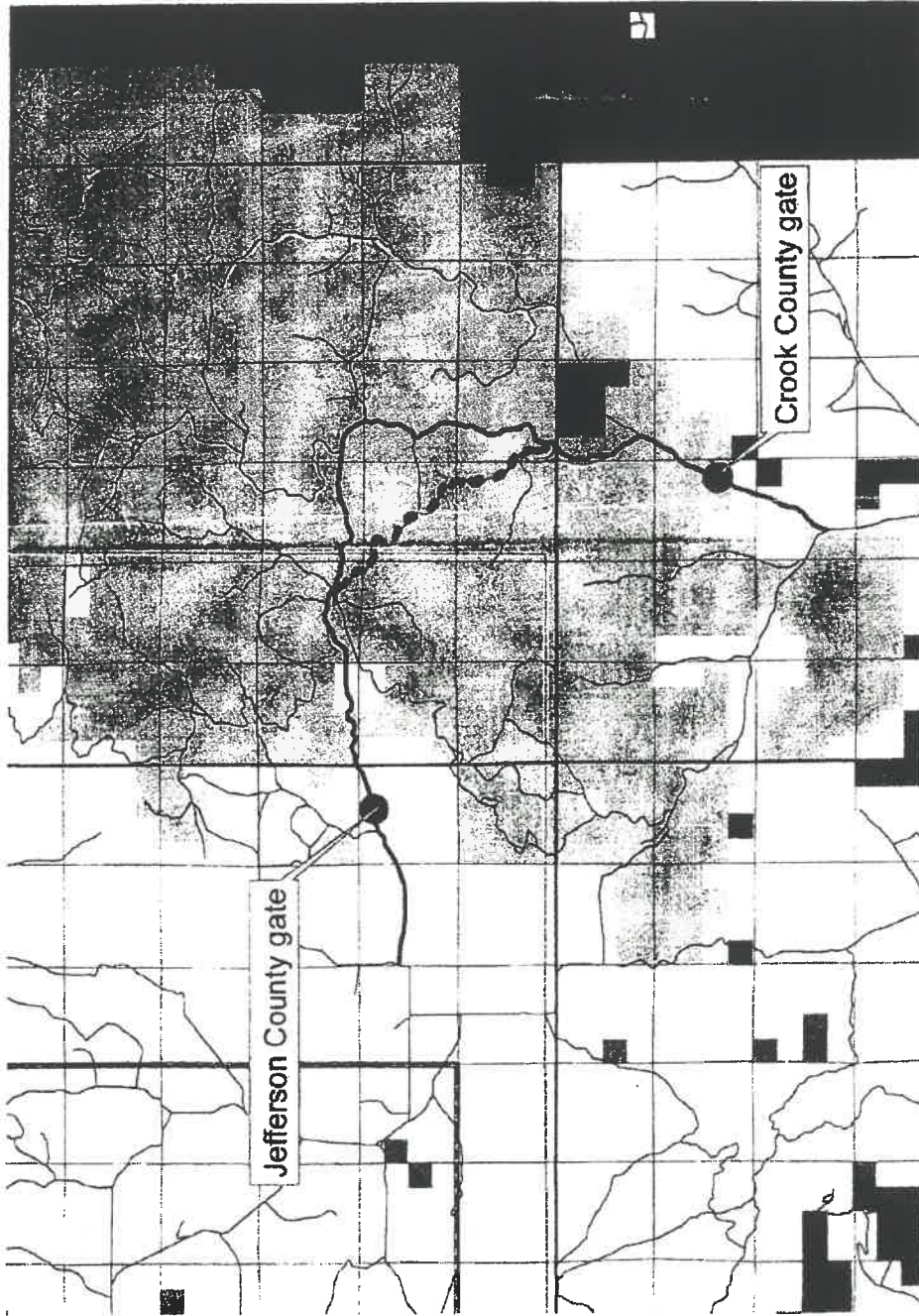
This instrument was acknowledged before me on this 8<sup>th</sup> day of July, by Bruce Daucsavage, as President of Ochoco Management, Inc. \_\_\_\_\_



