



CROOK COUNTY WORK SESSION AGENDA

Wednesday, July 31, 2024 at 9:00 am

**Crook County Administration Conference Room I 203 NE Court St. I
Prineville OR**

Members of the public and media are welcome to attend in person or via Zoom: Phone: 1-253-215-8782; Meeting ID: 962 4214 4333; Passcode: 970900

PUBLIC COMMENT

DISCUSSION

1. Request for approval to apply for annual Ready to Read Grant

Requester: Sarah Beeler
Library Director

2. 2024 In-House Asphalt Purchase

Requester: Brad Haynes
Road Superintendent

3. Letter to State Representatives Regarding State Border Relocation Negotiations

Requester: John Eisler
Assistant County Counsel

4. Crook County Solid Waste Application for a Disposal Fee Credit

Requester: Sarah Puerner
Executive Administrative Assistant / Communications Officer

5. Vacation/PTO Accrual for Employees with more than 16+ Years of Service

Requester: Will Van Vactor
Interim County Manager

6. Compensation Review Committee Process and Procedure

Requester: Will Van Vactor
Interim County Manager

7. Community Development Monthly Update

Requester: Will Van Vactor
Community Development Director

INTERIM MANAGER REPORT

COMMISSIONER UPDATES

EXECUTIVE SESSION

The Crook County Board of Commissioners will now meet in executive session under ORS 192.660(2)(e) For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions; and ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Representative of the news media and designated staff shall be allowed to attend the executive session.* All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.

8. **ORS 192.660(2)(e) For the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions.**
9. **ORS 192.660(2)(h) Consulting with Counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.**

NOTICE AND DISCLAIMER

The Crook County Board of Commissioners is the governing body of Crook County, Oregon, and holds work sessions to deliberate upon matters of County concern. As part of its efforts to keep the public apprised of its activities, the Crook County Board of Commissioners has published this PDF file. This files contains the material to be presented before the County Board of Commissioners for its next scheduled work session.

Please note that while County staff members make a dedicated effort to keep this file up to date, documents and content may be added, removed, or changed between when this file is posted online and when the County Board of Commissioners meeting is held. The material contained herein may be changed at any time, with or without notice.

CROOK COUNTY MAKES NO WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY, ACCURACY, FITNESS FOR A PARTICULAR PURPOSE, OR FOR ANY OTHER MATTER. THE COUNTY IS NOT RESPONSIBLE FOR POSSIBLE ERRORS, OMISSIONS, MISUSE, OR MISINTERPRETATION.

Please also note that this file does not contain any material scheduled to be discussed at an executive session, or material the access to which may be restricted under the terms of Oregon law.

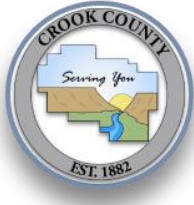
If you are interested in obtaining additional copies of any of the documents contained herein, they may be obtained by completing a Crook County Public Records Request form. Request forms are available on the County's website or at the County Administration office at 203 NE Court Street, in Prineville.

Additional Items

Additional items may be discussed that arise too late to be included as a part of this notice. For information about adding agenda items, please contact the County Administration office at 447-6555. Assistance to handicapped individuals is provided with advance notice.

Contact: Seth Crawford (seth.crawford@co.crook.or.us (541) 447-6555) | Agenda published on 07/30/2024 at 8:43 AM

AGENDA ITEM REQUEST



Date:

Meeting date desired:

Subject:

Background and policy implications:

Budget/fiscal impacts:

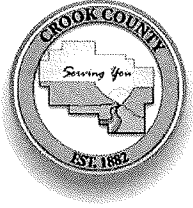
Requested by:

Presenters:

Legal review (only if requested):

Elected official sponsor (if applicable):

AGENDA ITEM REQUEST



Date:

July 18, 2024

Meeting date desired:

July 24, 2024

Subject:

2024 In-house Asphalt Purchase

Background and policy implications:

This is a summary of materials needed to overlay 2.2 Miles on SE Davis loop from SE Juniper Canyon to Cayuse St. The area 2.2 miles of roadway is a low rating due to potholes and alligator pavement. This requires County Road staff to spend excessive hours filling potholes during the winter and spring months. Davis Loop is slated to be chip sealed in FY 24/25. This 2.2 miles will not be chip sealed. Materials needed are roughly 3600 tons of A/C. The work will be done by Crook County Road Department staff. Three local vendors have been contacted. Please see attached information.

