



MINUTES for February 12, 2025  
CROOK COUNTY PLANNING COMMISSION  
MEETING

Meeting minutes are not a complete representation of discussions at the meeting. An audio recording is available from Crook County Community Development at [plan@crookcountyor.gov](mailto:plan@crookcountyor.gov) or (541) 447-3211.

Chairperson Warren called the meeting to order at 4:02 p.m.

The meeting was conducted by Zoom, phone, and in-person at the Crook County Annex.

**I. Attendance**

Commissioners Attending:

In Person	Zoom	Commissioner	Excused Absence	Unexcused Absence
x		Calvin Walter		
x		George Ponte		
x		Marlo Dill		
		Shelby Duncan	x	
x		Laquita Stec		
x		Les Williamson		
		Mike Warren	x	

Staff Attending:

In Person	Zoom	Crook County Staff
x		John Eisler
x		Katie McDonald
x		Hannah Elliott
		Jennifer Orozco

**II. Public Comment**

**III. Minutes**

The Commissioners have the minutes of January 8, 2025, before them. Vice Chairperson Williamson asked if everyone had a chance to review and were there any questions.

Commissioner Stec moved to approve the minutes of January 8, 2025, as presented.

Commissioner Ponte seconded the motion.

Vice Chairperson Williamson asked if there was any discussion.

No Discussion

The Chairperson asked for the vote:

Commissioner	Yes	No	Abstain
Calvin Walter	x		
George Ponte	x		
Marlo Dill	x		
Shelby Duncan			
Laquita Stec	x		
Les Williamson	x		
Mike Warren			
Motion passed 5-0-0			

The Commissioners have the minutes of January 22, 2025, before them. Vice Chairperson Williamson asked if everyone had a chance to review and were there any questions.

Commissioner Ponte moved to approve the minutes of January 22, 2025, as presented.  
Commissioner Stec seconded the motion.

Vice Chairperson Williamson asked if there was any discussion.

No Discussion

The Chairperson asked for the vote:

Commissioner	Yes	No	Abstain
Calvin Walter	x		
George Ponte	x		
Marlo Dill	x		
Shelby Duncan			
Laquita Stec	x		
Les Williamson	x		
Mike Warren			
Motion passed 5-0-0			

#### IV. Public Hearing

**Record Number: 217-24-000332-PLNG** – Text Amendment to Crook County Code to bring the Floodplain sections into compliance with current State statutes and regulations, provide clear and objective criteria within the zoning ordinance to provide for greater understanding of requirements, allow for local flexibility in interpreting code language, edit code language that is incorrect, and remove references to outdated or removed sections. The hearing is being held pursuant to Crook County Code, Title 18 Zoning; Chapter 18.168 Legislative Amendments.

The Chair read the applicable criteria for review into the record.

The Chair asked if any Commissioner had any bias, prejudice, personal interest, or conflicts of interest to disclose.

Commissioner	No	Disclosure
George Ponte	X	
Laquita Stec	X	
Les Williamson	X	
Marlo Dill	X	
Calvin Walter	X	

The Chair asked if any Commissioner had any Ex Parte Contact with the Applicant or any Member of the Public regarding this matter, noting that Commissioners should disclose if they have visited the site.

Commissioner	No	Disclosure
George Ponte	X	
Laquita Stec	X	
Les Williamson	X	
Marlo Dill	X	
Calvin Walter	X	

The Chair asked if any member of the public, including those participating by phone, wished to challenge any member of the Commission.

None.

The Chair reviewed the order of proceedings.

The Chair asked if any Commissioners wished to impose a time limit on testimony.

The Commissioners agreed to no time limit for testimony, as no members of the public were in attendance.

The Chair asked to hear from staff.

Senior Planner Katie McDonald presented the floodplain existing code language and proposed changes, via a PowerPoint presentation and document titled "Proposed Text Amendments."

McDonald added to the provided documentation included adding the criteria of 15.08.110 listed on page 11 to 18.85.110 on page 42 as item "c" under subsection "b."

McDonald asked the Commissioners for their opinions on garages and accessory structures on pages 37-38 and 40 of the draft text.

Commissioner Ponte recommended removing the maximum size of an accessory structure listed as 600 sq. ft. and one-story.

Commissioner Walter agreed, as the Building Code will cover the criteria needed to address the potential issue.

McDonald asked for a consensus and the Commissioners all agreed to remove the 600 sq. ft. limit and one-story limit listed in accessory structures.

Commissioner Dill asked if there were any considerations for bridges.

McDonald confirmed that bridges are out of the land use scope.

Commissioner Ponte moved to close the public hearing.  
Commissioner Stec seconded the motion.

Vice Chairperson Williamson asked if there was any discussion.

No Discussion

The Chairperson asked for the vote:

Commissioner	Yes	No	Abstain
Calvin Walter	x		
George Ponte	x		
Marlo Dill	x		
Shelby Duncan			
Laquita Stec	x		
Les Williamson	x		
Mike Warren			
Motion passed 5-0-0			

Commissioner Ponte move to forward the recommendation to the Board of County Commissioners to adopt the proposed text amendment with the removal of the 600 sq. ft. and one-story limit for accessory structures.

Commissioner Stec seconded the motion.

Vice Chairperson Williamson asked if there was any discussion.

No Discussion

The Chairperson asked for the vote:

Commissioner	Yes	No	Abstain
Calvin Walter	x		
George Ponte	x		
Marlo Dill	x		
Shelby Duncan			
Laquita Stec	x		
Les Williamson	x		
Mike Warren			
Motion passed 5-0-0			

**V. Staff Updates/Planning Commission Comments**

Staff updated the Commissioners on the upcoming schedule.  
Commissioner Ponte asked for an update on the solar Rules Advisory Committee.

Community Development Director John Eisler provided an update that nothing has been adopted and extensions to the RAC timeline were made.

Vice Chairperson Williamson asked if there are code updates still coming, particularly regarding battery storage.

Eisler responded that yes code changes are coming but not substantive changes and not including battery storage.

Commissioner Ponte moved to adjourn the meeting.

Commissioner Stec seconded the motion.

Commissioner	Yes	No
Calvin Walter	x	
George Ponte	x	
Marlo Dill	x	
Laquita Stec	x	
Les Williamson	x	
Vote carried 5-0		

Meeting adjourned at 5:15 p.m.