Dorze Wittkopp  
NOTARY PUBLIC FOR OREGON  
My Commission Expires: Oct 21, 2011

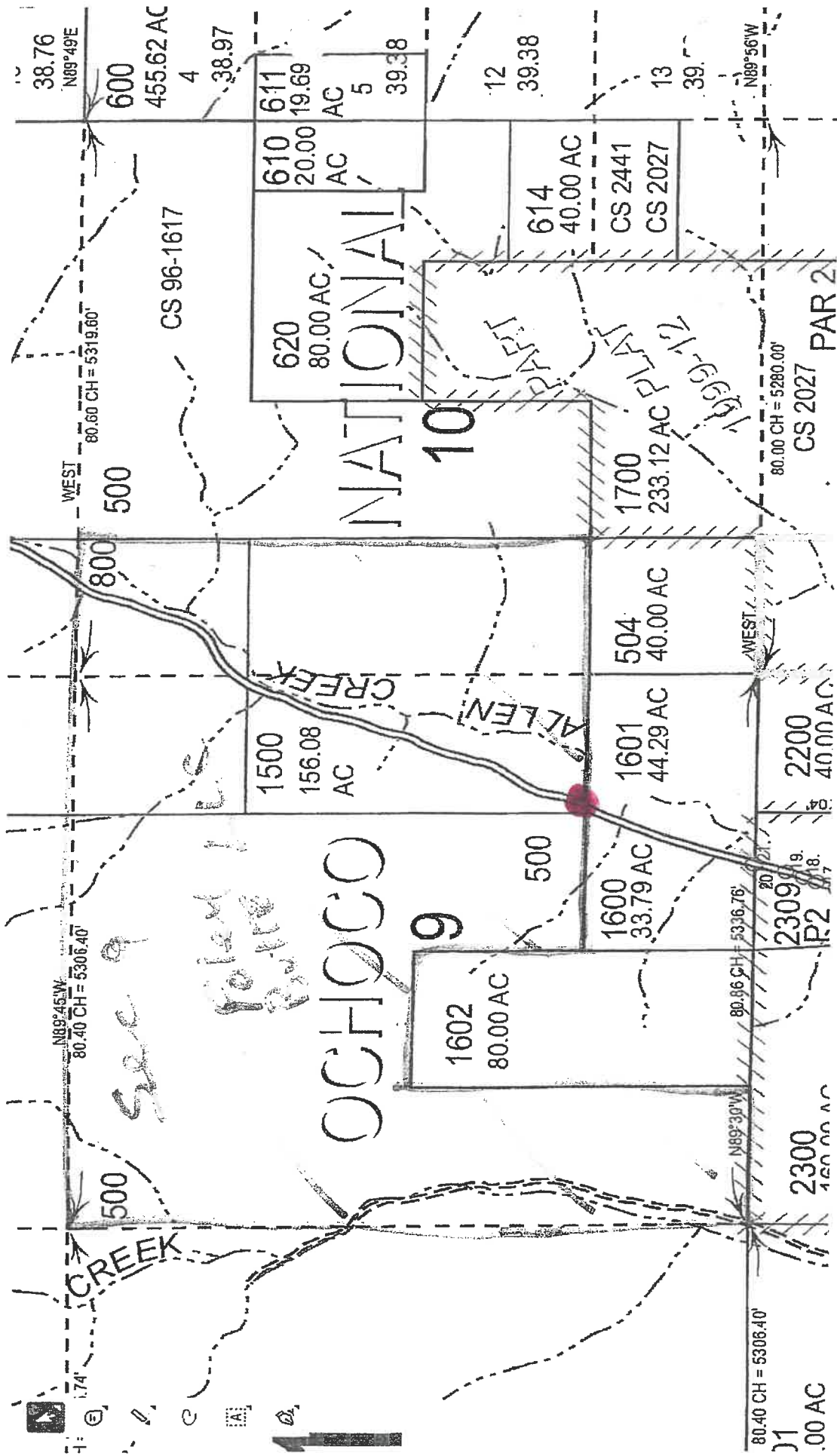


EXHIBIT A



775994

10



*Sec 9*

*Poland  
Pulte*

*Chick Country Center*

*Should Not Have Been Vacated! But was*



EXHIBIT B (page 1)