Budget/fiscal impacts:

- Knife River \$64.50/Ton this equates to \$232,200.00 for the project.
- High Desert Aggregate and Paving, \$63.00/Ton this equates to \$226,800.00 for the project.
- Tri County Paving LLC \$59.00/Ton this equates to \$212,400.00 for the project.

Requested by:

Brad Haynes Crook County Road Department
brad.haynes@crookcountyor.gov 541-447-4644

Presenters:

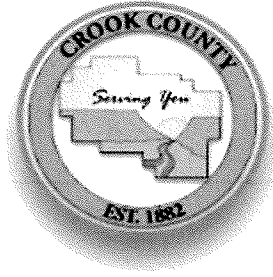
Brad Haynes

Legal review (only if requested):

Need to discuss further – The desire is for department heads to be proactive with legal, financial, HR, etc., should legal review/initials be standard operating procedure? Should review/initials expand to finance, HR, IT, facilities, if applicable?

Elected official sponsor (if applicable):

N/A



2024 Inhouse Asphalt Purchase

This is a summary of materials needed to overlay 2.2 Miles on SE Davis loop from SE Juniper Canyon to Cayuse St. The area 2.2 miles of roadway is a low rating due to potholes and alligator pavement. This requires County Road staff to spend excessive hours filling potholes during the winter and spring months. Davis Loop is slated to be chip sealed in FY 24/25. This 2.2 miles will not be chip sealed. Materials needed are roughly 3600 tons of A/C. The work will be done by Crook County Road Department staff. Three local vendors have been contacted. Please see attached information.

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This will also include an in-house paving of the cattleguard approach on Johnson Creek Rd that will be approximately 33 tons. This will all be accomplished inhouse with a rented paver from Pape Machinery in the three-week period of August 5 to August 22 weather permitting.

The lowest verbal price is Tri County Paving LLC, DBA Powell Butte Asphalt of \$212,400.00. This is budgeted in the Paving and Patching **202-0100-520.20-03**

Respectfully

Brad Haynes
Crook County Road Superintendent.
May 6, 2024.

AGENDA ITEM REQUEST



Date:

July 22, 2024

Meeting date desired:

July 31, 2024

Subject:

Letter to State Representatives Regarding State Border Relocation Negotiations

Background and policy implications:

The County placed Ballot Measure 7-86 on the May ballot, a non-binding advisory question, which asked the voters if they wanted County leadership to inform our state representatives that our voters preferred that border relocation negotiations continue. The vote passed with over 53% support. Enclosed is a letter to Senator Findley and Representative Breese Iverson informing them of the outcome of the vote and the desire of our electors.

Budget/fiscal impacts:

N/A

Requested by:

*John Eisler; Asst. County Counsel
John.Eisler@CrookCountyOR.gov
541-416-3919*

Presenters:

John Eisler

Legal review (only if requested):

Legal drafted

Elected official sponsor (if applicable):

N/A



Crook County

Mailing: 300 NE 3rd Street • Prineville, Oregon 97754
Physical: 203 NE Court Street • Prineville, Oregon 97754
Phone (541) 447-6555

July 31, 2024

**VIA USPS and EMAIL to: Sen.lynnfindley@oregonlegislature.gov and
Rep.vikkibreeseiverson@oregonlegislature.gov**

Senator Lynn Findley
900 Court St. NE, S-301
Salem, OR 97301

Representative Vikki Breese Iverson
900 Court St. NE, H-390
Salem, OR 97301

Re: Oregon-Idaho Border Negotiations
Our File No.: Ct. Misc. 77

Dear Senator Findley and Representative Breese Iverson:

In early 2020, Crook County was one of the first Oregon counties to be approached by the “Move Oregon’s Border” group. The County has watched what began as a small initiative petition grow into a burgeoning grassroots movement with support across much of the State.

This May, via Ballot Measure 7-86, we asked our voters: Should Crook County represent that its citizens support efforts to move the Idaho state border to include Crook County? The Measure’s summary and explanatory statement made it clear that this was merely a non-binding advisory question, as State borders are a question for State and Federal elected officials, not counties.

The Measure garnered a great deal of voter interest. Nearly 10,000 Crook County electors voiced their opinion, with 5,149 votes, or 53.4% of votes cast, voting “Yes.” Accordingly, following the will of our people, the Crook County Board of Commissioners wants to express to you that our citizens encourage continued discussions with our Idahoan neighbors regarding the possibility of a westward relocation of the Oregon-Idaho border, potentially resulting in all or a portion of the territory of Crook County, Oregon becoming a part of the State of Idaho.

