**Board of Trustees**

**Meeting Minutes**

**Thursday, June 13, 2024, 5:15pm**

**Crook County Library Broughton Room**

175 NW Meadow Lakes Dr., Prineville, OR 97754

**MEETING OPEN TO THE PUBLIC**

**Join Zoom Meeting:**

<https://crookcountyor.zoom.us/j/92719883250?pwd=hbVNu49V4dZvHFuEQWbFSBVFqtiSn8.1>

**Meeting ID:** 927 1988 3250

**Passcode:** 598752

RECORDING NOTICE: *This meeting will be recorded via Zoom*

**Attendees:**

* **Staff:** [y] Sarah Beeler, [y] Cindy York
* **Trustees:** [y] Sandy Kerbow, [y] Mark Maboll, [y] Natalie Good, [y] Keya Rohovit-Wrolson,

 [n] Debra Merskin

* **Guests:** Doc Kerbow, Michael Stremme, two additional guests.
* **Call to Order:** Keya Rohovit-Wrolson called the meeting to order at 5:16pm. Sandy Kerbow made a motion to approve the agenda. Mark Maboll seconded the motion. Agenda approved.

* **Public Comment:** None.
* **Consent agenda:** Sandy moved to approve the consent agenda, the May 9, 2024, meeting minutes. Mark seconded. Consent agenda approved. No conflicts/potential conflicts of interest.

* **Reports:**
	1. Friends: Membership dues are at 126%, partly due to some generous extra donations. Andrew Carmack’s class from Pioneer High School were a tremendous help at the May Overstock Book Sale. Book sale volunteers received a free bag of books. Seventeen boxes of leftover books were given to the Bookmobile to distribute for free this summer. The Friends are interested in using the middle shed in parking lot across Meadow Lakes Dr. Library staff will clean out Shed B. so the Friends will have extra storage.
	2. Circulation services: Magazines have been moved to a more visible location closer to the Circulation Desk. Tally sheets were added to the front covers of new magazines to determine patron usage. *People* had 23 views! On May 31st patrons using OverDrive/Libby began using OverDrive/Libby content through Libraries of Eastern Oregon. OverDrive supplied a list of CCL patrons using Libby, over 900! Library staff emailed patrons and advertised the change. Libby is popular! Over 279 patron interactions occurred in June to guide patrons through the change.
	3. Brenda Ford is our new Circulation Services/Outreach Specialist. She’ll be working 20 hours a week on circulation activities and 12 hours a week doing outreach at Powell Butte and Ochoco West.
	4. Director’s report:
		+ A new Facilities Director has been hired. He starts June 28th. Sarah will meet with him to discuss the best way to move forward with the Paulina Library Branch project.
		+ The Special Use Application Form has been submitted to determine a lease price on the 622.11 acres up Juniper Canyon. Once the lease price has been established, it will be added to a work session agenda for discussion.
		+ The Bookmobile schedule for June has been created. The Bookmobile will be distributing donated items this summer at free meal sites and rural locations. It will transition over to a fully functioning library branch this fall. We’ve started to collect and catalog new library materials for the bus.
		+ The Discovery Pass link is available on crooklib.org. It provides a link for free passes to the High Desert Museum and the ability to obtain a free Wilderness Pass. Libraries of Eastern Oregon (LEO) also has a cultural pass called Discover & Go. Their pass includes the High Desert Museum along with the following:
			- Columbia Gorge Discovery Center & Museum
			- Columbia Gorge Museum
			- Maryhill Museum of Art
			- Oregon Museum of Science and Industry (OMSI)
			- Oregon State Parks, parking permits for day-use parks
			- Wilderness Pass coming soon! Once the Wilderness Pass is included in LEO’s cultural pass program, we’ll switch our website link to Discover & Go through Libraries of Eastern Oregon.
		+ Eric Blaine is revising the dollar amount listed in the Crook County Code, Chapter 2.16, Section 5.

* **Financials/Statistics Review*:***
* **New Business and agenda items for next meeting:**
	1. New board chair will be determined at the July meeting.The appointment of a new library board member will be discussed at the Crook County Board of Commisioners Work Session on June 26th. The new board member will be appointed at the July 3rd meeting.
	2. Natalie shared an exciting new opportunity to add Ebikes to our Library of Things collection. Sarah will check with Crook County Counsel.

* **Next meeting:** Thursday,July 11, 2024, Broughton Community Room, 5:15pm, Crook County Library, 175 NW Meadow Lakes Dr., Prineville, OR 97754, 541-447-7978.
* **Adjournment:** Natalie adjourned the meeting at 6pm.