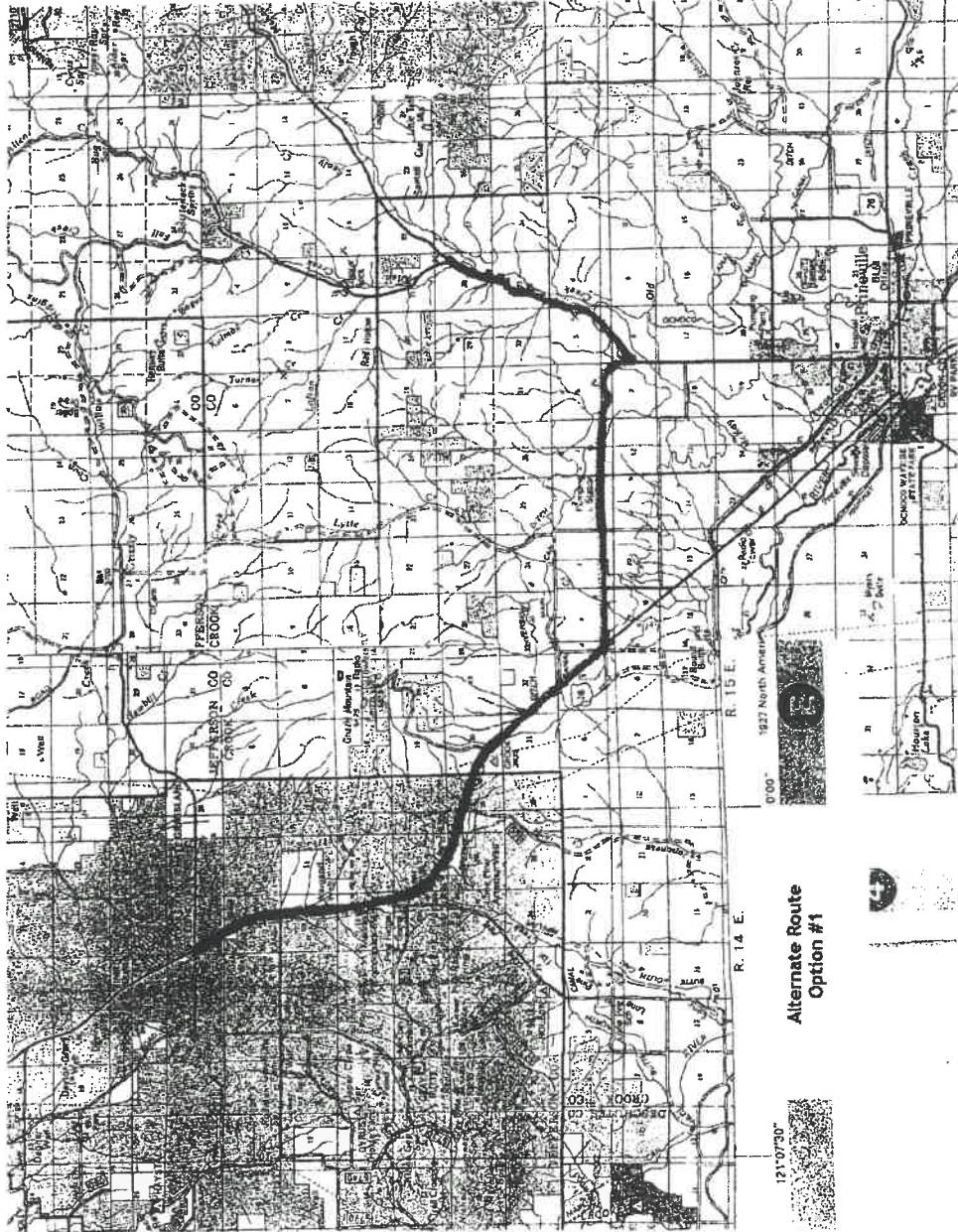