Crook County recognizes this is a unique and complicated issue. We are grateful to have such committed and passionate representatives at the State level advocating for the County and its people. As always, we are here to support and assist you in any way we can.

Sincerely,

The Crook County Board of Commissioners:

Seth Crawford

Susan Hermreck

Brian Barney

AGENDA ITEM REQUEST



Date:

Meeting date desired:

Subject:

Background and policy implications:

Budget/fiscal impacts:

Requested by:

Presenters:

Legal review (only if requested):

Elected official sponsor (if applicable):



Crook County

300 N.E. 3rd Street • Prineville, Oregon 97754
Phone (541) 447-6555 • FAX (541) 416-3891

Crook County Solid Waste Application For A Disposal Fee Credit

Organization: Redemption House Ministries

Contact Name: Sherry Collett Phone: 541-2602726

Address: 31 Po Box 1762 Prineville OR 97754

Physical Address of Place of Business In Crook County, if different from above:

780 E 18th St Prineville, Oregon 97754

To qualify for a fee credit an organization must be recognized as a non-profit and charitable under sections 501(c) 3 of the Internal Revenue Service Code and be registered as a non-profit corporation with the State of Oregon. A qualified organization must have a physical place of business in Crook County and must be engaged in an ongoing basis in the business of encouraging consumers to reuse and recycle consumer and durable goods in order to generate revenue to further the interests of one or more segments of society. No commercial hauler of municipal waste or any business unit thereof shall also be qualified as a "qualified non-profit organization" under this section. Certification is not valid until approved by the County Court or an official or body it may designate, and any certification and any unused credit shall expire on June 30. Recertification may be applied for starting in April. The credit if approved shall be used to facilitate the disposal of goods received by qualified non-profit organizations for the purpose of reuse or resale, which by reason of defect or lack of market, cannot be returned to consumer use. This credit shall not be used to allow qualified non-profits to dispose of demolition or construction waste associated with facility demolition, construction or remodel, nor shall this credit be used to allow any person, organization or business to avoid the need to dispose of an ordinary volume of municipal waste usually and customarily generated by person, organization or business. Organizations using the credit shall physically segregate from the ordinary and customary wastestream those goods received for the purpose of reuse or resale, which by reason of defect or lack of market, cannot be reused and shall clearly identify the same upon entering the landfill. Only those goods shall qualify for use of the credit. Qualified non-profit organizations using the credit shall comply with all requirements of the landfill related to source separation of recyclable and non-recyclable materials. The landfill manager is empowered to revoke the certification of any organization which shall fail to comply with the terms of this certification application.

Requested credit for this year: (may not exceed \$3,000) \$ 2800⁰⁰

ATTACH TO THIS APPLICATION A COPY OF YOUR FEDERAL LETTER CERTIFYING YOUR NON-PROFIT STATUS (Form 501)

By my signature, I agree to abide by all the terms and conditions herein and the terms and conditions set forth in County Court Order 2006-69.

Sh. Cowart - Bookkeeper Date: 7/18/24
Name, title

<p>Office use only:</p> <p>Form 501 attached: <input type="checkbox"/> yes <input type="checkbox"/> no</p> <p>Credit last year: \$ _____ Credit used last year: \$ _____</p> <p>Credit approved for current fiscal year: \$ _____</p>
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INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUN 26 2014

REDEMPTION HOUSE MINISTRIES
780 E 1ST STREET
PRINEVILLE, OR 97754

Employer Identification Number:
46-2175446
DLN:
17053326309003
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
March 4, 2013
Contribution Deductibility:
Yes
Addendum Applies:
No

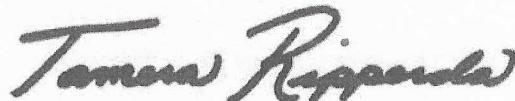
Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,

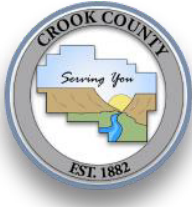


Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947

AGENDA ITEM REQUEST



Date: 7/25/2024

Meeting date desired: 7/31/2024

Subject: Vacation/PTO Accrual for Employees with more than 16+ Years of Service

Background and policy implications: In early 2024, the Board approved adjustments to PTO accruals for certain employees with lateral experience. At that time, no adjustments were made for employees with 16 or more years of service. To show appreciation to this group of employees for their long-term commitment to Crook County, the attached memorandum outlines a proposed distribution of additional PTO accruals and/or a one-time payout.

