**Board of Trustees**

**Meeting Minutes**

**Thursday, July 11, 2024, 5:15pm**

**Crook County Library Broughton Room**

175 NW Meadow Lakes Dr., Prineville, OR 97754

**MEETING OPEN TO THE PUBLIC**

**Join Zoom Meeting:**

<https://crookcountyor.zoom.us/j/94033953738?pwd=UQXVGgFjszd2DUkTvZgdmUIvCNb9q4.1>

**Meeting ID:** 940 3395 3738

**Passcode:** 562157

RECORDING NOTICE: *This meeting will be recorded via Zoom*

**Attendees:**

* **Staff:** [y] Sarah Beeler, [y] Cindy York
* **Trustees:** [y] Sandy Kerbow, [n] Mark Maboll, [n] Natalie Good, [y] Keya Rohovit-Wrolson,

[y] Michael Stremme

* **Guests:** Doc Kerbow, LaQuita Stec, Debbie Stremme
* **Call to Order:** Keya Rohovit-Wrolson called the meeting to order at 5:15pm. Michael Stremme made a motion to approve the agenda. Sandy Kerbow seconded the motion. Agenda approved.

* **Public Comment:** LaQuita Stec suggested advertising new discovery pass options once Crook County Library switches to Discover & Go through Libraries of Eastern Oregon.
* **Consent agenda:** Michael Stremme made a motion to approve the agenda. Sandy Kerbow seconded the motion. Agenda approved. No conflicts/potential conflicts of interest.

* **Reports:**
  1. Friends: Sheds in parking lot across the street are being cleared out. Friends will be able to use Shed A for additional storage. They are currently renting a storage unit. They raised $401 at the May Overstock Book Sale. Pioneer High School students helped move boxes for the May Overstock Book sale.
  2. Circulation services: Libby and Hoopla statistics from April – June were shared. Hoopla checkouts increased by almost 20% in June. CCL has a functioning heating and cooling system. Residents are coming in to escape the heat. Some patrons stay for extended periods.
  3. Director’s report: Board members were invited to view the new storage closet in the Children’s Room after the meeting. Sarah sent an email to Oregon Division of State Lands asking when we’ll hear cost to lease 622.11 acres up Juniper Canyon because EPA has an open grant that expires in November. The EPA grant would be a good fit for the Juniper Canyon project.

New motorized window blinds have been ordered for the Broughton Room. Sarah and Cindy will have a meeting with the new Facilities Director, James Preuss, July 16th, 8am. A list of building related maintenance issues has been emailed to James. Two notices of trespass have been issued. Due to circuitous plumbing pipes in the public restrooms, septic drains are prone to clog.

* **Financials/Statistics Review:**
  1. Michael Stremme asked about Risk Management line item on budget. Sarah will obtain clarification. Risk Management is listed, along with other funds that are removed from Library’s budget, for services we pay to Crook County.
* **New Business and agenda items for next meeting:**

1. New Chair and Vice-chair: Keya nominated Michael Stremme to be new Chair of the Library Board. Sandy seconded the nomination. Motion approved. Keya nominated Sandy Kerbow as Vice-chair. Michael seconded. Motion approved. Michael is new Chair and Sandy is new Vice-chair.

* **Next meeting:** Thursday,August 8, 2024, Broughton Community Room, 5:15pm, Crook County Library, 175 NW Meadow Lakes Dr., Prineville, OR 97754, 541-447-7978.
* **Adjournment:** Keya adjourned the meeting at 5:57pm.