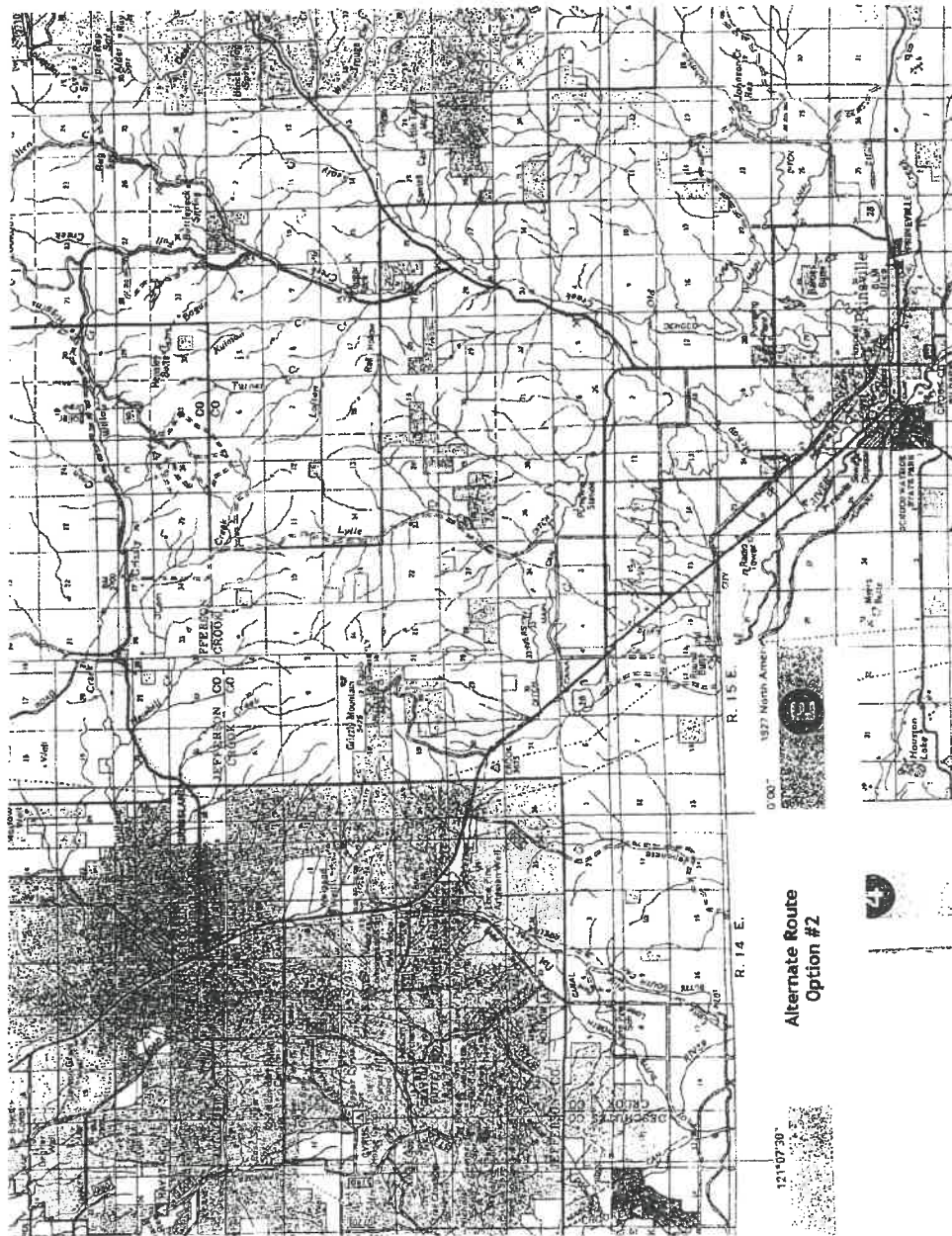