Budget/fiscal impacts: Qualifying employees will have three options: (1) receive additional PTO hours to add to their existing accruals (not to exceed maximum vacation/PTO), (2) receive a lump sum payment, or (3) a combination of the first and second option. If all employees were to receive the lump sum payment, the total cost to the County is approximately \$78,000. Additional details are included in the attached memorandum.

Requested by:

Will Van Vactor

will.vanvactor@crookcountyor.gov | 541.447.3211

Presenters:

Will Van Vactor

Legal review (only if requested):

Elected official sponsor (if applicable):

MEMORANDUM

To: Crook County Board of Commissioners: Seth Crawford, Commissioner, Chair
Brian Barney, Commissioner
Susan Hermreck, Commissioner

Date: July 31, 2024

From: Will Van Vactor, Interim County Manager

Subject: Vacation/PTO Accrual for Employees with more than 16+ Years of Service

During Fiscal Year 2024, the Board of Commissioners approved a policy change for vacation/PTO accruals for all Crook County employees. This new policy allows years of experience with a prior employer to count towards the years of experience for vacation accrual rates at a value of 50% per year of relevant experience up to an additional 5 years.

Because the employees with more than 16+ years of service with the County already receive the maximum vacation accrual, they do not benefit from this policy change. The Finance Team has identified 23 employees in this situation. In a goodwill effort to show appreciation for this dedicated group of employees, the following is proposed for the consideration by the Board of Commissioners:

- Employees with more than 16+ of service to be given a one-time additional accrual in August 2024 according to the following schedule:

<u>Years of Service</u>	<u>Vacation/PTO Accrual Hours</u>
More than 16+ years but less than 20 years of service	80 hours
At least 20 years but less than 25 years of service	85 hours
At least 25 years but less than 30 years of service	90 hours
At least 30 years of service	95 hours

- Employees to be given the following options for these accrual hours:
 - Bank the vacation/PTO accrual hours (up to the maximum allowed vacation/PTO accrual hours; any hours above the maximum to be paid out at the employee's regular hourly rate)
 - Pay out all one-time received vacation/PTO accrual hours at the employee's regular hourly rate, which may require a one-time exception to the existing policy*
 - Or the employee's chosen combination of vacation/PTO pay out and banked vacation accrual hours (not to exceed the maximum allowable accrued hours)
- This will have an immediate cost of at least \$28,000 (excluding payroll taxes and other associated payroll costs) because of the vacation/PTO hours that will exceed employee maximum accruals currently and will have to be paid out.
- If every employee chooses the payout option and does not bank any vacation/PTO accrual hours, this proposal will cost approximately \$78,000 (excluding payroll taxes and other associated payroll costs).

* The existing policy on vacation pay out requires that unrepresented employees take 5 consecutive days of vacation in the preceding 365 days before allowing a payout of 40 vacation hours. This request asks that there be a one-time exception to lift the 40-hour limitation for this

particular pay out, as well as a one-time exception to the requirement to take 5 consecutive days of vacation prior to being eligible for this particular pay out.

AGENDA ITEM REQUEST



Date: 7/25/2024

Meeting date desired: 7/31/2024

Subject: Compensation Review Committee

Background and policy implications: Effective June 1st, Crook County implemented a new salary schedule. To ensure necessary adjustments to the salary schedule are made consistently and fairly, it is important to adopt a process and procedure. Attached is a proposed procedure for the purpose of implementing a compensation review committee that will review all requested changes to the salary schedule.

Budget/fiscal impacts: Changes to the salary schedule may increase personnel costs. However, having a process in place to ensure fair and equitable changes are made will ensure that County achieves its intent in adopting the salary schedule and that changes are not out of line with that intent.

Requested by:

Will Van Vactor

will.vanvactor@crookcountyor.gov | 541.447.3211

Presenters:

Will Van Vactor

Legal review (only if requested):

Elected official sponsor (if applicable):

Procedure for Approving Changes to Compensation Salary Schedule for Local Government

1. Purpose. The purpose of this policy is to establish a structured procedure for approving changes to the compensation salary schedule for employees within the local government. This procedure ensures that any adjustments are justified and align with established standards and guidelines. Through adoption of this procedure, the County Board authorizes the County Manager to make final decisions regarding changes to the salary schedule in accordance with the procedure outlined below.

