



Submit this completed form to your Human Resources, Personnel, or Benefits Administration Department.

EMPLOYER NAME

PLAN YEAR (MM/DD/YYYY – MM/DD/YYYY)

1. EMPLOYEE/PARTICIPANT INFORMATION

LAST NAME

FIRST NAME

MI

Participant Social Security No. (SSN) or Secondary

MAILING ADDRESS Check here if new address

CITY

STATE

ZIP

DATE OF BIRTH

E-MAIL ADDRESS (home or personal recommended) Check here if new email address

AREA CODE/PHONE NUMBER

MALE

FEMALE

MARRIED

UNMARRIED

2. SPOUSE/DEPENDENT INFORMATION

NAME	SSN	Date of Birth	Relationship	Full-time Student? Y/N

3. PARTICIPANT SIGNATURE

X

Participant Signature

Date