EXHIBIT B (page 2)



**EXHIBIT B (page 3)**

**Alternate Travel Routes Supporting Road Closure of Willow Creek Road 90/AY  
Road/Allen Creek Road:**

**Option (1): Madras Hwy to Lamonta to Gerke to Allen Creek/McKay Junction – Total of  
19.1 miles / 22 minutes travel time**

**Option (2): Madras Hwy to Ramm's Road to Willow Creek to Allen Creek-McKay  
Junction (the road through Company land): Total of 21.9 miles / 55 minutes of travel time.**



## EXHIBIT C

### REASONS FOR REQUESTING VACATION

a. The Road was dedicated in 1884 for the purpose of providing a right-of-way for cattle herding and sheep herding across the surrounding property, which property is now owned by Petitioner. Those uses and reasons for the Road no longer exist.

b. Members of the public who use the Road consistently trespass on Petitioner's property and engage in activities that are detrimental to the environment. Environmental harm resulting from the public's use of the Road include:

i. intentional or negligent starting of fires, resulting in increased fire suppression costs, poor air quality from smoke, and fire damage to private timber.

ii. inappropriate and reckless use of motor vehicles, including mud-bogging, resulting in decreased water quality, damage to riparian areas and harm to fish, the spread of noxious weeds to meadows and adjacent roadways, and the deterioration of the Road itself.

The vacation of the Road will eliminate or significantly decrease the above activities and resulting damage.

c. Members of the public who use the Road consistently trespass on Petitioner's property and engage in activities that result in criminal behavior. Criminal behavior resulting from the public's use of the Road include:

i. illegal hunting and poaching;

ii. illegal dumping of garbage and old car bodies;

iii. illegal woodcutting, tree falling, and Christmas Tree harvest;

iv. destruction of locks, fences, and gates that allow access to Petitioner's land;

v. reckless endangering of Petitioner's employees when confrontations with trespassers occur;

vi. illegal and dangerous discharge of firearms; and

vii. general trespass to Petitioner's property.

The vacation of the Road will eliminate or significantly decrease the above behavior and resulting damage to Petitioner's property.

d. If the Road is vacated, the County will not be responsible for the cost of Road maintenance and repair, and the cost of enforcement of laws against criminal behavior will significantly decrease.

e. Due to the relatively remote area in which the Road is located and the fact the Road is completely surrounded by private land, and because the purpose for which the Road was dedicated no longer exists, there is no public need for the Road to remain a county road now or in the future.

f. The Road provides no travel convenience to the public. Traveling the proper speed limits either way along paved dedicated public highways around Petitioner's property is twice as fast as traveling, again at proper speed limits, the Road either way through Petitioner's property. A comparison of the two driving options is attached as Exhibit B.

The travel route using the Road between the primary public destination points is shown on Exhibit B as Alternate Route Option #2. The travel time over this Option #2 is approximately 55 minutes.

The same destination points are linked by Alternate Route Option #1 as shown on Exhibit B. The travel time over this Option #1 is approximately 22 minutes.

The public is adequately and more concurrently and safely served by Option #1.

State of Oregon } CJRNL 2009-037  
County of Crook }

I hereby certify that the Order 2009-67  
within has been compared with the original  
and that it is a correct and whole transcript  
of the original as the same appears of record  
in the County Clerk's office in Crook County,  
Oregon.

Cheryl W. Seely Date  
Cheryl W. Seely County Clerk  
Deputy



775994