2. Formation of the Committee.

- a. Committee Establishment:** A Compensation Review Committee (CRC) shall be formed to oversee and review proposed changes to the compensation salary schedule.
- b. Composition:** The CRC shall consist of representatives from the following departments:
 - Human Resources Director, or Designee
 - Finance Director, or Designee
 - Rotating Department Head (as assigned by the County Manager)

The committee shall be chaired by the Human Resources Director or another designated official. The committee shall be staffed by an HR team member appointed by the HR Director.

To avoid any real or perceived conflict of interest, the County Manager may appoint back-up committee members. For example, if the Finance Department is requesting review of a position, the County Manager may elect, but is not required to, to appoint an alternative committee member in lieu of the Finance Director.

- c. Role and Responsibilities:** The CRC is responsible for:
 - Reviewing proposals for changes to the compensation salary schedule.
 - Evaluating the justification provided for each proposed change.
 - Making recommendations to the County Manager for final approval of any changes to the salary schedule.

3. Procedure for Review and Approval

- a. Submission of Proposals:**
 - i.** Departments proposing changes to the grade within the compensation salary schedule must submit a formal proposal to the HR department. The proposal should include:
 - Justification for the proposed change, including market data comparisons, internal equity considerations, and any other relevant factors.
 - Estimated financial impact on the budget.

ii. Review by HR Department:

- Upon receipt of a proposal, the HR department will conduct an initial review to ensure completeness and accuracy of the information provided.
- HR may consult with relevant departments or external consultants if additional information or analysis is required.

iii. Committee Review:

- The CRC will convene to review each proposal in detail.
- Committee members will assess the justification provided and evaluate whether the proposed changes align with established compensation standards and guidelines.
- For all new positions, the financial implications will be carefully considered prior to presentation to the committee to ensure feasibility within the local government's budget constraints.

iv. Recommendations:

- Based on their review, the CRC will prepare a recommendations for each proposal.
- Recommendations may include approval, modification, or rejection of the proposed changes.
- If modifications are suggested, the proposing department will be informed and given an opportunity to revise the proposal.

v. Approval Process:

- Final recommendations from the CRC for approval or modification of the existing salary schedule will be presented to County Manager for final approval.

4. Implementation and Communication Upon approval of changes to the compensation salary schedule:

- HR will oversee the implementation process, ensuring that updated salary information is communicated to affected employees.
- Finance will incorporate approved changes into the budget and payroll systems as necessary.
- The updated compensation schedule will be made accessible to all employees through appropriate channels.

5. Monitoring and Evaluation

- a. Ongoing Review:** The CRC may conduct periodic reviews of the compensation salary schedule to ensure ongoing alignment with market conditions and internal equity principles.

b. Evaluation: HR will monitor the impact of approved changes on employee satisfaction, retention, and overall budget performance.

6. Policy Review. This policy shall be reviewed annually by HR in consultation with relevant stakeholders to ensure its effectiveness and relevance to Crook County's objectives.

7. Compliance. All departments and employees must adhere to this policy procedure when proposing or implementing changes to the compensation salary schedule.

8. Amendments. Amendments to this policy procedure may be made with the approval of the appropriate authority following a review by HR and the CRC.

Effective Date: This policy procedure shall be effective upon approval by [insert approving authority], and shall supersede any previous policies or procedures related to changes in the compensation salary schedule.

This policy procedure outlines a structured approach to reviewing and approving changes to the compensation salary schedule, ensuring transparency, accountability, and alignment with organizational standards and fiscal responsibilities.

AGENDA ITEM REQUEST



Date:

July 17, 2024

Meeting date desired:

July 31, 2024

Subject:

CDD Monthly Update – June Report

Background and policy implications:

Update on Department services, including permit and application activity.

Budget/fiscal impacts:

N/A

Requested by:

Katrina Weitman

Katrina.weitman@crookcountyor.gov | 541.447.3211

Presenters:

Randy Davis

Katrina Weitman

Legal review (only if requested):

n/A

Elected official sponsor (if applicable):

Community Development Department

Mailing: 300 NE Third St. RM 12, Prineville, OR 97754 ☐ Phone: 541-447-3211



MEMO

TO: Crook County Board of Commissioners

FROM: Katrina Weitman, Operations Manager
Randy Davis, Building Official

DATE: July 19, 2024

SUBJECT: Community Development Activity Update – June 2024

Below is a summary of building, planning, onsite, and code enforcement activity for the last month.

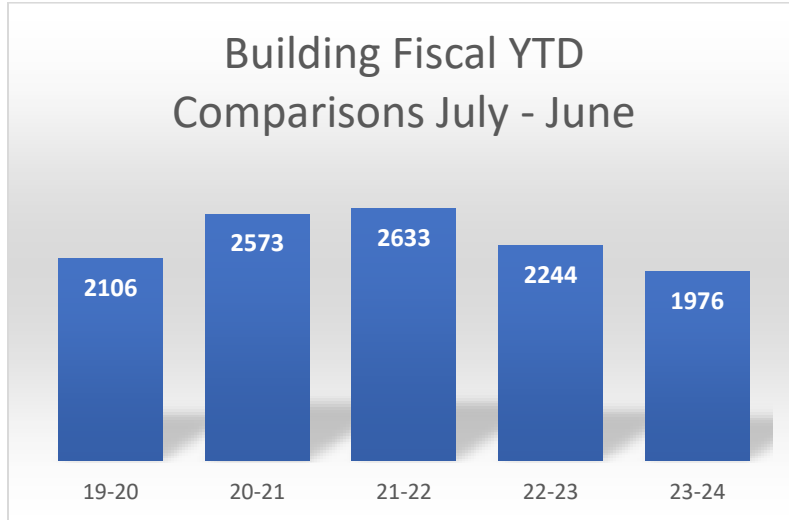
Building:

Permits issued summary (June):

Permit Type	Number of Permits
New Residential Dwellings (Site Built or Manufactured)	9
Commercial (plumbing, electrical, structural, etc.)	26
Residential Permits (plumbing, electrical, mechanical etc.)	87
Residential Structural (shops, etc.)	14
Other (e.g. demo)	1
TOTAL	137

Comparisons:

Time Frame	Permits
June 2024	137
June 2023	164
YTD 2024	969
YTD 2023	1044
Fiscal YTD 2023-2024	1976
Fiscal YTD Comparison 2022-2023	2244



Active Permits:

Permit Type	Amount Still Active as of end of June
Dwellings (Site Built or Manufactured)	201
Other Residential Permits	744
Commercial Permits	262

Daily Inspections:

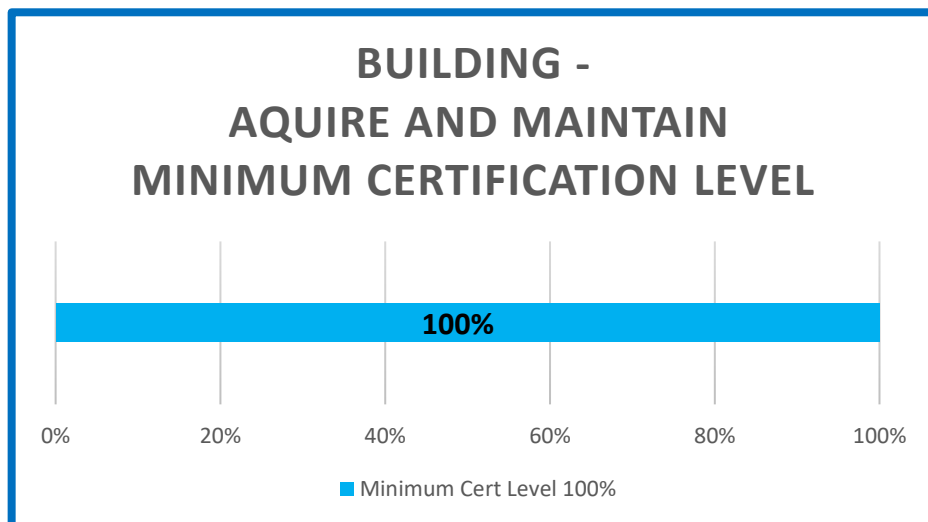
Inspection Type	Amount this month
Residential	703
Commercial	135
All	838

Larger Projects Under Construction:

Justice Center
CCO5&6 Data Center
Apple Data Center
Hangar at Airport
Area H & I of Prineville Campus
C.O.P. Prineville Campus "H" Occupancy
R-2 Construction – 22,840 sq ft Industrial Building with Office Space
10,064 sq ft Industrial Building
PRN1 Retrofit
USFS Rappel Towers
F-5 Smokehouse
Humane Society – Dog Wing Addition
Crook Co Fire & Rescue
Thoroughbred Carwash
Ochoco Valley Day Care

Larger Projects Under Review or Incoming:

Crook Co Fire & Rescue Annex
Cessna Dr – Data Mining Facility, Bit Coin
Reserve at Ochoco Creek - Apartments
Holt Ag – Tenant Improvement
Rooster Restaurant/Bar
Cuppa Yo
Myths & Legends
Chamber of Commerce
Convenience Store



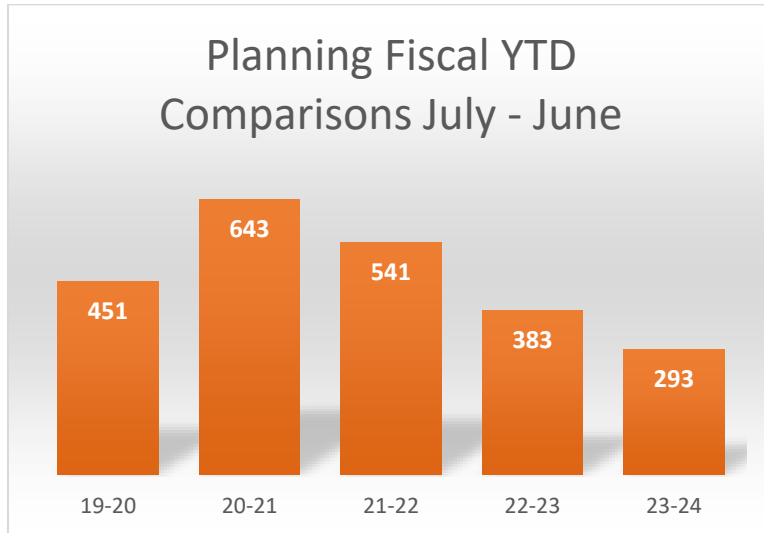
Planning:

Applications received:

Application Type	# of Applications (June 2024)	YTD
Appeals	0	0
Variance	1	3
Site Plan Review	19	90
Land Partition	2	4
Combine/Un-Combine Lots	0	1
Road Approach	5	8
Agricultural Exempt	0	0
Boundary Line Adjustment	1	8
Destination Resort	0	1
Conditional Use	0	8
Miscellaneous (Temporary Hardship Two-year renewals)	4	24
Sign	0	0
Extension	1	1
Subdivision	0	0
Amendment	0	3
Road Name/Rename	0	2
Vested Right	0	0
TOTAL	33	153

Comparisons:

Time Frame	Permits
June 2024	33
June 2023	39
YTD 2024	153
YTD 2023	216
Fiscal YTD 2023-2024	293
Fiscal YTD Comparison 2022 - 2023	383



Notable Land Use Applications:

Request	Status
Dollar General	Denied; No Appeal
Juniper Canyon Aggregate Pit Amend.	Hearing Scheduled 7/24
Zone Change/Map Amend. Powell Butte Study Area EFUs – R10	In Review

Notable City Land Use Applications:

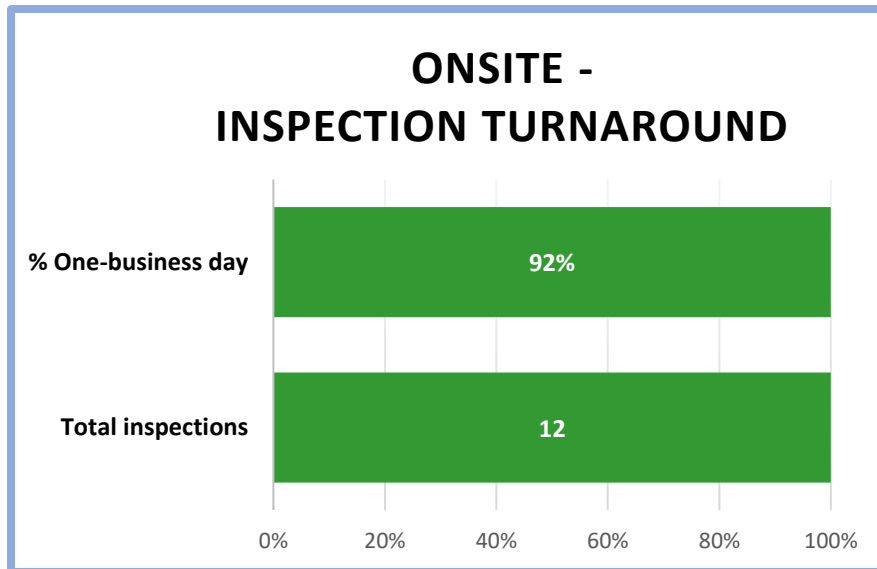
Request	Status

On-Site:

Applications (June):

Application Type	Number of Applications
Residential Authorization	0
Commercial Authorization	0
Construction Permit (Residential)	5
Construction Permit (Commercial)	0
Repair (Major) - Residential	4
Repair (Minor) - Residential	1
Repair (Major) - Commercial	0
Repair (Minor) - Commercial	0
Residential Site Evaluation	1
Commercial Site Evaluation	0
Alteration (Minor) – Residential	0
Alteration (Major) – Residential	1
Alteration (Minor) - Commercial	0
TOTAL	12

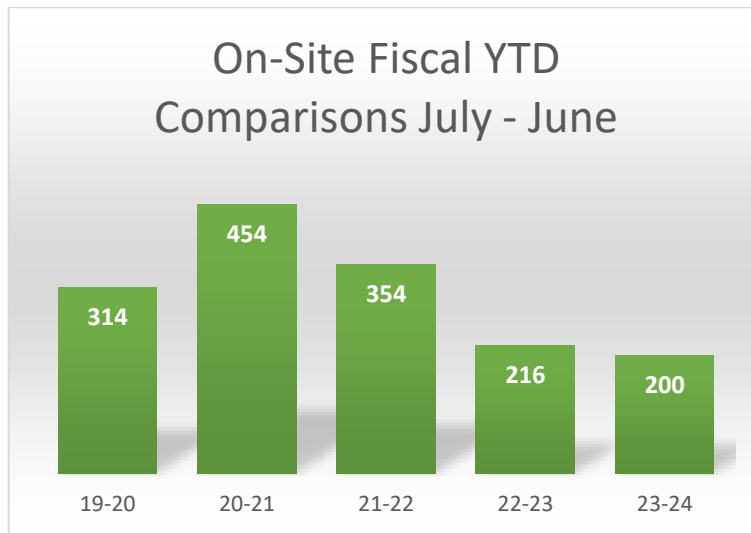
Key Performance Indicator



KPI 1: Achieve 75% one-business day turnaround for inspections.

Comparisons:

Time Frame	Permits
June 2024	12
June 2023	25
YTD 2024	98
YTD 2023	103
Fiscal YTD 2023-2024	200
Fiscal YTD Comparison 2022 - 2023	216



Code Compliance:

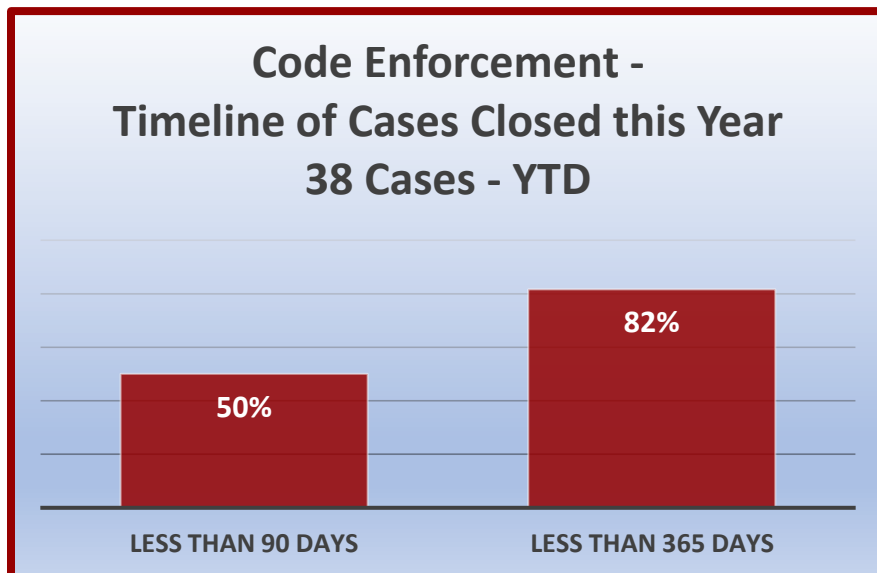
Case Load (Total violations from open cases):

Year	Building	Land Use	Waste	Septic
YTD 2024	21	17	10	5

Activity:

Opened in June: 2
Closed in June: 2

Key Performance Indicators



KPI 1: Close 60% of cases within 90 days of the complaint.
KPI 2: Close 90% of cases within 365 days of the complaint.